



## **City of Santa Rosa**

Council Chamber  
100 Santa Rosa Avenue

### **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL APRIL 3, 2025**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100  
SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN  
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON  
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, ON AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY  
VISITING**

**[HTTPS://SRCITY-ORG.ZOOM.US/J/86259959811](https://srcity-org.zoom.us/j/86259959811), OR BY DIALING  
877-853-5257 AND ENTERING WEBINAR ID: 862 5995 9811.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED  
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB  
2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT  
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment  
on agenda items at the time an agenda item is discussed during the  
Board of Public Utilities Meeting. Public Comment may also be  
submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org).**

**Deadlines and additional instruction for public comment are set forth  
below. If you have any questions regarding this meeting, please contact  
Michelle Montoya at [mmontoya@srcity.org](mailto:mmontoya@srcity.org)**

**1:30 PM - VIA IN-PERSON**

**1. CALL TO ORDER AND ROLL CALL**

**2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

**To consider and take action on any request from a Board Member to**

participate in a meeting remotely due to Just Cause or Emergency  
Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

### 3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

### 4. STUDY SESSION

#### 4.1 FY 2025/26 WATER, LOCAL WASTEWATER, REGIONAL REUSE AND STORMWATER AND CREEKS FUNDS OPERATION, MAINTENANCE AND CAPITAL EXPENDITURE REQUESTS

Santa Rosa Water manages the City of Santa Rosa's water, local wastewater, regional reuse, and stormwater and creeks enterprise funds under the general policy authority and direction of the Board of Public Utilities (BPU) pursuant to Section 25 of the City Charter. The BPU annually recommends these enterprise's proposed budgets to the City Council to be included in the annual City budget adoption. The study session will provide an overview of all FY 2025-26 budgets.

**Attachments:** [Regional CIP Map](#)  
[Regional Funding Sheet](#)  
[Sewer Funding Sheet](#)  
[Storm Water CIP Map](#)  
[Storm Water Funding Sheet](#)  
[Water and Sewer CIP Map](#)  
[Water Funding Sheet](#)  
[Presentation \(Uploaded 4.2.2025\)](#)

### 5. MINUTES APPROVAL

#### 5.1 March 6, 2025 - Regular Meeting Minutes - DRAFT

**Attachments:** [March 6, 2025 - Regular Meeting Minutes - DRAFT](#)

### 6. STAFF BRIEFINGS

#### 6.1 WATER CAPITAL IMPROVEMENT PROJECT UPDATE

Staff will update the Board on Water Capital Improvement projects in planning, design, and construction phases, as well as timelines for bids of those on-going design projects. The Board may discuss this item and

give direction to staff.

**Attachments:** [Presentation \(Uploaded 4.2.2025\)](#)

## 7. CONSENT ITEMS

### 7.1 MOTION - APPROVAL OF CONTRACT AWARD - LOWER COLGAN CREEK RESTORATION - PHASE 3

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion, award Contract No.C01946, Lower Colgan Creek Restoration - Phase 3, in the amount of \$4,231,417.00 to the lowest responsible bidder, Team Ghilotti, Inc. of Petaluma, California, approve a 20% contract contingency, and authorize a total contract amount of \$5,077,700.40.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Bid Tabs Lower Colgan Creek Restoration](#)  
[Attachment 2 - Location Map](#)

### 7.2 MOTION - LOWER COLGAN CREEK RESTORATION PROJECT - PHASE 3 MITIGATION CREDIT PURCHASE AUTHORIZATION

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion:

- 1) recommend that City Council authorize the purchase of mitigation credits for the Lower Colgan Creek Restoration Project - Phase 3;
- 2) recommend that City Council approve a Purchase Agreement to buy required mitigation credits for California tiger salamander (CTS) from TRI Development Services, LLC, in an amount not to exceed \$2,490,200;
- 3) recommend that City Council approve a Purchase Agreement to buy required mitigation credits for seasonal wetland habitat from TRI Development Services, LLC, in an amount not to exceed \$60,000; and
- 4) recommend that City Council authorize the Director of Transportation and Public Works to execute the agreements and any related documents or applications, subject to approval as to form by the City Attorney.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Mitigated Negative Declaration](#)  
[Attachment 2 - California Tiger Salamander Mitigation Credit](#)  
[Attachment 3 - Wetland Mitigation Credits Purchase Agreement](#)

## 8. REPORT ITEMS

### 8.1 REPORT - ADOPTION OF A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVAL OF PROJECTS FOR THE LLANO ROAD TRUNK REHABILITATION PROJECT

BACKGROUND: The Llano Road Trunk Rehabilitation Project will rehabilitate a section of 66-inch trunk sewer that has been identified as a high-priority within the City's sewer system. The Project will begin at the Laguna Treatment Plant and end approximately a quarter mile northwest of Todd Road, rehabilitating approximately 8,100 feet of 66-inch trunk sewer. The Initial Study / Mitigated Negative Declaration demonstrated that all potential impacts can be reduced to less-than-significant levels with the mitigation measures outlined in the Mitigation Monitoring and Reporting Program Report.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by resolution: 1) adopt the Mitigated Negative Declaration for the Llano Road Trunk Rehabilitation Project; 2) adopt the Mitigation Monitoring and Reporting Program; 3) approve the Llano Road Trunk Rehabilitation Project; 4) direct staff to file a Notice of Determination.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Initial Study Mitigated Negative Declaration](#)  
[Attachment 2 - Final MMRP](#)  
[Resolution](#)  
[Presentation \(Uploaded 4.2.2025\)](#)

### 8.2 REPORT - RECOMMENDATION TO APPROVE THE RECERTIFICATION OF SANTA ROSA WATER'S SEWER SYSTEM MANAGEMENT PLAN (SSMP) REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD ORDER NO. 2022-0103

**BACKGROUND:** On May 2, 2006, the State Water Resources Control Board (State Water Board) Order No. 2006-0003- Statewide General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems was adopted and implemented. The WDR required each agency to create a Sewer System Management Plan (SSMP) to provide a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system in order to help reduce and prevent Sanitary Sewer Overflows (SSOs), as well as mitigate any SSOs that do occur.

On December 6, 2022, the State Water Board issued Order No. 2022-0103 - WDR for Sanitary Sewer Systems, requiring additional changes to SSMPs, including the requirement to recertify SSMPs every six years. The due date for recertification is May 1, 2025.

**RECOMMENDATION:** It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, approve the recertification of the Sanitary Sewer Management Plan as required by the State Water Resources Control Board Order No. 2022-0103 Statewide General Waste Discharge Requirements (WDR) for sanitary sewer systems.

**Attachments:**    [Staff Report](#)  
                              [Attachment 1 – Sanitary Sewer Management Plan, Revised](#)  
                              [Attachment 2 – City Council Resolution NO. RES-219-044](#)  
                              [Resolution](#)  
                              [Presentation \(Uploaded 4.2.2025\)](#)

**8.3        REPORT - APPROVAL OF THE FY 2025/26 REGIONAL REUSE  
SYSTEM OPERATING AND MAINTENANCE, CAPITAL  
IMPROVEMENT AND DEBT SERVICE BUDGET AND ALLOCATION  
OF COSTS - RECOMMENDATION TO CITY COUNCIL**

**BACKGROUND:** The Regional Water Reuse System, managed by Santa Rosa Water, serves five member agencies - Santa Rosa, Rohnert Park, Sebastopol, Cotati, and the Sonoma County South Park Sanitation District, each hereinafter referred to as “User Agency” or collectively as “User Agencies.” The Operating Agreement (Agreement) between the User Agencies requires that Santa Rosa Water annually prepare a Budget and Allocation of Costs for the Regional Water Reuse System and notify the User Agencies of these costs by May of each

year. The Board of Public Utilities annually recommends the proposed fiscal year Preliminary Budget and Allocation of Costs for the Regional Water Reuse System to the City Council to be included in the annual City budget adoption. The FY 2025/26 Regional Operations and Maintenance (O&M) Fund budget request is \$53,419,287, the Regional cash-funded Capital Improvement Program (CIP) is \$12,000,000, and the Regional debt service due is \$18,299,256.

**RECOMMENDATION:** It is recommended by the Board of Public Utilities Budget Review Subcommittee, the Subregional Technical Advisory Committee (SubTAC), and Santa Rosa Water that the Board of Public Utilities, by resolution, recommend that the City Council approve the 2025/26 Regional System Operations and Maintenance, Capital Improvement and Debt Service Budgets and resulting cost allocations.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Presentation \(Uploaded 4.2.2025\)](#)

## **9. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

## **10. REFERRALS**

## **11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

## **12. SUBCOMMITTEE REPORTS**

### **13. BOARD MEMBER REPORTS**

### **14. DIRECTORS REPORTS**

### **15. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*