



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

Housing Authority Regular Meeting Minutes - Final

Monday, July 27, 2020

1:30 PM

1. CALL TO ORDER

Commissioner Owen called the meeting order at 1:30PM.

2. ROLL CALL

Present 4 - Commissioner Stephen Burke, Commissioner Phil Olsen, Vice Chair
Diane Test, and Chair Jeffrey Owen

Absent 1 - Commissioner Wayne Downey Ph. D

3. STATEMENTS OF ABSTENTION

None

4. STUDY SESSION

None

5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

None

6. APPROVAL OF MINUTES

Approved as submitted.

6.1 June 22, 2020 Meeting Minutes

Attachments: [June 22, 2020 Minutes - Draft](#)

Approve as submitted

7. CHAIRMAN/ COMMISSIONER REPORTS

None

8. COMMITTEE REPORTS

None

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

9.1 PERMANENT LOCAL HOUSING ALLOCATION PROGRAM PLAN.

Attachments: [Memo: Permanent Local Housing Allocation Plan](#)
[Permanent Local Housing Allocation Program](#)

David Gouin, Executive Director of Housing and Community Services, and Megan Basinger, Housing and Community Services Manager, provided a presentation and answered questions.

Received and filed

10. CONSENT ITEMS

- 10.1 RESOLUTION - APPROVAL TO SUBMIT A GRANT APPLICATION TO THE STATE OF CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR THE LOCAL HOUSING TRUST FUND PROGRAM AND AUTHORIZATION TO EXECUTE THE STANDARD AGREEMENT AND RELATED DOCUMENTS**

RECOMMENDATION: It is recommended by the Department of Housing and Community Services, that the Housing Authority, by resolution, approve the submittal of a grant application to the State of California Department of Housing and Community Development's Local Housing Trust Fund Program for a grant of \$1,000,000, and authorize execution of the necessary Program documents and Standard Agreement for the program.

Attachments: [Staff Report](#)
[Attachment 1 - Summary of Program and Matching Funds](#)
[Resolution](#)
[Resolution \(Clean PDF\)](#)
[Resolution \(Red Line\)](#)
[Presentation](#)

A motion was made by Vice Chair Test, seconded by Commissioner Olsen, to waive reading of the text and adopt:

RESOLUTION NO. 1696 ENTITLED: RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA APPROVING SUBMITTAL OF A GRANT APPLICATION TO THE STATE OF CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR \$1,000,000 OF LOCAL HOUSING TRUST FUND PROGRAM FUNDS

The motion carried by the following vote:

Yes: 4 - Commissioner Burke, Commissioner Olsen, Vice Chair Test and Chair Owen

Absent: 1 - Commissioner Downey Ph. D

11. REPORT ITEMS

None

12. ADJOURNMENT

Commissioner Owen adjourned the meeting at 1:52PM.

Approved on: October 26, 2020
/s/ Steve Brown,
Recording Secretary