

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL

FROM: CAROLINE FOWLER, CITY ATTORNEY  
CITY ATTORNEY'S OFFICE

SUBJECT: AMENDMENT OF COUNCIL POLICY 000-06 – APPOINTMENTS  
TO BOARDS/COMMISSIONS/COMMITTEES

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the City Attorney that the Council, by resolution, amend Council Policy 000-06 – Appointments to Boards/Commissions/Committees to allow for council members to voluntarily exchange Community Advisory Board positions based on geographic areas.

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EXECUTIVE SUMMARY

The proposed amendment to the City Council Policy on Appointments to Boards and Commissions would allow council members to exchange the Community Advisory Board (CAB) geographic area they have been assigned with another council member. The areas council members are assigned are done on a random basis. This change would allow council members to exchange areas in order to facilitate quicker appointments to that board.

BACKGROUND

A request was made by Mayor Sawyer and Council Member Combs to allow council members to exchange their geographic Community Advisory Board appointments in order to facilitate timely appointments to the board.

Each council member has one at large appointment and one appointment to a specific geographic area. The areas are randomly assigned by drawing lots when council members are appointed to the council.

There have been times when the Community Advisory Board was unable to meet due to a lack of a quorum and a council member may have difficulty locating someone to

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appoint from a specific area. This amendment would allow council members to exchange geographic areas with notice to the City Clerk and the council in order to facilitate appointments to CAB.

PRIOR CITY COUNCIL REVIEW

Not applicable

ANALYSIS

The proposed amendment would not change the requirements for appointments to boards and commissions but would allow council members to voluntarily exchange geographical CAB appointments in order to facilitate timely appointments to that board.

Council members would be required to advise the City Clerk and the council of such exchange and appointments.

FISCAL IMPACT

Not applicable

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Revised Council Policy 000-06 – Appointments to Boards/Commissions/Committees

CONTACT

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