



**City Council  
Special Meeting Minutes - Final**

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Tuesday, January 7, 2020

8:45 AM

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**1. CALL TO ORDER AND ROLL CALL**

Mayor Schwedhelm called the meeting to order at 8:52 a.m. Vice Mayor Fleming and Council Member Tibbetts joined the meeting at 8:54 a.m.

**Present:** 6 - Mayor Tom Schwedhelm, Vice Mayor Victoria Fleming, Council Member Ernesto Olivares, Council Member Chris Rogers, Council Member John Sawyer, and Council Member Jack Tibbetts

**2. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

None.

**3. APPROVAL OF INTERVIEW AND APPOINTMENT PROCEDURES**

**3.1 INTERVIEW AND APPOINTMENT PROCEDURES FOR CITY COUNCIL VACANCY**

**RECOMMENDATION:** It is recommended by the City Attorney and the City Clerk that the Council: (1) by motion, approve procedures for interview of applicants for appointment to the City Council; (2) hold interviews of applicants; and (3) by resolution, appoint applicant to fill vacancy on the City Council.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Council Policy 000-23](#)  
[Attachment 2 - Applications](#)  
[Attachment 3 - Correspondence](#)  
[Resolution](#)  
[Late Correspondence \(Uploaded 01/06/2020\)](#)

**A motion was made by Vice Mayor Fleming, seconded by Council Member Tibbetts, to approve procedures for interview of applicants for appointment to the City Council as approved in preliminary form on December 20, 2019, and to advance to next applicant listed if an applicant is late, but allow late applicants to interview within their arrival block.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Schwedhelm, Vice Mayor Fleming, Council Member Olivares, Council Member Rogers, Council Member Sawyer, and Council Member Tibbetts

#### 4. INTERVIEWS OF APPLICANTS FOR APPOINTMENT TO THE CITY COUNCIL

4.1 Council members will interview the following persons who have filed applications for appointment to fill the recently created vacancy on the Council for a term to expire December 2020. Each applicant will provide a three-minute opening statement of qualifications, followed by questions from the Council, and lastly the applicants will have a one-minute closing statement.

**Attachments:** [James Pedgrift](#)  
[Clint Saunders-Yant](#)  
[Jacquelynne Ocana](#)  
[Brian Flores](#)  
[Judy Kennedy](#)  
[Penny Herman](#)  
[Duane De Witt](#)  
[Karen Weeks](#)  
[Evette Minor](#)  
[David Ebright](#)  
[Erin Carlstrom](#)  
[William Petker](#)  
[Gary Wysocky](#)  
[Michael Martini](#)  
[Dennis Beach](#)  
[Sandra Wandel](#)  
[Richard Dowd](#)  
[Mark Andrews](#)  
[Maxwell Church](#)

James Pedgrift interview commenced at 9:01 a.m.

Clint Saunders-Yant interview commenced at 9:32 a.m.

Jacquelynne Ocaña interview commenced at 9:50 a.m.

Brian Flores interview commenced at 10:12 a.m.

Mayor Schwedhelm recessed the meeting at 10:38 a.m., and reconvened the meeting at 11:09 a.m.

Judy Kennedy interview commenced at 11:11 a.m.

Penny Herman interview commenced at 11:39 a.m.

Duane De Witt interview commenced at 11:59 a.m.

Karen Weeks interview commenced at 12:21 p.m.

Mayor Schwedhelm recessed the meeting at 12:50 p.m., and reconvened the meeting at 1:33 p.m.

Evette Minor interview commenced at 1:33 p.m.  
David Ebright interview commenced at 1:57 p.m.  
Erin Carlstrom interview commenced at 2:21 p.m.  
William Petker interview commenced at 2:48 p.m.

Mayor Schwedhelm recessed the meeting at 3:05 p.m., and reconvened the meeting at 3:40 p.m.

Gary Wysocky interview commenced at 3:40 p.m.  
Michael Martini interview commenced at 4:07 p.m.  
Dennis Beach interview commenced at 4:35 p.m.  
Sandra Wandel interview commenced at 4:50 p.m.

Mayor Schwedhelm recessed the meeting at 5:15 p.m., and reconvened the meeting at 5:50 p.m.

Richard Dowd interview commenced at 5:50 p.m.  
Mark Andrews interview commenced at 6:20 p.m.  
Maxwell Church interview commenced at 6:34 p.m.

## **5. PUBLIC COMMENTS (PUBLIC COMMENTS WILL BE LIMITED TO TOPIC OF THE SPECIAL MEETING)**

Kevin Conway, Friends of the Climate Action Plan, spoke in support of the appointment of someone with familiarity of the Climate Action Plan.

Michael Hilber spoke in opposition to the appointment of Michael Martini.

Eric Fraser spoke in support of a candidate with analytical and accounting skills.

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## **6. VOTING BY COUNCIL MEMBERS ON APPLICANTS TO FILL COUNCIL VACANCY**

**Council Members will follow the voting procedure set forth in Council Policy 000-23.**

**Vote in Round One:**

Council Member Rogers: Richard Dowd, Judy Kennedy, Jaquelynne Ocaña, Gary Wysocky

Council Member Tibbetts: Erin Carlstrom, Richard Dowd, Jacquelynne Ocaña, Gary Wysocky

Council Member Sawyer: Richard Dowd, Judy Kennedy, Michael Martini, Karen Weeks

Council Member Olivares: Erin Carlstrom, Richard Dowd, Michael Martini, Karen Weeks

Vice Mayor Fleming: Erin Carlstrom, Jacquelynne Ocaña, James Pedgrift, Gary Wysocky

Mayor Schwedhelm: Erin Carlstrom, Richard Dowd, Michael Martini, Karen Weeks

**Votes cast in Round Two:**

Council Member Rogers: Richard Dowd, Jaquelynne Ocaña, Gary Wysocky

Council Member Tibbetts: Richard Dowd, Jacquelynne Ocaña, Gary Wysocky

Council Member Sawyer: Richard Dowd, Michael Martini, Karen Weeks

Council Member Olivares: Erin Carlstrom, Michael Martini, Karen Weeks

Vice Mayor Fleming: Erin Carlstrom, Jacquelynne Ocaña, Gary Wysocky

Mayor Schwedhelm: Richard Dowd, Michael Martini, Karen Weeks

**Votes cast in Round Three:**

Council Member Rogers: Jaquelynne Ocaña, Gary Wysocky

Council Member Tibbetts: Richard Dowd, Jacquelynne Ocaña

Council Member Sawyer: Michael Martini, Karen Weeks

Council Member Olivares: Michael Martini, Karen Weeks

Vice Mayor Fleming: Erin Carlstrom, Jacquelynne Ocaña  
Mayor Schwedhelm: Michael Martini, Karen Weeks

**Votes cast in Round Four:**

Council Member Rogers: Jacquelynne Ocaña  
Council Member Tibbetts: Jacquelynne Ocaña  
Council Member Sawyer: Karen Weeks  
Council Member Olivares: Karen Weeks  
Vice Mayor Fleming: Jacquelynne Ocaña  
Mayor Schwedhelm: Karen Weeks

Discussion ensued around the split vote between Ocaña and Weeks, and how to proceed. After additional discussion, Mayor Schwedhelm called for an additional round of voting on the top two vote-getters in Round 4.

**Votes cast in additional round:**

Council Member Rogers: Jacquelynne Ocaña  
Council Member Tibbetts: Jacquelynne Ocaña  
Council Member Sawyer: Karen Weeks  
Council Member Olivares: Karen Weeks  
Vice Mayor Fleming: Jacquelynne Ocaña  
Mayor Schwedhelm: Karen Weeks

**7. IMPLEMENTATION OF ANY FURTHER PROCEDURES**

**Council may discuss and take action to implement further procedures in the event that at least four Council members have not voted for, or otherwise agreed upon, the appointment of one applicant.**

**Council Member Sawyer moved, seconded by Council Member Olivares to call a special election, which would be held in November 2020, leaving the current council seat vacant until election results are certified.**

**A substitute motion was made by Council Member Rogers, seconded by Council Member Tibbetts, to adopt alternative procedure to allow consideration and discussion for applicant Richard Dowd to be voted upon for the vacancy.**

**The substitute motion carried by the following vote:**

**Yes:** 4 - Mayor Schwedhelm, Council Member Rogers, Council Member Sawyer, and Council Member Tibbetts

**No:** 2 - Vice Mayor Fleming, and Council Member Olivares

**A motion was made by Council Member Tibbetts, seconded by Council Member Rogers, to nominate Richard Dowd to fill the vacancy.**

**A substitute motion was made by Vice Mayor Fleming, seconded by Council Member Rogers, to nominate Jacquelynne Ocaña to fill the vacancy.**

**The substitute motion failed by the following vote:**

**Yes:** 2 - Vice Mayor Fleming, Council Member Rogers

**No:** 4 - Mayor Schwedhelm, Council Member Olivares, Council Member Sawyer, and Council Member Tibbetts

**The original motion carried by the following vote:**

**Yes:** 5 - Mayor Schwedhelm, Council Member Olivares, Council Member Rogers, Council Member Sawyer, and Council Member Tibbetts

**No:** 1 - Vice Mayor Fleming

**A motion was made by Vice Mayor Fleming, seconded by Council Member Rogers, to reconsider and capture a consensus vote.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Schwedhelm, Vice Mayor Fleming, Council Member Olivares, Council Member Rogers, Council Member Sawyer, and Council Member Tibbetts

## **8. APPOINTMENT OF PERSON TO FILL VACANCY ON THE COUNCIL AND ADOPTION OF RESOLUTION**

**A motion was made by Council Member Tibbetts, seconded by Council Member Olivares, to waive reading of the text and adopt**

**RESOLUTION NO: RES-2020-001 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA DECLARING A VACANCY IN THE OFFICE OF COUNCIL MEMBER AND APPOINTING RICHARD DOWD TO SERVE THE REMAINDER OF THE UNEXPIRED TERM.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Schwedhelm, Vice Mayor Fleming, Council Member Olivares, Council Member Rogers, Council Member Sawyer, and Council Member Tibbetts

**9. ADJOURN SPECIAL MEETING**

Hearing no further business, Mayor Schwedhelm adjourned the meeting at 7:42 p.m. The next regularly scheduled meeting will take place on January 14, 2020 at a time set by the Mayor.

Approved on: January 28, 2020  
/s/ Dina Manis, Acting City Clerk