



# City of Santa Rosa

Communications &  
Intergovernmental  
Relations Office  
637 First Street  
Santa Rosa, CA 95404

## COMMUNITY ADVISORY BOARD SPECIAL MEETING NOTICE AND AGENDA SEPTEMBER 18, 2024

### SPECIAL MEETING

6:00 P.M.

Community Advisory Board Chair, Calum Weeks, will be participating in the meeting via teleconference from 1436 Otis Street NE, Washington D.C. 20017.

This agenda shall be posted at this location.

COMMUNITY ADVISORY BOARD MEMBERS WILL BE PARTICIPATING IN THIS MEETING IN THE COMMUNICATIONS & INTERGOVERNMENTAL AFFAIRS OFFICE AT 637 FIRST STREET, SANTA ROSA. MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN PERSON (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).

MEMBERS OF THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

• VIA ZOOM BY VISITING

[HTTPS://SRCITY-ORG.ZOOM.US/J/85724523316](https://srcity-org.zoom.us/j/85724523316)

• BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 857-2452-3316

Comments from the public will be allowed on all agenda items at the time each item is called.

Email Public Comment: To submit an emailed public comment to the Community Advisory Board, please send to: [svbrown@srcity.org](mailto:svbrown@srcity.org) by 12:00 p.m., on or before September 17, 2024. Identify in the subject line of your

email the Agenda Item Number on which you wish to comment. Email public comments will be provided to all CAB members prior to the meeting.

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**1. CALL TO ORDER**

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

**3. ROLL CALL**

**4. PUBLIC COMMENTS**

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

**5. APPROVAL OF MINUTES**

5.1 Draft Minutes - July 24, 2024

**Attachments:** [Draft Minutes - July 24, 2024](#)

**6. SCHEDULED ITEMS**

6.1 REPORT - ELECTION OF OFFICERS

BACKGROUND: Per the City Charter Section 15 and Council Policy 000-06, the Mayor appoints the Chair of each body with the approval of the majority of the Council. At the first regular board meeting as is practical after the Mayor's selection of the Chair, the commission, committee or subcommittee select a Vice Chair from among its voting members. The Chair and Vice Chair serve for a period of one year or as otherwise identified in the body bylaws. When an Officer cannot fulfill the full term, the commission, committee, or subcommittee holds a vote to select an Officer from among its members to serve the remainder of

the term.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board elect a Vice-Chair to serve the remaining term of office commencing on September 18, 2024.

## 6.2 MOTION - COMMUNITY ADVISORY BOARD GRANTS

**Due to an issue with maintaining a quorum at the July 24, 2024, CAB meeting, this item is being returned to the September 18, 2024, agenda for board action.**

The Community Advisory Board (CAB) reviews and approves the 2024 Community Improvement Grant Applications. Grant Applications for Quarter 2 closed on June 28, 2024. The CAB received four more applications eligible for funding, totaling \$10,000. The projects are as follows:

- The Vince Harper's South Park Day & Night Festival grant application from EFZM Engage requests funds to host the Vince Harper's South Park Day & Night Festival. The festival is designed to build knowledge through educating the public, bringing resources to the people and community, and celebrating the vibrant neighborhood of South Park. The neighborhood residents, community-based organizations, nonprofits, city, and county come together to strengthen the community and provide opportunities for on-site health and wellness services and to connect to resources for the betterment of the whole family approach.
- The Prince Plaza Mosaic Bench grant application from Friends of Prince Memorial Greenway requests funds to continue the beautification of the Prince Memorial Greenway (PMG) by installing a mosaic tile design bench at the circular plaza behind the Hyatt Regency Hotel. The project is a collaboration among Artstart, Chop's Teen Club, and Friends of PMG. The project will provide artwork experience for teens, fostering connections and engagement through art.
- The Bags of Love Program grant application from Food for Thought

requests funds to provide bags of healthy, shelf-stable, easy-to-eat food to unsheltered/housing insecure people. Each portable bag contains the equivalent of 11 meals. Their Bags of Love Program directly addresses food insecurity and helps alleviate poverty in Santa Rosa by mitigating the rising costs of one of the most essential, yet expensive basic needs-food.

- The We Supply Sonoma grant application from We Supply Sonoma Co. requests funds to service the unhoused community by providing them with food and hygiene products. They are proposing to have a mobile unit that will feed people when other resources may not be available due to time, day, or location.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersing of Community Advisory Board Q2 2024 Grants.

**Attachments:** [CIG Grant Applications Q2 2024](#)

## 7. CAB ANNOUNCEMENTS AND ISSUES OF CONCERN TO CITY RESIDENTS

CAB Members may share community news, upcoming community events that may be of interest to the CAB and issues of concern for residents.

## 8. STAFF UPDATES

This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

## 9. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

## 10. ADJOURNMENT

**Community Advisory Board**

**SEPTEMBER 18, 2024**

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The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4321 one week prior to the meeting. (TTY Relay at 711).

*Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*