

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: STEPHANIE WILLIAMS, DEPUTY CITY CLERK  
CITY CLERK'S OFFICE  
SUBJECT: INTERVIEW AND APPOINTMENT BOARDS, COMMISSIONS,  
AND COMMITTEES

AGENDA ACTION: APPOINTMENTS

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RECOMMENDATION

It is recommended by the City Clerk that the Council conduct applicant interviews and consider appointments to fill vacancies for the Housing Authority Tenant Commissioners and the Waterways Advisory Committee.

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EXECUTIVE SUMMARY

The Council will conduct interviews and consider appointments to fill vacancies on the Housing Authority and the Waterways Advisory Committee.

BACKGROUND

The Housing Authority has two At-Large Tenant Commissioner vacancies due to expiring terms that have not been filled. The incumbents have currently been continuing to serve until appointments have been made. The two positions each served a term that expired on December 31, 2017:

Board/Committee	Position	Incumbent
Housing Authority Tenant Commissioner	At-Large	Fran Bolduc
Housing Authority Tenant Commissioner	At-Large	Delia Gaitan

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The Waterways Advisory Committee has four At-Large vacancies due to terms that expired on December 31, 2017:

Board/Committee	Position	Incumbent
Waterways Advisory Committee	At-Large	Phil Olsen
Waterways Advisory Committee	At-Large	Steve Rabinowitsh
Waterways Advisory Committee	At-Large	Mark Neely
Waterways Advisory Committee	At-Large	Arthur Deicke

### PRIOR CITY COUNCIL REVIEW

Not applicable.

### ANALYSIS

The Housing Authority Tenant Commissioners and the Waterways Advisory Committee members are appointed by the full Council per Council Policy 000-06. All persons interested in serving on City boards, commissions, and committees must be residents and registered voters in the city of Santa Rosa and submit an application to the City Clerk's Office.

Per California Health and Safety Code Section 34270, the Housing and Community Services Department prepared a letter for the Mayor's signature inviting Section 8 tenants to apply for the vacant Housing Authority Tenant Commissioner positions. The letter explains the vacancy and what is required, and an application is enclosed with the letter. Applications are reviewed and vetted by the Housing and Community Services Deputy Director, Manager, and Program Specialists. The following persons were selected for consideration:

Board/Committee	Applicant
Housing Authority Tenant Commissioner	Fran Bolduc, Incumbent Has served since January 2016
Housing Authority Tenant Commissioner	Raymond Tilton
Housing Authority Tenant Commissioner	Wesley Morey

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Housing Authority Tenant Commissioner	Leora Johnson
Housing Authority Tenant Commissioner	Bob Hanson
Housing Authority Tenant Commissioner	Donna Ferrari

The City Clerk's Office conducted a recruitment for applications for the Waterways Advisory Committee vacancies and the following persons have submitted applications for consideration:

Board/Committee	Applicant
Waterways Advisory Committee	Steve Rabinowitsh, Incumbent
Waterways Advisory Committee	Mark Neely, Incumbent
Waterways Advisory Committee	Art Deicke, Incumbent
Waterways Advisory Committee	Robert Klamt
Waterways Advisory Committee	Kelly Kohrs

The Council's Appointment Policy sets out the following voting procedures for appointments made by the full Council:

### "Voting:

- a. Members of boards, commissions and committees shall be selected from all applicants by a process of elimination or by motion.
- b. If selection is by process of elimination, each Council member shall vote for a number of applicants equal to the number of vacant positions, plus two. In the event there are an insufficient number of applicants to vote for a number of applicants equal to the number of vacant positions plus two, the Council may vote for a fewer number as recommended by the City Attorney.
- c. Those applicants receiving one vote or less shall be eliminated.
- d. Subsequent votes shall be taken with each Council member voting for one less applicant than voted for in the previous round. Only applicants not eliminated may be voted upon."

### FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it

is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

#### NOTIFICATION

Per California Health and Safety Code Section 34270, the Housing and Community Services Department prepared a letter for the Mayor's signature inviting Section 8 tenants to apply for the vacant Housing Authority Tenant Commissioner positions. The City Clerk's Office posted a notice for the Waterways Advisory Committee vacancies on the City's Facebook page and on Nextdoor.com.

#### ATTACHMENTS

- Attachment 1 - Notice of Availability of Applications
- Attachment 2 - Council Policy 000-06, Appointment to Boards/Commissions/Committees
- Attachment 3 – Housing Authority Resolution No. 1601
- Attachment 4 – Council Resolution No. 27680

#### CONTACT

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