Agenda Item #13.1
For Council Meeting of: September 30, 2025

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JOHN CREGAN, POLICE CHIEF
SUBJECT: APPROVAL – ISSUANCE OF MULTIPLE PURCHASE ORDERS FOR THE PURCHASE OF TRAINING AND IN-SERVICE AMMUNITION

AGENDA ACTION: MOTION

RECOMMENDATION

The Police and Finance Departments recommend that the Council, by motion: 1) approve the issuance of multiple Purchase Orders for the purchase of ammunition for firearms training and in-service needs to a) San Diego Police Equipment Company, Inc., San Diego, California, in the amount of $72,998.10; b) Grind Hard Holdings LLC, Stuart, Florida, in the amount of $35,062.50; c) Dooley Enterprises, Inc., Anaheim, California, in the amount of $27,739.80; d) Midwall Corporation, Grass Valley, California, in the amount of $2,818.26, for a combined total not to exceed amount of $138,618.66; and 2) authorize the Purchasing Agent to execute the Purchase Orders. This item has no impact on current fiscal year budget.

EXECUTIVE SUMMARY

The Police Department requires ammunition to support firearms training and in-service needs, and the Purchasing Division of the Finance Department (Purchasing) issued Invitation for Bids (IFB) 25-62 for this purchase.

GOAL

This item relates to Council Goal #4 - Foster a Safe, Healthy, and Inclusive Community by ensuring law enforcement officers have sufficient ammunition to complete firearms training required by the Commission on Peace Officer Standards and Training (POST).

BACKGROUND/PRIOR COUNCIL REVIEW

The State of California Commission on Peace Officer Standards and Training (POST) requires firearms training for peace officers. Firearms training is a perishable skill. The Police Department maintains a rigorous and continuous training program that includes

firearms training. The Police Department trains to a level of proficiency above the minimum required by POST.

ANALYSIS

Purchasing received Purchase Request R169532 for the purchase of ammunition to be used by the Police Department for both firearms training and in-service needs.

- On August 1, 2025, IFB 25-62 was opened by the Buyer.
- IFB 25-62 was divided into five sections, by manufacturer, as not all prospective bidders are able to supply all manufacturers that the Police Department specified.
- Bidders could bid on one or all sections; it was specified that they must bid on all items in a section, or they could be considered non-responsive for that section.
- Of the nine (9) prospective bidders, six (6) responses were received, and five (5) were deemed responsive.
- The lowest responsive bidder for each section will be issued a Purchase order.
- San Diego Police Equipment Company, Inc., was the lowest responsive bidder for two of the five sections.

FISCAL IMPACT

Funds for this purchase are included in the Fiscal Year 2025-26 adopted budget within the Police Department under various charge codes. There is no direct fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

The proposed action is not a “project” under CEQA pursuant to CEQA Guidelines Section 15378(b)(4), as it constitutes the creation of government funding mechanisms and other government fiscal activities that do not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment.

Alternatively, even if considered a “project,” the action is exempt pursuant to CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption), as it can be seen with certainty that there is no possibility the activity may have a significant effect on the environment. The procurement of ammunition for training and operational use does not result in any physical changes to the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

Not applicable.

PRESENTER(S)

John Cregan, Police Chief
Jennifer Myles, Purchasing Agent