



**Design Review Board
Regular Meeting Minutes - Final**

Thursday, May 2, 2024

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Vice-Chair Weigl called the meeting to order at 4:30 p.m.

Present 4 - Vice Chair Drew Weigl, Board Member Michael Cook, Board Member Victoria Liptak, and Board Member Adam Sharron

Absent 2 - Chair Melanie Jones-Carter, and Board Member Ernest Wuethrich

2. APPROVAL OF MINUTES

2.1 April 18, 2024 - Draft Minutes

Approved as submitted.

Vice-Chair Weigl opened and closed public comment at 4:31 p.m.

3. PUBLIC COMMENT

Vice-Chair Weigl opened and closed Public Comment at 4:32 p.m.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Vice Chair Weigl read aloud the Statement of Purpose.

4.2 BOARD MEMBER REPORTS

Board Member Liptak reported.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

5. DEPARTMENT REPORTS

Staff Murray reported.

6. STATEMENTS OF ABSTENTION

None.

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

8.1 PUBLIC HEARING - GIFFEN BUILDING ONE, Exempt Project - DESIGN REVIEW - 2711 GIFFEN AVE - DR22-042

BACKGROUND: Major Design Review to allow a new 37,520-square-foot, two-story industrial shell building located within an existing industrial campus.

PRESENTED BY: Kristinae Toomians, Senior Planner

Ex Parte Disclosures: None.

Project Planner Toomians presented.

Staff responded to Board Member inquiries.

Vice-Chair Weigl opened and closed the Public Hearing at 4:44 p.m.

Staff and Applicant representatives responded to Board Member inquiries.

A motion was made by Board Member Sharron, seconded by Board Member Liptak, to waive reading of the text and adopt:

RESOLUTION NO. DRB-2024-004 ENTITLED: RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA GRANTING DESIGN REVIEW APPROVAL FOR GIFFEN ONE BUILDING, LOCATED AT 2711 GIFFEN AVENUE, ASSESSOR'S PARCEL NO. 010-450-008, FILE NO. DR22-042.

The motion carried by the following vote:

Yes: 4 - Vice Chair Weigl, Board Member Cook, Board Member Liptak and Board Member Sharron

Absent: 2 - Chair Jones-Carter and Board Member Wuethrich

9. ADJOURNMENT

Vice-Chair Weigl adjourned the meeting at 4:54 p.m.

Approved on: May 16, 2024

s/ Krystal Camp, Recording Secretary