

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JAN MAZYCK, CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: APPROVAL OF THIRD AMENDMENT TO GENERAL SERVICES
AGREEMENT NUMBER F001647 WITH ADT COMMERCIAL LLC

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the Third Amendment to General Services Agreement Number F001647 for inspection, maintenance, and repair services to maintain the operational functionality of fire suppression systems and their appurtenances, with ADT Commercial LLC, Fremont, California, to extend the Agreement one-year with no increase in unit cost, add service locations, and increase compensation in the amount of \$125,000, for a total not to exceed amount of \$518,144.

EXECUTIVE SUMMARY

Approval of the Third Amendment will extend the Agreement one-year to provide fire inspection services to ensure continued compliance with National Fire Protection Association (NFPA) inspection schedules. Inspection, maintenance, and repair services to maintain the operational functionality of fire suppression systems and their appurtenances are required throughout various locations within the City of Santa Rosa. The City uses ADT Commercial LLC to perform these services.

BACKGROUND

On December 21, 2017, Invitation for Bid (IFB) 18-04 was opened by Purchasing. As a result of IFB 18-04 competitive process, Purchasing determined the lowest responsive and responsible bid received was submitted by Red Hawk Fire & Security (CA) LLC, Fremont, California.

On May 22, 2018, the City Council approved General Services Agreement (GSA) number F001647 for a two (2) year period with three (3) one-year extension options.

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On May 31, 2020, Red Hawk Fire & Security (CA) LLC merged with and into ADT Commercial LLC. The Assignment and Assumption of (GSA) number F001647 was executed on November 5, 2020.

See contract history in the chart below:

<u>Award/Amendment</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Authorization</u>
Contract Award	May 22, 2018	Two-year Contract	\$300,000	City Council
First Amendment	July 8, 2020	Extend one year and increase compensation	\$90,000	City Manager
Assignment and Assumption	November 5, 2020	Change Vendor to ADT Commercial LLC	\$0	Purchasing Agent
Second Amendment	January 25, 2021	Add locations and add compensation	\$3,144	City Manager
Third Amendment	Pending	Extend one-year, add locations, and increase compensation	\$125,000	City Council
Total Cumulative Contract Value Pending			\$518,144	

The City uses a licensed contractor to maintain compliance with all applicable NFPA Standards to ensure proper operation of installed fire suppression systems, and the safety of the equipment, workplace, and staff in the event of a fire. Services provided under this contract include providing all qualified labor, materials, replacement parts, and equipment. In addition, the contractor will perform inspections, routine testing and maintenance, and repair of fixed fire suppression systems to include, but not limited to, Halon, Carbon Dioxide, Wet and Dry Sprinkler, Deluge, and FM200.

Services will be provided to, including but not limited to, the Police, Fire, Transportation and Public Works, Finance, and Water Departments. There are provisions for both emergency and non-emergency situations in ensuring citywide fixed fire suppression equipment and systems are fully operational at all times.

PRIOR CITY COUNCIL REVIEW

General Services Agreement – May 22, 2018

ANALYSIS

ADT Commercial LLC has agreed to a one-year extension with no increase in unit cost. With the approval of the Third Amendment, City parking lots and garages will be added to this Agreement. On October 20, 2020 the Purchasing Agent awarded a one-year Purchase Order (PO) 161765 to ADT Commercial LLC, as a result of Request for Quotes 20-15 for Parking locations. PO 161765 will be closed and all City locations will

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now be moved under GSA number F001647.

Under the City's Purchasing Policy, City Code 3-08-110(A) Award Authority, this modification requires approval by the City Council.

FISCAL IMPACT

Funds for this expense are included in the current Fiscal Year (FY) and will be included in the proposed budget for FY 2021-2022 as a normal operating expense when presented to the City Council.

ENVIRONMENTAL IMPACT

The proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A- Third Amendment to General Services Agreement Number F001647

CONTACT

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