

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ZAC BRAND, FLEET SUPERINTENDENT, TRANSPORTATION
AND PUBLIC WORK DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: AUTHORIZATION TO UTILIZE THE H-GAC BUY COOPERATIVE
AGREEMENT FOR TWO CIMLINE M2DH CRACK SEALERS TO
CIMLINE

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works and Finance Department that the Council, by resolution, 1) authorize use of the Houston-Galveston Area Council Cooperative Agreement with Cimline, Plymouth, MN (No. 20-00885) to purchase two Cimline M2DH Crack Sealers to be used by Field Services to seal cracks in roadway surfaces, and 2) authorize the City Manager to negotiate and execute any necessary agreement(s) with Cimline to complete the purchase, in an amount not-to-exceed \$131,936.50.

EXECUTIVE SUMMARY

The City of Santa Rosa Transportation and Public Works (TPW) Department submitted a request to Purchasing for the purchase of two M2DH Crack Sealers from Cimline, Plymouth, MN using the H-GAC Buy Cooperative Purchasing Program Contract between H-GAC and Cimline (Contract No. 20-00885), which establishes favorable pricing. On March 24, 2010, the City entered into an Interlocal Contract for Cooperative Purchasing with H-GAC (ILC No. 10-2428) that allows the City to participate in the H-GAC cooperative purchasing program.

BACKGROUND

Under the City's guidelines for replacement of fleet vehicles, the Transportation and Public Works Department (TPW) Fleet Maintenance Division selects a vehicle for replacement when it has reached the end of its cost-effective life cycle. These vehicles have met the replacement criteria using a point system, an industry standard to predict when best to sell a vehicle. Repair costs, age, and mileage are considered in the point calculation performed by our Faster Fleet software system.

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This purchase will replace current City vehicles #30401 and 30402 which are 2014 Cimline Magma 230-D models used by TPW Streets Crews. Crack sealing machines are used to fill pavement cracks with a hot, rubberized sealant to prevent the entry of water into the base of the roadway. City staff uses these machines to perform preventative maintenance throughout the year to help achieve the full life expectancy of the streets and keep repair costs to a minimum.

PRIOR CITY COUNCIL REVIEW

None.

ANALYSIS

This item, if approved, will authorize the City Manager to negotiate and execute any necessary agreement(s) between the City and Cimline for the purchase of two Cimline M2DH Crack Sealers from Cimline, subject to a not to exceed amount of \$131,936.50 and approval as to form of all agreement(s) by the City Attorney. The pricing available to the City for the purchase is offered under the H-GAC Buy Cooperative Contract (Contract No. 20-00885) between H-GAC and Cimline.

The Interlocal Contract for Cooperative Purchasing 10-2428 between the City and H-GAC Buy is an automatic annual renewal contract which allows the City to participate in the H-GAC Buy Cooperative Purchasing Program.

The H-GAC Buy Cooperative Purchasing Program is a competitive bidding process that assists local governments in reducing costs through this government-to-government procurement service available nationwide.

Santa Rosa City Code Section 3-08.160 allows for cooperative purchases when advantageous to the City. H-GAC Buy's procurement process includes research, specifications preparation, pre-bid and preproposal conferences, legal notice posting and advertising, bid/proposal review and contract execution available at a national level. Additional benefits to utilizing a cooperative purchase agreement is an expedited procurement process, volume purchasing discounts, on-duty professional staff assistance, research and development of technical specifications, and contract management services provided by the lead agency (H-GAC Buy). Finance staff has determined that a competitive bid solicitation would not result in achieving beneficial competitive results.

FISCAL IMPACT

Funds for replacement vehicles are budgeted in Fiscal Year 2020-21 under the Transportation and Public Works Fleet Vehicle Replacement account 300106, as approved by Council.

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ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) in that it qualifies for a Class 1 exemption, Existing Facilities, pursuant to CEQA Guidelines Section 15301. Specifically, the proposed action would result in the purchase of replacement vehicles, allowing the continued operation of existing public facilities involving negligible or no expansion of use.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A (H-GAC Cooperative Agreement between H-GAC and Cimline) and Exhibit B (Quote)

CONTACT

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