

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: CHUCK REGALIA, ASSISTANT CITY MANAGER  
SUBJECT: SECOND AMENDMENT TO PROFESSIONAL SERVICES  
AGREEMENT WITH ECONOMIC & PLANNING SYSTEMS, INC.

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the City Manager's Office that the Council, by resolution, approve the Second Amendment to the Professional Services Agreement with Economic & Planning Systems, Inc., Oakland, California in the amount of \$35,000, for the purpose of completion of the Housing Action Plan. Total costs for this contract is not to exceed \$131,380.

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EXECUTIVE SUMMARY

The purpose of this contract is to complete the Housing Action Plan which analyzes policy and management programs, and develops priorities for construction of housing. This work effort is included within Council's Tier One Goal: Housing for All and Council Goal #1 - Create a Strong, Sustainable Economic Base, Strategic Objective #2, Evaluate Housing Initiatives.

BACKGROUND

Economic & Planning Systems (EPS) has been instrumental in working with the staff to identify and describe the current housing environment and to work with the City Council to establish the direction for housing policy. Currently, EPS is a part of the inter-departmental staff team working on the six part housing series. Four parts of this series have been presented to City Council. The remaining two parts are scheduled for June 7, 2016 and July 12, 2016.

### PRIOR CITY COUNCIL REVIEW

October 20, 2015 – Study Session: Affordable Housing – Current Environment and Current Strategies

November 10, 2015 – Study Session: Housing Policy Direction

February 23, 2016 – Report: Santa Rosa Housing Reports 1 and 2 – Funding Sources and Development Process Improvements

April 19, 2016 – Report: Santa Rosa Housing Reports 3 and 4 – Developers; Assessment of Santa Rosa and Housing Program Initiatives

### ANALYSIS

In November, 2015, the City entered into the Agreement with Economic & Planning Systems, Inc. to provide services that would 1) clarify specific actions for increasing overall housing production and achieving affordable housing production; and 2) to assist with the preparation of affordable housing study sessions to Council.

In January 2016, the City and Consultant entered into a First Amendment to the Agreement to provide project management of the new Housing Action Plan.

The City and Consultant now desire to amend the Agreement for the purpose of completion of the Housing Action Plan.

### FISCAL IMPACT

The funds for this contract have been appropriated during the 2015-16 fiscal year. Approval of this amendment will not have an additional impact on the General Fund.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

None.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Second Amendment
- Resolution/Exhibit A (Second Amendment)

CONTACT

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