



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, February 7, 2019

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to of the Board of Public Utilities to order at approximately 1:30 p.m.

Present 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Richard Dowd, Board Member Christopher Grabill, and Board Member David Bannister

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made by Board members.

3. OATH OF OFFICE FOR REAPPOINTED MEMBERS

Gina Perez, Recording Secretary for the Board, administered the Oath of Office to Board Members Galvin and Arnone.

4. MINUTES APPROVAL

The minutes were accepted as submitted.

4.1 January 17, 2019 - Regular Meeting Minutes.

Attachments: [January 17, 2019, Regular Meeting Minutes.](#)

5. STAFF BRIEFINGS

5.1 SANTA ROSA PLAIN GROUNDWATER SUSTAINABILITY AGENCY UPDATE

The Sustainable Groundwater Management Act (SGMA) required some groundwater basins, including the Santa Rosa Plain basin, to form Groundwater Sustainability Agencies (GSAs) to sustainably manage the groundwater basin and develop a groundwater management plan. In the Santa Rosa Plain basin, the cities of Santa Rosa, Rohnert Park, and Cotati, the Town of Windsor, Sonoma County, the Sonoma County Water Agency, the Goldridge and the Sonoma Resource Conservation Districts formed the Santa Rosa Plain GSA to comply with SGMA.

The Santa Rosa Plain GSA is a self-funded agency, with the initial funding for the first two years coming from each of the member agencies of the GSA. The GSA Board has been working with a rate consultant to explore options for rates and fees to provide funding for the GSA after the first two years. Staff will provide the Board an update on the current fee option that is being considered by the GSA. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 2/6/2019\)](#)

Presenter(s): Jennifer Burke, Deputy Director Water Resources.

Public Comment:

Deborah Tavares, requested information regarding the fee for well users and what affects will PG&E's Eel River project have on groundwater.

5.2 HIGH STRENGTH WASTE RECEIVING UPDATE

The City's Laguna Treatment Plant High Strength Waste Receiving Station has been in operation since 2016. Staff will present recent information regarding the efficacy of the High Strength Waste project. Total revenues and avoided costs resulting from the project will be compared with the project's capital and O&M costs. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 2/6/19\)](#)

Presenter(s): Joe Schwall, Deputy Director Subregional Operations.

6. CONSENT ITEMS

6.1 MOTION - COOPERATIVE AGREEMENT FOR IMPLEMENTATION OF SONOMA-MENDOCINO IMMEDIATE DROUGHT RELIEF FUNDING AGREEMENT

RECOMMENDATION: It is recommended by the Water Department that the Board, by motion, approve the Cooperative Agreement for Implementation of the Sonoma-Mendocino Immediate Drought Relief Project between the Sonoma County Water Agency (Sonoma Water) and the City of Santa Rosa and authorize the Chair to sign the

agreement.

Attachments: [Staff Report](#)
 [Attachment 1](#)

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Badenfort, to approve as submitted, Item 6.1 approving the Cooperative Agreement for Implementation of the Sonoma-Mendocino Immediate Drought Relief Project between the Sonoma County Water Agency (Sonoma Water) and the City of Santa Rosa and authorizing the Chair to sign the agreement.. The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill and Board Member Bannister

6.2 RESOLUTION - APPROVAL OF THE ACQUISITION OF AN EMERGENCY GROUNDWATER WELL EASEMENT AT 4224 HIGHWAY 12, SANTA ROSA (APN 032-010-005) PURSUANT TO THE SANTA ROSA GROUNDWATER MASTER PLAN, MAKING FINDINGS UNDER CEQA AND ADOPTION OF A MITIGATED MONITORING PROGRAM

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by resolution, approve the acquisition of a permanent easement at 4224 Highway 12, Santa Rosa for the purpose of an emergency groundwater well in order to implement the City of Santa Rosa Groundwater Master Plan, make findings under CEQA, adopt a Mitigation Monitoring Program for the purpose of an emergency groundwater well, authorize the Interim Director of the Water Department to execute all documents necessary to complete this transaction, and authorize the Right of Way Agent to execute all closing documents to complete the transaction.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Exhibit B](#)

Presenter(s): Jill Scott, Right of Way Agent and Jennifer Burke, Deputy Director Water Resources.

Board Member Dowd asked for and received an brief update on the well and the emergency groundwater program.

A motion was made by Board Member Dowd, seconded by Board Member Grabill to approve as submitted, Item 6.2 - RESOLUTION NO. 1187 ENTITLED: "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES MAKING FINDINGS UNDER CEQA, ADOPTING A MITIGATION MONITORING PROGRAM AND APPROVING THE ACQUISITION OF AN EMERGENCY GROUNDWATER WELL EASEMENT AT 4224 HIGHWAY 12, SANTA ROSA PURSUANT TO THE SANTA ROSA GROUNDWATER MASTER PLAN". The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill and Board Member Bannister

7. REPORT ITEMS

7.1 REPORT - REQUEST FOR ADDITIONAL CONTRACT CONTINGENCY - REPLACEMENT OF WATER SERVICES AFFECTED BY THE TUBBS FIRE

BACKGROUND: On May 17, 2018, the Board of Public Utilities approved a construction contract with Northern Pacific Corporation in the amount of \$604,290.00 for the replacement of contaminated water services outside the water quality advisory area. There were approximately 115 services identified for replacement when the contract was awarded. The Department of Transportation and Public Works and the Water Department anticipated that additional services may be added during construction. Therefore, the contract included provisions to allow additional services to be installed on a force account basis. During the course of construction, an additional 38 water service lines were added to the contract for a total of 153 water services.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, (1) approve a change order to the Phase 2 Replacement of Water Services contract with Northern Pacific Corporation to extend the time for completion of work through the end of April 2019 and reallocate Bid Item 11 Phase 2 - Additional Water Service Replacements to include replacement of 38 additional water service lines, and (2) increase contingency for the additional permanent trench paving in the amount of \$60,000 for a total contract amount of \$724,719.00.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Presentation \(added 02/06/19\)](#)

Presenter(s): Jillian Tilles, Associate Civil Engineer.

Chair Galvin noted that the Contract Review Subcommittee met to discuss this item and gave a unanimous recommendation for approval.

8. ELECTION OF VICE CHAIR

Board Member Dowd made a motion to nominate Vice Chair Arnone to continue in the position of Vice Chair for an additional term. No additional nominations were made by Board Members.

A motion was made by Board Member Dowd nominated Vice Chair Arnone for an additional term as Vice Chair.. The motion carried by the following vote:

Yes: 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill and Board Member Bannister

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Deborah Tavares spoke regarding concern for low energy windows and its potential to cause fires.

Thomas Ellis spoke regarding the Thanksgiving Church property and interest by All Saints Church to purchase the building.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

None.

12. SUBCOMMITTEE REPORTS

Board Member Dowd reported that the Budget Review Subcommittee has three meetings scheduled.

13. BOARD MEMBER REPORTS

None.

14. DIRECTORS REPORTS

Emma Walton, Interim Director provided an update on the Thanksgiving Church property, microgrid project and the current outreach campaign for I Heart Tap Water.

15. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:49 p.m. The next regularly scheduled meeting of the Board of Public Utilities will be held on February 21, 2019.