

Attachment 2

**FIRST AMENDMENT
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F000690
WITH SPEAKWRITE LLC.**

This First Amendment to Agreement number F000690, dated February 24, 2014 ("Agreement") is made as of this 8th day of January, 2015, by and between the City of Santa Rosa, a municipal corporation ("City"), and SpeakWrite, a Texas Limited Liability Company, ("Consultant").

RECITALS

- A. City and Consultant entered into the Agreement for Consultant to provide transcription services.
- B. City and Consultant now desire to amend the Agreement for the purpose of modifying The Term.

AMENDMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Section 12. Time of Performance

The last sentence of Section 12 is amended to read as follows:

"Consultant shall complete all the required services and tasks and complete and tender all deliverables to the reasonable satisfaction of the City, not later than January 1, 2016".

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

Name of Firm: SPEAKWRITE LLC

a Municipal Corporation

TYPE OF BUSINESS ENTITY (check one):

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: _____)

By: _____

Print Name: Sean Mcghinn

Title: City Manager

Signatures of Authorized Persons:

By: 

Print Name: PAT RUIZ

Title: CHIEF OPERATING OFFICER

By: 

Print Name: CHRISTIN RUIZ

Title: VP OF BUSINESS DEVELOPMENT

APPROVED AS TO FORM:


Office of the City Attorney

**SECOND AMENDMENT
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F000690
WITH SPEAKWRITE**

This Second Amendment to Agreement number F000690, dated February 24, 2014 ("Agreement") is made as of this 20th day of December 2015, by and between the City of Santa Rosa, a municipal corporation ("City"), and SpeakWrite, a Texas Limited Liability Company, ("Consultant").

RECITALS

- A. City and Consultant entered into the Agreement for Consultant to provide transcription services.
- B. City and Consultant now desire to amend the Agreement for the purpose of modifying the time of performance.

AMENDMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Section 12. Time of Performance

The last sentence of Section 12 is amended to read as follows:

"Consultant shall complete all the required services and tasks and complete and tender all deliverables to the reasonable satisfaction of City, not later than July 31, 2016."

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.


CONSULTANT:

Name of Firm: SpeakWrite, LLC

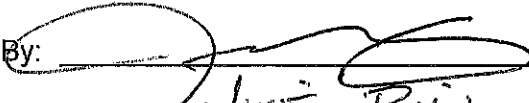
TYPE OF BUSINESS ENTITY (check one):

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: _____)

Signatures of Authorized Persons:

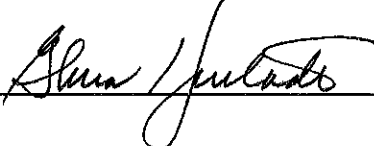
By: 
 Print Name: COO PAT RUIZ

Title: COO

By: 
 Print Name: Justin Ruiz

Title: VP of Business Development

CITY OF SANTA ROSA
a Municipal Corporation

By: 

Print Name: GLORIA HURTADO

Title: DEPUTY CITY MANAGER

APPROVED AS TO FORM:


 Office of the City Attorney

City of Santa Rosa Business Tax Cert. No.

N/A

**THIRD AMENDMENT
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F000690
WITH SPEAKWRITE**

This Third Amendment to Agreement number F000690, dated December 28th, 2015, ("Agreement") is made as of this 11 day of May, 2016, by and between the City of Santa Rosa, a municipal corporation ("City"), and SpeakWrite, a Texas Limited Liability Company, ("Consultant").

RECITALS

- A. City and Consultant entered into the Agreement for Consultant to provide transcription services.
- B. City and Consultant now desire to amend the Agreement for the purpose of modifying the time of performance.

AMENDMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Section 12. Time of Performance

The last sentence of Section 12 is amended to read as follows:

"Consultant shall complete all the required services and tasks and complete and tender all deliverables to the reasonable satisfaction of City, not later than July 31, 2017."

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

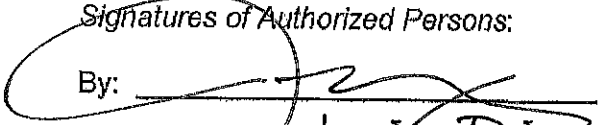
CONSULTANT:

Name of Firm: SpeakWrite, LLC

TYPE OF BUSINESS ENTITY (check one):

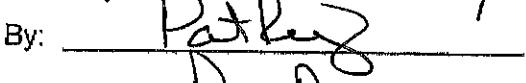
- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: _____)

Signatures of Authorized Persons:

By: 

Print Name: Justin Ruiz

Title: VP of Business Development

By: 

Print Name: PAT RUIZ

Title: COO

CITY OF SANTA ROSA
a Municipal Corporation

By: 

Print Name: GLORIA HUICTADO

Title: DEPUTY CITY MANAGER

APPROVED AS TO FORM:


Office of the City Attorney

City of Santa Rosa Business Tax Cert. No.

N/A