

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE BUDGET FOR THE CITY OF SANTA ROSA FOR FISCAL YEAR 2013/2014 AND ESTABLISHING RESERVES FOR THE 2012/2013 FISCAL YEAR

WHEREAS, the City Manager has submitted to the Council an estimate of expenditures, revenues and transfers for all City Departments for the fiscal year 2013/2014, together with such other budget information as required by the Charter of the City of Santa Rosa; and

WHEREAS, sufficient copies of such estimates were placed on file in the Office of the City Clerk for inspection by the public as required by the Charter of the City of Santa Rosa and other applicable laws; and

WHEREAS, the Council has reviewed the proposed budget for the fiscal year 2013//2014 based upon the City Manager's estimate of expenditures, revenues and transfers; and

WHEREAS, it is City practice, at the end of each fiscal year, to appropriate all available fund balances to a reserve in each fund; and

WHEREAS, approval of the budget for the Capital Improvements Program does not constitute final approval for any project, and each project will be subject to environmental and engineering review.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the budget of the City of Santa Rosa for the fiscal year 2013/2014, as set forth in the "2013-2014 Request" columns of those documents marked, "City of Santa Rosa Proposed Operations and Maintenance Budget – Fiscal Year 2013/14", and "City of Santa Rosa Proposed Capital Improvement Program Budget – Fiscal Year 2013/14," together with the detailed back-up to those documents, with the exception of the following CIP projects:

- 55595 WMR Silva & King
- 17529 Silva & King Storm Drain Improvements
- 54004 Storm Water Creek Restoration

The Council approves the 2013/2014 Operating and Capital budgets with the following Exceptions and Modifications:

Exceptions:

- Community Promotions funding

Modifications:

- A. Changes directed or approved by Council during the review of the budget;

- B. The Council has approved a policy to fund public safety services in kind for community promotion programs in the budget. The actual cost may exceed the estimated budgeted appropriations for these services;
- C. Adjustment of salary and benefit costs in accordance with applicable ordinances and resolutions of the Council and updated cost calculations regarding such salaries and benefits;
- D. Adjustment of revenues and expenditures in the Insurance Fund to cover benefit costs associated with new 2013/2014 positions approved by Council and benefit costs associated with 2013/2014 Memorandum of Understanding (M.O.U.) agreements;
- E. Adjustment of interfund charges, indirect costs and other costs which are allocated to various accounts in accordance with City accounting practice;
- F. Incorporation of approved budget adjustments in fiscal year 2012/2013 which affect the 2013/2014 budget, and which are not reflected in the budget document;
- G. Any necessary adjustments to the allocation of costs to the agencies in the Santa Rosa Subregional Wastewater System, including the issuance of refunds or credits for payments and/or the collection of additional funds;
- H. Inclusion of any additional 2012/13 projects which are to be carried forward into 2013/2014 without appropriation of additional funds and exclusion of any other 2012/2013 projects which are not to be carried forward into 2013/2014;
- I. The adjustment of revenues and expenditures for grant-funded activities, in which the expenditures and the revenues must be “balanced”;
- J. Other administrative adjustments and corrections which are necessary and which are in accordance with the Council’s direction and approval of the budget including the creation of capital project accounts for the purpose of administrative tracking and including, but not limited to substitutions/exchanges of non-General Fund funding sources;
- K. The Council authorizes 1,219.70 FTE as of June 30, 2014 as the total authorized positions for the City for 2013/2014.

BE IT FURTHER RESOLVED that the Council confirms reductions, increases and adjustments in 2012/2013 appropriations, which have been accomplished by administrative action.

BE IT FURTHER RESOLVED that:

1. All available fund balances as of June 30, 2013, as determined upon completion of the annual audit, are appropriated in a reserve in each fund.
2. Deficits in available fund balances are adjusted by an appropriation from the existing reserves.

BE IT FURTHER RESOLVED that the City Manager is authorized to administer the budget in accordance with established administrative policy, and the City Manager is authorized to approve the transfer of budgeted amounts, as necessary and without restriction within a fund, not to exceed \$50,000 between funds, including the use of contingency funds, and the establishment, substitution, or deletion of projects and capital items; the City Manager is authorized to delegate approval authority for such budget changes, in accordance with administrative policy; and the City Manager is further authorized to decrease the total budget for a fund, if required during the year.

IN COUNCIL DULY PASSED this \_\_\_\_ day of June, 2013.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
City Clerk

APPROVED: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney