



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT JUNE 19, 2018

### 4:00 P.M. - REGULAR SESSION (COUNCIL CHAMBER)

#### **PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Comments from the public on non-agenda items will be heard under Agenda Items 12 and 17. This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 12) will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

To address the Council you are requested to complete a yellow Speaker Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by submitting your comments to 100 Santa Rosa Avenue, Room 10, Santa Rosa 95404 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

#### **4:00 P.M. (CITY COUNCIL CHAMBER)**

##### **1. CALL TO ORDER AND ROLL CALL**

##### **2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

##### **3. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**5. PROCLAMATIONS/PRESENTATIONS**

**5.1 PRESENTATION - PORTRAITS OF FIRST RESPONDERS**

**6. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**6.1 FIRE RECOVERY AND REBUILD UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**7. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**8. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

**9. MAYOR'S/COUNCILMEMBERS' REPORTS**

**9.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS  
(AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON  
PENDING ISSUES, IF NEEDED)**

**9.1.1 Council Subcommittee Reports**

**9.1.2 Sonoma County Transportation Authority/Regional Climate  
Protection Authority (SCTA/RCPA)**

**9.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**9.1.4 Association of Bay Area Governments (ABAG)**

**9.1.5 Sonoma County Agricultural Preservation and Open Space District  
Advisory Committee**

**9.1.6 Sonoma Clean Power Authority (SCPA)**

**9.1.7 Sonoma County Waste Management Agency (SCWMA)**

**9.1.8 Groundwater Sustainability Agency (GSA)**

**9.1.9 Other**

**10. APPROVAL OF MINUTES**

**10.1** March 20, 2018, Regular Meeting.

**Attachments:** [Draft Minutes](#)

**10.2** March 27, 2018, Special City Council Closed Session Meeting.

**Attachments:** [Draft Minutes \(Closed Session\)](#)

**10.3** March 27, 2018, Special City Council and Board of Public Utilities Joint Meeting.

**Attachments:** [Draft Minutes \(Joint CC-BPU\)](#)

**11. CONSENT ITEMS**

**11.1** MOTION - APPROVING A CLERICAL CORRECTION TO RESOLUTION RES-2017-146 - ADOPTION OF WAGES, HOURS AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT FOR EMPLOYEES IN THE CITY'S UNITS 10- EXECUTIVE MANAGEMENT, UNITS 11 AND 12 - MIDDLE MANAGEMENT AND CONFIDENTIAL, AND AMENDING THE FISCAL YEAR 2017-18 ADOPTED BUDGET

RECOMMENDATION: It is recommended by the City Attorney's Office and the Human Resources Department that the Council, by motion, approve a clerical correction to an operative clause within Resolution RES-2017-146 in order to correct the dates for cost of living salary increases and other benefit increases as reflected in the adopted Wages, Hours and Other Terms and Conditions of Employment.

**Attachments:** [Staff Report](#)  
[RES-2017-146 Redlined](#)  
[RES-2017-146 Corrected](#)  
[Presentation](#)

**11.2 RESOLUTION - APPROPRIATIONS LIMIT FISCAL YEAR 2018-19**

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, (1) adopt the Article XIII B appropriation limit for the City of Santa Rosa at \$260,270,000 for the Fiscal Year (FY) 2018-19; and (2) approve the use of the inflation and population factors used in the calculation of the limit for FY 2018-19.

**Attachments:** [Staff Report](#)  
[Staff Report \(Redlined 06/18/18\)](#)  
[Staff Report \(Revised 06/18/18\)](#)  
[Resolution](#)  
[Exhibit A](#)  
[Exhibit A \(Redlined 06/18/18\)](#)  
[Exhibit A \(Revised 06/18/18\)](#)  
[Presentation](#)  
[Presentation \(Redlined 06/18/18\)](#)  
[Presentation \(Revised 06/18/18\)](#)

**11.3 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF LOCAL EMERGENCY DUE TO FIRES**

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

**Attachments:** [Resolution](#)

**11.4 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY**

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution,

approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

## 12. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to ten speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

## 13. REPORT ITEMS - NONE.

## 14. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

### 14.1 PUBLIC HEARING - ADOPTION OF THE CITY OF SANTA ROSA FY 2018-19 OPERATIONS AND MAINTENANCE BUDGET AND FY 2018-19 CAPITAL IMPROVEMENT PROGRAM BUDGET

BACKGROUND: The City Council will hold a public hearing to consider the FY 2018-19 Operations and Maintenance Budget and the FY 2018-19 Capital Improvement Program (CIP) Budget. Staff will provide an overview of the Operations and Maintenance Budget and the CIP Budget with information on any changes that have been included since the Study Session in May.

RECOMMENDATION: It is recommended by the City Manager and the Finance Department that the City Council, by four (4) resolutions, adopt the City Fiscal Year (FY) 2018-19 Operations and Maintenance Budget, and FY 2018-19 Capital Improvement Program Budget.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Resolution - Primary](#)  
[Exhibit A](#)  
[Resolution - Storm Water](#)  
[Resolution - PFIF](#)  
[Resolution - Staffing](#)  
[Presentation](#)  
[Public Hearing Notice](#)

**(THE COUNCIL MAY RECESS DURING THE EVENING FOR A DINNER BREAK)**

## **15. BUDGET CONSENT ITEMS**

- 15.1** RESOLUTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH WITT O'BRIENS, LLC TO PROVIDE A CITY-WIDE AFTER-ACTION REPORT

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution, approve a Professional Services Agreement with Witt O'Brien's, LLC, of Washington, DC, for the production of a City-Wide After-Action Report in an amount not to exceed \$88,941.60.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

- 15.2** RESOLUTION - PROFESSIONAL SERVICES AGREEMENT - PARKING CITATION PROCESSING SERVICES

RECOMMENDATION: It is recommended by the Finance Department that the City Council, by resolution, approve a five-year Professional Services Agreement (PSA), F001697, with one (1) five-year renewal option for parking citation processing services to Turbo Data Systems, Inc., Tustin, CA in the amount of \$425,000.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**15.3** RESOLUTION - INTERGOVERNMENTAL AGREEMENT APPROVAL - COUNTY MAIL SERVICES, INFORMATION SYSTEMS DEPARTMENT OF THE COUNTY OF SONOMA, CA

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve a three-year term Intergovernmental Agreement F001724, with two (2) one-year renewal options to the County of Sonoma, CA, to provide mail metering, package processing, barcoding and delivery of all U.S for a total amount not to exceed \$500,000.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**15.4** RESOLUTION - CITY AGREEMENTS FOR HOMELESS SERVICES - SAMUEL L. JONES HALL HOMELESS SHELTER AND HOMELESS OUTREACH SERVICES TEAM PROGRAM

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by two (2) resolutions, approve the following agreements for homeless services with Catholic Charities of the Diocese of Santa Rosa: 1) a Grant Agreement for Homeless Outreach Services Team Program in the amount of \$466,450 for the period July 1, 2018 to June 30, 2019 (Year One); and 2) an Agreement for the Operation and Use of the Samuel L. Jones Hall Homeless Shelter Housing-Focused Program in the amount of \$1,349,331 for the initial period July 1, 2018 to June 30, 2019 (Year One).

**Attachments:** [Staff Report](#)  
[Resolution 1](#)  
[Exhibit A](#)  
[Resolution 2](#)  
[Exhibit A](#)  
[Presentation](#)

**15.5 RESOLUTION - SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING WITH SANTA ROSA JUNIOR COLLEGE TO EXTEND PILOT PROGRAM FOR UNLIMITED ACCESS PASS TO STUDENTS THROUGH DECEMBER 31, 2018**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve Amendment No. 2 to the Memorandum of Understanding (MOU) with the Sonoma County Junior College District (SCJCD) and the SCJCD Associated Students, extending the pilot CityBus unlimited pass program for Santa Rosa Junior College students through December 31, 2018.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**16. WRITTEN COMMUNICATIONS - NONE.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker will be allowed three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURN (CONTINUE), IF NEEDED, REGULAR CITY COUNCIL BUDGET HEARING TO RECONVENE AT 9:00 AM ON WEDNESDAY, JUNE 20, 2018, IN THE COUNCIL CHAMBER**

**9:00 A.M. WEDNESDAY, JUNE 20, 2018, CITY COUNCIL (IF NEEDED)**

**20. CALL TO ORDER OF ADJOURNED REGULAR CITY COUNCIL MEETING AND ROLL CALL**

**21. PUBLIC HEARINGS**

**21.1 PUBLIC HEARING - ADOPTION OF THE CITY OF SANTA ROSA FY 2018-19 OPERATIONS AND MAINTENANCE BUDGET AND FY 2018-19 CAPITAL IMPROVEMENT PROGRAM BUDGET**

BACKGROUND: The City Council will hold a public hearing to consider the FY 2018-19 Operations and Maintenance Budget and the FY 2018-19 Capital Improvement Program (CIP) Budget. Staff will provide an overview of the Operations and Maintenance Budget and the CIP Budget with information on any changes that have been included since the Study Session in May.

RECOMMENDATION: It is recommended by the City Manager and the Finance Department that the City Council, by four (4) resolutions, adopt the City Fiscal Year (FY) 2018-19 Operations and Maintenance Budget, and FY 2018-19 Capital Improvement Program Budget.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Resolution - Primary](#)  
[Exhibit A](#)  
[Resolution - Storm Water](#)  
[Resolution - PFIF](#)  
[Resolution - Staffing](#)  
[Presentation](#)  
[Public Hearing Notice](#)

**22. ADJOURNMENT OF MEETING**

**23. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**23.1**      **UPCOMING MEETINGS LIST**

**Attachments:**   [List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or [cityclerk@srcity.org](mailto:cityclerk@srcity.org) one week prior to the meeting. TDD 543-3063  
Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*