



# ELECTION OF MAYOR & VICE MAYOR



City Council Meeting  
December 6, 2016

# Recommendation

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It is recommended by the City Attorney, as the City Council's Parliamentarian, that the Council elect a Mayor and Vice Mayor in accordance with Sections 6 and 15 of the Santa Rosa City Charter and Section XII of the City Council Manual of Procedures and Protocols.

# New Mayor & Vice Mayor to be Elected

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Following the certification of election results, Section 6 of the Santa Rosa City Charter requires that immediately following the induction of new Council members, the newly constituted Council elects one of its members to serve as Mayor for a two-year term. Section 15 of the City Charter provides the procedures for the election of Mayor and Vice Mayor.

# Procedure

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Section XII of the Manual of Procedures and Protocols establishes the following procedure for the election of Mayor and Vice Mayor:

- a. The incumbent Mayor acts as the Presiding Officer and calls for nominations for a new Mayor from the floor.
- b. Each nomination must receive a second and be accepted by the nominee prior to a vote on the nomination.
- c. If only one Council Member has been nominated, the Presiding Officer shall declare that individual to be elected Mayor by unanimous consent. If two or more Council Members have been nominated, election of the Mayor will be by process of elimination.

## Procedure (cont'd)

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- d. If two or more Councilmembers have been nominated, election of the Mayor shall be by process of eliminations as follows: Each Council Member shall vote by ballot for a number of nominees that equals one less than total number of nominees. Nominees receiving one vote or less shall be eliminated. Subsequent votes shall be taken by ballot with each Council Member voting for one less nominee than voted for in the previous round. Only nominees not eliminated may be voted upon.
- e. Once a single nominee receives a majority vote, the Presiding Officer shall declare that nominee the newly elected Mayor and then pass the gavel to the new Mayor.
- f. Following election of the new Mayor, the newly-elected Mayor calls for nominations for a new Vice Mayor using the same procedures outlined in (a) – (e) above.