

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER,  
FINANCE DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: CONTRACT EXTENSION – LEAGUE SPORTS OFFICIALS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the First Amendment to General Services Agreement (GSA) #F001321 with Northern Coast Officials Association, Inc., Santa Rosa, California, to approve the sole source, extend the contract for an additional one-year term, and add funding in the amount of \$55,630 for a total Agreement amount not to exceed \$111,796.

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EXECUTIVE SUMMARY

This contract provides seasonal league sports officials who umpire for City of Santa Rosa league softball and basketball games. City Manager previously approved waiver of competitive bidding and sole source contract award to Northern Coast Officials Association, Inc., as they are the only umpire association in this area to provide this service.

BACKGROUND

On March 13, 2017, City Manager, by signature, approved a sole source award and issuance of a contract for league sports officials to Northern Coast Officials Association, Inc., Santa Rosa, California. The contract provides seasonal league sports officials who umpire for City of Santa Rosa league softball and basketball games. League games for basketball begin in February and end in November. League games for softball begin in June and end in October. Fees charged to the league teams includes the cost of the umpires. The Northern Coast Officials Association, Inc., is the only umpire association in this area to provide this service.

PRIOR CITY COUNCIL REVIEW

## LEAGUE SPORTS OFFICIALS

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None

### ANALYSIS

Northern Coast Officials Association, Inc. has agreed to amend the contract to extend for an additional year with an increase in contract price for softball and basketball. Original cost per game for softball was \$66 and new cost will be \$69 for two officials. Original cost per game for basketball was \$38 and new cost will be \$39.50 for one official.

The City and Northern Coast Officials Association, Inc. entered into a one-year Agreement with four one-year extension options on March 13, 2017 to expire December 31, 2017, awarded by the City Manager. See contract activity chart below:

| <u>Award/Amendment</u> | <u>Date</u>   | <u>Description</u>                                   | <u>Amount</u>           | <u>Authorization</u> |
|------------------------|---|--|-------------------------|----------------------|
| Contract Award         | March 13, 2017  | Award<br>(1-year term)<br>4-year option to<br>extend | \$56,166                | City Manager         |
| <b>Amendment No. 1</b> | <b>Pending</b>  | <b>1-year Ext and<br/>Add Funds</b>                  | <b>55,630</b>           | <b>City Council</b>  |
|                        | <b>Total Cumulative Value Pending<br/>Amendment No. 2</b> |  | <b><u>\$111,796</u></b> |                      |

With approval of the First Amendment to extend the contract, the cumulative value of GSA #F001321 will be \$111,796. Under the City's Contract/Purchase Order Modification Policy III-9, this First Amendment requires approval by the City Council.

### FISCAL IMPACT

Funds for league sports officials are included in the fees charged to league teams. Funds for these expenditures are included in the Fiscal Year 2017-18 budget within Recreation and Parks Department. The budget includes revenues from the fees paid by sports leagues and the associated expenditure for league officiating. These revenues and expenditures will continue to be included in subsequent years' budget requests when presented to Council.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable.

NOTIFICATION

Not Applicable

ATTACHMENTS

- Resolution/Exhibit A – First Amendment

CONTACT

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