Agenda Item #13.5
For Council Meeting of: April 1, 2025

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, CHIEF FINANCIAL OFFICER
SUBJECT: APPROVAL OF SECOND AMENDMENT TO BLANKET PURCHASE ORDER 168969 TO EXTEND THE TERM AND INCREASE COMPENSATION WITH SUPERIOR SUPPLIES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the Second Amendment to Blanket Purchase Order (BPO) 168969 for a one-year extension for cement concrete supply with Superior Supplies, Santa Rosa, California in the amount of $50,000, for a total cumulative amount not to exceed $150,000.

EXECUTIVE SUMMARY

The City has an ongoing need for the purchase of cement concrete for various projects such as ADA sidewalks and curbs, driveways, sidewalk replacement and repairs, bus stop pads, street light foundations, hydrant pads, and various other projects.

BACKGROUND

On March 21, 2023, the Purchasing Agent approved Invitation for Bid (IFB) 23-17 award and issuance of BPO 168969 for the purchase of cement concrete to Superior Supplies, for a two- year term with three (3) one-year term extension options in the amount not to exceed $45,000.

On June 3, 2024, the City Manager approved the First Amendment to increase compensation in the amount of $55,000.

This citywide BPO provides fixed pricing for the purchase of cement concrete for projects such as ADA sidewalks and curbs, driveways, sidewalk replacement and repairs, bus stop pads, street light foundations, hydrant pads, and various other projects.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Superior Supplies submitted a one-year extension proposal with a 10% increase in pricing. The current Producer Price Index (PPI) PCU3273 for San Francisco/Oakland/San Jose indicates at 21% increase on cement and concrete product manufacturing since March 2023. Based on the current PPI price data, staff concludes that it is in the City's best interest to extend the BPO with Superior Supplies. This will be the first extension to BPO 168969. The vendor continues to provide satisfactory service.

With approval of the Second Amendment, the cumulative amount of Blanket Purchase Order 168969 will be $150,000. Under the City's Purchasing Policy, City Code 3-08-110(A) Award Authority, this modification requires approval by the City Council.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2024-25 adopted budget in the departments that utilize the service as a regular operating expenditure and are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

The Council finds pursuant to CEQA Guidelines Section 15378, the proposed action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

PRESENTERS

Alan Alton, Chief Financial Officer
Jennifer Myles, Purchasing Agent