

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: YURI KOSLEN, TRANSIT PLANNER
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT
SUBJECT: CONTRACT EXTENSION WITH MV TRANSPORTATION FOR
ADA PARATRANSIT SERVICES AND OAKMONT DEVIATED
FIXED-ROUTE SERVICE
AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the First Amendment to Professional Services Agreement number F000983 with MV Transportation, Inc. extending the term for 90 days through September 28th, 2018, and increasing compensation by \$160,000.

EXECUTIVE SUMMARY

In 2015, the City Council awarded a three-year contract with two one-year extension options to MV Transportation, Inc. in an amount not to exceed \$3,728,046. MV Transportation's performance has meet the City's performance expectations. Staff is seeking Council approval to continue the contract with MV Transportation for 90 days in order to provide more time to negotiate a full year extension, which will then be brought back to Council for approval.

BACKGROUND

The Transit Division ("Transit"), within the Transportation and Public Works (TPW) Department, contracts for both paratransit services and a deviated fixed route service that services the Oakmont community. Paratransit service is required by the Americans with Disabilities Act (ADA) to complement the City's fixed route transit system. The City's paratransit service provides curb-to-curb transportation for individuals living with a disability who are unable to ride the fixed route system. The Route 16 - Oakmont Circulator operates with a shared cost agreement approved by City Council and the Oakmont Village Association. The service operates Monday – Friday and deviates up to 3/4 of a mile from its standard route to provide service upon request within the Oakmont community as well a daily trip to nearby grocery stores and pharmacies.

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The current contractor, MV Transportation, Inc., was awarded a three-year contract by City Council in June 2015 following a Request for Proposals (RFP) process. With City Council action, a 90-day extension will allow staff additional time to negotiate the first of two one-year options to extend the term of this Agreement.

PRIOR CITY COUNCIL REVIEW

On June 2, 2015, City Council passed a resolution awarding a three-year contract with two one-year options to extend to MV Transportation Inc. of Fairfield, California.

On July 26, 2016, City Council passed a resolution approving a three-year agreement with the Oakmont Village Association to share equally in the annual cost of operating the deviated fixed route service to the Oakmont Community.

ANALYSIS

An RFP for ADA paratransit service and deviated fixed route service in Oakmont was released by the City on February 17, 2015. The RFP was competitively bid, resulting in two proposals. These proposals were evaluated by a panel consisting of one Council Member, the Deputy Director of Transit, the Acting ADA Transit Planner, a representative from the Solano Transit Authority, and a program manager from Marin Transit. The financial portion of the proposals was evaluated by a Sonoma County Administrative Services Officer, Transit's Administrative Services Officer, and a City of Santa Rosa Accountant. The areas of evaluation included: demonstrated ability to perform the service; history of providing similar services; demonstrated understanding of the Scope of Work with clear operations plan, staffing and training plan; ability to abide by California Labor Code sections 1072-1074, which protect the rights of incumbent transit workers if a new contractor is engaged; and the cost proposal. Council awarded the contract MV Transportation, Inc. as they offered the best value to the City.

Throughout the life of the existing contract, MV Transportation has successfully operated the CityBus paratransit service meeting the productivity and on-time performance targets. The Transit Division has found MV Transportation's staff to be responsive in delivering quality services.

Although the current contract terms provide that MV continue paratransit services at the rates in the current agreement, Transit Division staff recognize that a wage increase for drivers, mechanics and dispatchers may be necessary to maintain the current quality of service. The 90-day extension at the current contract terms is a good faith strategy to afford the City and MV time to complete a comparison of transportation/driver trade positions across Sonoma County in order to insure wages remain competitive within the current economic environment.

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FISCAL IMPACT

This action has no impact on the General Fund. Funding for the ADA paratransit services and the Oakmont deviated-fixed route service is provided by State Transportation Development Act Article IV funds and Federal Transit Administration (FTA) 5307 funds and is included in the FY 2018-19 Transit Division budget. The maximum expenditure for 90-day extension is \$336,000. The proposed Transit Division budget for FY18-19 accounts for this contract increase. Over the last three years, contract expenses have been approximately \$180,000 less than the obligation of the contract. With these savings, the contract extension will increase the total contract amount by \$160,000 to a total contract obligation of \$3,888,100.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A

CONTACT

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