



# COOPERATIVE PURCHASE CONTRACT – OFFICE SUPPLIES

City Council Meeting  
July 9, 2019

Chuck McBride  
Chief Financial Officer, Finance Department

# CURRENT

- The City is currently under contract with Staples Contract & Commercial, Inc. under the terms of National Joint Powers Alliance (NJPA) for office supplies.
- On May 3, 2018 the company changed their entity status from Incorporated to a Limited Liability Company, a new contract approval is required for the remaining one-year period of the cooperative agreement.

# PROPOSED

- One-year cooperative purchase contract with Staples Contract & Commercial, LLC, under the terms of NJPA for office supplies.

# BENEFIT

- No increase in pricing.
- Services provided by Staples Contract & Commercial, Inc., under the current contract continue to be satisfactory.

# RECOMMENDATION

- It is recommended by the Finance Department, that the Council, by resolution, approve award of a one-year cooperative purchase contract and a General Services Agreement (GSA) for office supplies with Staples Contract & Commercial LLC, Newark, California, under the terms of the National Joint Powers Alliance (NJPA) in the total amount not to exceed \$530,000.

Questions?