



Diann Kitamura
Interim Superintendent
211 Ridgway Ave
Santa Rosa, CA 95401
(707) 528-5181 Fax: (707) 528-5440
E-mail: dkitamura@srcs.k12.ca.us

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CITY OF SANTA ROSA
CITY MANAGERS OFFICE

June 7, 2016

Mr. Sean McGlynn, City Manager
City of Santa Rosa
100 Santa Rosa Avenue, Room 10
Santa Rosa, CA 95404

By Email and U.S. Mail

Re: Fir Ridge Project

Dear Mr. McGlynn:

It is anticipated that at its June 22, 2016, meeting the Board of Trustees will review and approve the Memorandum of Understanding (MOU) between the City and the Santa Rosa Schools (SRCS) District regarding the Fir Ridge low and/or moderate income Project. The purpose of the MOU is to allow the City to extend the milestone deadlines for the Fir Ridge Project by three years, thereby aiding SRCS in helping to make this workforce housing project a reality for School District employees.

In moving forward on this Project, SRCS is actively recruiting an affordable developer/consultant through an RFP process. In addition, it has previously retained a civil engineer and is currently in the process of soliciting the services of bond counsel in order to secure appropriate financing for the Project. Lastly, Staff of SRCS has been working closely with City Staff in order to ensure that the various land use approvals previously received for the Fir Ridge Project are kept current and that all obligations thereof are met. In that regard, SRCS will soon be applying formally for an extension of the land use approvals.

Thank you, Mr. McGlynn, for your assistance. Be advised that we have been working closely with Joey Hejnowicz, City Manager Fellow, who has been very helpful in keeping us all in concert in our respective efforts to make the Fir Ridge affordable housing project a reality.

Please let me know if anything further is required at this time.

Sincerely,

DIANN KITAMURA
Superintendent

cc: Board of Trustees
Steven J. Eichman, Assistant Superintendent