



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL MAY 19, 2025

1:30 P.M.

**ALL PUBLIC COMMENTS WILL BE PROVIDED IN PERSON OR VIA EMAIL
IN ADVANCE OF THE MEETINGS.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM THE COUNCIL CHAMBER AT 100 SANTA
ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE
OBSERVED).**

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE
"IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/81757651536](https://srcity-org.zoom.us/j/81757651536), OR BY
DIALING 877-853-5257 AND ENTERING WEBINAR ID: 817 5765 1536;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR
EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE BOARD
WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM
LINK OR DIAL-IN NUMBER ABOVE.**

Comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Public Comment: Members of the public can provide public comment on an Agenda Item In-Person from the Council Chamber.

E-mail Public Comment: To submit an e-mailed public comment to the Housing Authority, please send to mmontoya@srcity.org by 12:00 p.m., on or before May 16, 2025. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Public comments are limited to one comment per speaker per item.

1. CALL TO ORDER

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. ROLL CALL

4. STATEMENTS OF ABSTENTION

5. STUDY SESSION

**5.1 VOLUNTARY PROGRAMS OF PUBLIC HOUSING AGENCIES:
PROJECT-BASED VOUCHERS AND FAMILY-SELF SUFFICIENCY**

Overview of Voluntary Programs of Public Housing Agencies:
Project-Based Vouchers and Family-Self Sufficiency.

Attachments: [Staff Report](#)
[Presentation](#)

6. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

Comments from the public will be allowed on all agenda items at the time each item is called. This is the time when any person may address the Housing Authority on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Housing Authority. Each speaker will be allowed three minutes. To address the Housing Authority you are requested to complete an orange Speaker Card and give it to the Recording Secretary.

7. APPROVAL OF MINUTES

- 7.1 Draft Minutes - March 24, 2025.

Attachments: [Draft Minutes - March 24, 2025.](#)

- 7.2 Draft Minutes - April 28, 2025.

Attachments: [Draft Minutes - April 28, 2025](#)

8. PROCLAMATIONS/PRESENTATIONS

- 8.1 PROCLAMATION - PROCLAMATION OF AFFORDABLE HOUSING MONTH

Attachments: [Proclamation](#)

9. CHAIRMAN/ COMMISSIONER REPORTS

10. COMMITTEE REPORTS

11. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

- 11.1 PENDING DEVELOPMENT PIPELINE UPDATE - Provided for information.

Attachments: [Memorandum](#)
[Attachment 1](#)

12. CONSENT ITEMS

13. REPORT ITEMS

- 13.1 REPORT - CHANGE TO NAME OF ENTITY ON PRIOR AWARDS OF PROJECT-BASED VOUCHERS FOR BURBANK AVENUE APARTMENTS.

BACKGROUND: Burbank Avenue Apartments (Project) is an affordable housing development currently under construction located at 1780 Burbank Avenue in Santa Rosa. The Project will have sixty-four (64) total units targeted to households with income levels between 20% and 60% of Area Median Income (AMI) with one unrestricted manager's unit. The Project received two separate awards of Project-Based Vouchers (PBVs) for a total of sixteen (16) PBVs. The Agreement to Enter Into Housing Assistance Contract (AHAP) became effective December 6, 2023. Due to changes to the ownership structure of the Project that have occurred since the Developer submitted its applications for PBVs, the legal name of the entity that received the awards under previous Housing Authority resolutions needs to be updated.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by resolution, change the name of the entity awarded Project-Based Vouchers for Burbank Avenue Apartments under Resolution No. 1707, dated January 25, 2021, and Resolution No. 1736, dated June 20, 2022, from the Developer, WSA Burbank Housing Partners I, LP, to the entity that is the legal owner of the property, BHDC Burbank Ave, LLC.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Presentation](#)

14. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.