



# FISCAL YEAR-END APPROPRIATION FOR COVID-19 AND PSPS RELATED EXPENDITURES

City Council Meeting  
July 21, 2020

Alan Alton  
Interim Chief Financial Officer  
Finance Department

# CURRENT

- The City charges emergency-related response costs to unique project accounts as a way to isolate non-labor charges
- Labor charges are charged to department budgets using a unique labor code
- This is a best practice allowing for reporting and documentation for future federal and state reimbursement opportunities

# CURRENT (Continued)

- During the fiscal year-end close process, staff identifies project and operational accounts with negative balances
- When possible, staff moves unspent appropriations to these accounts to offset the negative balances
- If unspent appropriations are not available, staff must request appropriations from the City Council

# PROPOSED

- The City activated its EOC several times during FY 2020-19
  - Six PSPS events/Kincade Fire
  - COVID-19 Pandemic Response
- Staff used two project accounts to collect costs for emergency responses during the year
  - One project for EOC activation
  - One project for COVID-19 response

# PROPOSED

- In addition, two departments will require appropriations to address emergency-related expenditures which could not be absorbed within their existing budget.

# REQUESTED APPROPRIATIONS

- EOC (\$85,000)
  - Emergency procurements and supplies for all EOC activations
- COVID-19 (\$1,750,000)
  - Contracts for sheltering, quarantine rooms, safety supplies specific to the COVID-19 response
- Unsupported Labor Costs (\$50,356.15)
  - PED (\$26,770.11)
  - IT (\$23,586.04)

# RECOMMENDATION

- It is recommended by the Finance Department that the City Council, by resolution, increase appropriations from the General Fund reserves to offset negative account balances related to the City's response to Public Safety Power Shutoff (PSPS) events and the COVID-19 pandemic.

QUESTIONS?