

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: KELLI KUYKENDALL, HOUSING AND COMMUNITY SERVICES
MANAGER
SUBJECT: HOUSING AND COMMUNITY SERVICES
GRANT AGREEMENT FOR OPERATION OF HOMELESS
SERVICES CENTER

AGENDA ACTION: RESOLUTIONS

RECOMMENDATION

It is recommended by the Housing and Community Services Department that the Council, by resolution, approve a Grant Agreement for Operation of Homeless Services Center with Catholic Charities of the Diocese of Santa Rosa, in an amount not to exceed \$100,000, for the period of November 1, 2017 to June 30, 2018.

EXECUTIVE SUMMARY

Staff is seeking approval of a Grant Agreement for Operation of Homeless Services Center with Catholic Charities of the Diocese of Santa Rosa (Grant Agreement), in the amount of \$100,000, for the period of November 1, 2017 to June 30, 2018, to expand the program's hours of operation as part of the City's Homeless Encampment Cleanup Pilot Program.

This item relates to Council Goal 6: Committed to making Santa Rosa a community where people feel safe to live, work, and play.

BACKGROUND

1. Catholic Charities has operated the Homeless Services Center (HSC) for twenty-four years. HSC is a multi-service, day center for persons experiencing homelessness in Sonoma County which provides showers, laundry, telephone, mail service, referrals, and shelter intake, all with the goal of exiting participants out of homelessness and into housing. Catholic Charities also coordinates operations for the Homeless Outreach Services Team (HOST) and Coordinated Entry programs at HSC.

2. The City has supported operations of HSC for several years with Federal Community Development Block Grant (CDBG) funds as part of the Public Services Program, administered by the Housing Authority. The current grant agreement provides \$102,520 for the period July 1, 2017 to June 30, 2018. Operation of HSC is also supported by the County of Sonoma and through private donations.
3. In August 2017, the City launched the Homeless Encampment Cleanup Pilot Program (Pilot Program) to address the health, safety, and shelter needs of persons living in encampments, as well as to mitigate impacts to surrounding communities. The City, in partnership with HOST, offered services, shelter, and housing to the occupants of the Farmers Lane Extension encampment, including the activation of an additional 50 beds at the Samuel L. Jones Hall Homeless Shelter, utilizing \$496,911 of the \$600,000 (Expansion Funds) approved as part of the Fiscal Year 2017/2018 budget for the expansion of homeless services. The remaining balance of Expansion Funds is \$103,089.
4. Efforts are underway to address a second encampment prioritized through the Pilot Program at the 101 underpasses. The services strategy includes shelter options at the Samuel L. Jones Hall Homeless Shelter and hotel vouchers, expansion of hours at HSC, and resources to reconnect with family and support networks or for housing placement. The majority of funding for these services is covered under the existing agreements for the shelter and HOST with the exception of expanding hours at HSC, which requires additional resources.
5. The existing Conditional Use Permit for HSC limits hours of operation to 6:00 a.m. to 11:30 a.m. and from 1:00 p.m. to 2:00 p.m., 5 days a week (Monday through Friday). Catholic Charities is proposing to extend operations by three hours each day to 5 p.m. which is allowed under the flexibility provided by the proclamation of local homeless emergency without the need for a formal modification to the Conditional Use Permit.
6. The proposed Grant Agreement, if approved, will provide \$100,000 for the period November 1, 2017 to June 30, 2018, broken down as follows: \$67,500 for salaries and benefits plus an additional \$32,500 for storage, utilities, and miscellaneous which includes portable toilets, and administrative expenses. The Grant Agreement (attached) includes a detailed scope of services and budget.

PRIOR CITY COUNCIL REVIEW

On May 2, 2017, Council, by Resolution No. RES-2017-063, authorized the submission of the Fiscal Year 2017/2018 Action Plan to the U.S. Department of Housing and Urban Development and approved funding recommendations for Public Services, Fair Housing, and Housing Opportunities for Persons with Aids, which included an allocation of \$102,520 for the Homeless Services Center.

ANALYSIS

1. Expansion of the hours at HSC is a key component of the Pilot Program efforts currently underway at the 101 underpasses and aligns with Council's priority to address homelessness in our community.
2. Staff seeks approval to execute the Grant Agreement.

FISCAL IMPACT

The proposed Grant Agreement, if approved, will provide \$100,000 for the expansion of hours at HSC from the balance (\$103,089) of the Expansion Funds (\$600,000) approved by Council as part of the Fiscal Year 2017/2018 budget for the expansion of homeless services.

ENVIRONMENTAL IMPACT

The proposed services under the Grant Agreement are exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A (Grant Agreement)

CONTACT

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