

# First Amendment to Professional Services Agreement with Vitisystems, Inc. and Waiver of Request for Proposal Procedures

City Council Meeting  
April 17, 2018

Jennifer Burke, Deputy Director –  
Water & Engineering Resources



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# Current

## **Fountaingrove Area**

- Water Quality Advisory Issued 11/10/2017
- Extensive sampling
- Additional precautions issued 1/23/2018
- Due to volume of samples, needed additional laboratories to supplement City's Environmental Laboratory capacity

# Proposed

- Per Council Policy 600-01, solicited verbal proposals for minor contract
- Based on data and guidance from experts, investigation broadened to sample every water service within the area affected by the fires to ensure water quality and protect public health
- Waive competitive procurement procedures to amend contract with Vitisystems to provide needed analysis

# Benefit

- City's environmental lab has limited capacity and would take months to complete investigation
- Vitisystems is certified to perform required analysis and has capacity to analyze a large volume of samples on a very rapid turnaround
- Due to exigent circumstances, staff requests a waiver of competitive procurement process
- Funding is available from FY2017-18 Water budget

# Recommendation

- It is recommended by the Water Department that the City Council, by resolution, waive the competitive procurement pursuant to Council Policy 600-01 due to exigent circumstances, approve a first amendment to the Professional Services Agreement with Vitisystems, Inc., dba Caltest Analytical Laboratory (Agreement F001633) to provide analytical testing in the amount not to exceed six hundred fifty thousand dollars (\$650,000) for a total not to exceed contract amount of seven hundred fifty thousand dollars (\$750,000), and authorize the Mayor to sign the agreement.