

Agenda Item #12.2  
For Housing Authority Meeting of: February 25, 2019

CITY OF SANTA ROSA  
HOUSING AUTHORITY

TO: HOUSING AUTHORITY COMMISSIONERS  
FROM: JULES PELICAN, PROGRAM SPECIALIST  
HOUSING AND COMMUNITY SERVICES  
SUBJECT: ADOPTION OF ANNUAL AND 5-YEAR PUBLIC HOUSING  
AGENCY PLANS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Department of Housing and Community Services that the Housing Authority, by resolution, adopt the Annual Public Housing Agency Plan (PHA Plan) for Fiscal Year 2019-2020 and Five-Year PHA Plan for Fiscal Years 2019-2024 as required by the United States Department of Housing and Urban Development (HUD) for local administration of the Housing Choice Voucher program.

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EXECUTIVE SUMMARY

The Public Housing Agency Plan (PHA Plan) is required for Public Housing Agencies administering the Housing Choice Voucher program. The purpose of this item is to review and approve the Annual PHA Plan and 5-Year PHA Plan and establish the membership of the Resident Advisory Board.

BACKGROUND

The Quality Housing and Work Responsibility Act of 1998 requires any Housing Authority that administers the Section 8 Housing Choice Voucher program and/or any public housing units to adopt a PHA Plan. By regulatory requirement, each PHA Plan must be adopted by a Housing Authority resolution during a public meeting.

The PHA Plan is developed using a template provided by HUD. The City of Santa Rosa Housing Authority is a High Performing Agency and does not operate any Public Housing units; agencies in this category complete HUD Form 50075-HP and HUD Form 50075-5Y.

PRIOR HOUSING AUTHORITY REVIEW

Not applicable.

## ADOPTION OF ANNUAL PUBLIC HOUSING AGENCY PLAN

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### ANALYSIS

The purpose of these Agency Plans is to describe the mission, goals, policies and programs of the Housing Authority. Every fifth year, the Housing Authority submits a more comprehensive version of the PHA Plan. The last Five-Year PHA Plan for the City of Santa Rosa Housing Authority was submitted for Fiscal Years 2014-2019. The Annual PHA Plan includes only any elements of the PHAs Housing Choice Voucher program that have changed since the most recent PHA Plan submission.

A local Resident Advisory Board (RAB) must review the PHA Plan, and any comments by the RAB on the plan must be included in the PHA Plan submission. Housing Authorities that do not administer a Public Housing program do not have formal resident councils and may establish their own policies to meet the RAB requirement. Per Resolution 1129 dated January 22, 2001, the RAB requirement for the City of Santa Rosa is satisfied by the service of Tenant Commissioners on the Santa Rosa Housing Authority who represent the interests of those served by the Section 8 Housing Choice Voucher program.

Any public comments received on the PHA Plan must also be submitted to HUD in the PHA Plan document. Therefore, the attached PHA Plans are subject to the addition of any RAB or public comments in section C.3 of HUD 50075-HP and B.6 of HUD 50075-5Y. After local adoption, PHA Plans are submitted electronically to HUD.

### FISCAL IMPACT

Approval of this action does not have a fiscal impact on Housing Authority funds. The PHA Plan is a required element of the Housing Choice Voucher program already administered by the Santa Rosa Housing Authority.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

### COUNCIL/BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

### NOTIFICATION

Not applicable

### ATTACHMENTS

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- Attachment 1 – Annual PHA Plan for Fiscal Year 2019-2020
- Attachment 2 – Five-Year PHA Plan for Fiscal Years 2019-2024
- Resolution

CONTACT

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