



DATE

NAME, TITLE

COMPANY

ADDRESS

CITY, STATE, ZIP

Dear NAME:

The Housing Authority of the City of Santa Rosa (Authority) is exploring additional options to address housing affordability and homelessness in the City of Santa Rosa.

The Authority has requested that owners and property managers of units subject to the Authority's regulatory restrictions consider incorporating into their waiting list policies and procedures either a set number or percentage of vacant units that can be set-aside, as they become available, with a priority or preference for households experiencing homelessness engaged through the Homeless Outreach Services Team (HOST), which is operated by Catholic Charities of the Diocese of Santa Rosa and funded by the City of Santa Rosa.

The Authority sees the units that are under your management as a valuable resource to the citizens of Santa Rosa and as an additional method to assist those in dire need of affordable housing.

If your organization is willing to work with staff to identify vacant units to be prioritized for this vulnerable sector of our population, please contact me at (707) 543-3303 or mbasinger@srcity.org to discuss how we can achieve this goal.

Sincerely,

MEGAN BASINGER

Housing and Community Services Manager