



# APPROVAL OF GENERAL SERVICE AGREEMENT F002071 – HVAC MAINTENANCE AND REPAIR SERVICES

City Council Meeting  
January 28, 2020

Doug Williams  
Facilities Maintenance Coordinator  
Transportation and Public Work Department

# CURRENT

- The Transportation and Public Works Department has a need for a bi-annual maintenance and repair service agreement for HVAC equipment at various City facilities.

# PROPOSED

- City staff issued Invitation for Bid 19-62 for this service.
- Of the five prospective bidders, Matrix HG, Inc., Novato, CA was identified as the lowest responsive and responsible bid.

# BENEFIT

- The contractor will provide all qualified labor, equipment, and transportation necessary to perform bi-annual maintenance and repair of heating, ventilating and air conditioning (HVAC) equipment to various City facilities.

# RECOMMENDATION

- It is recommended by the Transportation and Public Work and Finance Departments that the Council, by resolution, approve General Services Agreement (GSA) #F002071 for HVAC maintenance services for a period of two (2) years, with three (3) one-year renewal options with Matrix HG, Inc., Novato, California, for a total amount not to exceed \$112,842.84.

Questions?