



Contract Ext. Third Amendment F000760 Document Reproduction Services

City Council Meeting
March 6, 2018

Alan Alton
Acting Chief Financial Officer, Finance Department

CURRENT

- Contract F000760, awarded by Council on May 20, 2014, for document reproduction services to Green Tara, Inc., dba Clone Digital Print and Copy.
- This is a two-year contract with three one-year renewal options.
- First Amendment extended the contract for an additional one-year term.
- Second Amendment extended the contract for an additional one-year term.

PROPOSED

- Third Amendment for a one-year contract extension, with no price increase and addition of funds.

BENEFIT

- Provides a fixed price for black and white, and color document reproduction, bindery/finish and other related services for all City departments. Services also include production of forms for construction bid documents, budget documents, City Council and Planning Commission packages and other printed materials.

RECOMMENDATION

- It is recommended by the Finance Department that the Council, by resolution, approve the Third Amendment to Contract F000760 for a one-year contract extension to Green Tara, Inc., dba Clone Digital Print and Copy, Santa Rosa, California, in the amount of \$125,000 for a total contract amount not to exceed \$625,000.

QUESTIONS?