



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL SEPTEMBER 21, 2023

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA  
ROSA AVENUE OR VISITING**

**HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130 LINK, OR BY DIALING  
877-853-5257 AND ENTER WEBINAR ID: 852 9410 1130**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR.  
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN  
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT  
HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA**

**The public attending in person or accessing the meeting through the  
Zoom link will be able to provide public comment on agenda items at the  
time an agenda item is discussed during the Board of Public Utilities  
Meeting. Public Comment may also be submitted via e-mail at  
bpu-comment@srcity.org or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth  
below. If you have any questions regarding this meeting, please contact  
Michelle Montoya at mmontoya@srcity.org**

**1:30 PM - VIA IN-PERSON AND ZOOM**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**
- 3. STUDY SESSION**

None.

**4. MINUTES APPROVAL**

**4.1 August 17, 2023 - Regular Meeting Minutes - DRAFT**

**Attachments:** [August 17, 2023 - Regular Meeting Minutes - DRAFT](#)

## 5. STAFF BRIEFINGS

### 5.1 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation](#)

### 5.2 UPDATE ON RUSSIAN RIVER WATER FORUM AND POTTER VALLEY PROJECT

Staff will provide an update on the Russian River Water Forum, which is a grant funded collaborative effort to identify water supply resiliency solutions in response to the planned license surrender and decommissioning of Pacific Gas and Electric (PG&E's) Potter Valley Hydroelectric Project, as well as the recent proposal to PG&E from the Mendocino County Inland Water and Power Commission, the Round Valley Indian Tribes, and the Sonoma County Water Agency, to create a regional entity that would advance a regional solution for preserving flows in the Russian River and improving Eel River fisheries. The Board may discuss this item and give direction to staff. This item was continued from the August 17, 2023 Board of Public Utilities meeting and will be continued to a future meeting date.

## 6. CONSENT ITEMS

### 6.1 RESOLUTION - SOLE SOURCE CONTRACT SPECIFICATION FOR HENRY PRATT COMPANY VALVES AND K-TORK VALVE ACTUATORS FOR THE LAGUNA TREATMENT PLANT FILTER CELLS 9-14 VALVE AND ACTUATOR REPLACEMENT PROJECT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by resolution, approve a sole source contract specification for Henry Pratt Company (XR-70, 2FII) filter valves and K-Tork (KT-50, KT-40) valve actuators for the Laguna Treatment Plant Filter Cells 9-14 Valve and Actuator Replacement Project.

**Attachments:** [Staff Report](#)  
[Resolution](#)

## 7. REPORT ITEMS

### 7.1 REPORT - RECOMMENDATION TO ADOPT PROPOSED ORDINANCE AMENDING SANTA ROSA CITY CODE CHAPTER 14-21 WATER WASTE REGULATIONS

BACKGROUND: Santa Rosa City Code Chapter 14-21 Water Waste Regulations, first adopted in 1999 and last revised in 2007, defines water waste and authorizes customer notification and potential water service disconnection in cases of unaddressed violations. Since Chapter 14-21 was last revised, best practices and technology have changed necessitating an update. Staff are proposing changes to Chapter 14-21 that include refinement of the definition of water waste, allowance of administrative fines for violations, providing an exception and an appeals process, and other clarifying changes.

RECOMMENDATION: It is recommended by the Water Conservation Subcommittee and Santa Rosa Water that the Board of Public Utilities, by resolution, recommend the City Council adopt the proposed ordinance amending Santa Rosa City Code Chapter 14-21 Water Waste Regulations to include administrative fines, provide an exception and an appeals process, and make other clarifying changes.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Ordinance No. XX \(Redline\) Amending Cha](#)  
[Attachment 2 - Ordinance No. XX \(Clean\) Amending Chap](#)  
[Resolution](#)  
[Exhibit A - Ordinance No. XX of the City of Santa Rosa Am](#)  
[Presentation](#)

## 8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

**Advance Public Comment:**

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., Wednesday, September 20. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, September 20. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

**9. REFERRALS**

None.

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

**Board of Public Utilities**

**- FINAL**

**SEPTEMBER 21, 2023**

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*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*