



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

City Council Regular Meeting Minutes - Draft

Tuesday, May 6, 2025

12:00 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Stapp called the meeting to order at 12:02 p.m.

Present: 7 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

Council Member Okrepkie announced the need to participate remotely under the just cause provisions of AB 2449 of the Brown Act due to a contagious illness and affirmed that there was no one 18 years of age or older present in the room at the remote location.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.

4. STUDY SESSION

4.1 REVIEW OF FISCAL YEAR 2025-26 OPERATIONS AND MAINTENANCE BUDGET AND CAPITAL IMPROVEMENT PROGRAM BUDGET

It is recommended by the City Manager and Finance Department that the City Council hold a Study Session intended to provide City Council the opportunity to receive information and ask questions related to the City's overall financial stability and the proposed Fiscal Year (FY) 2025-26 Operations and Maintenance Budget and the Capital Improvement Program budget. This item is provided for Council's information, and no action is required.

Day 1, May 6:

City Attorney
City Council

City Manager
Communications and Intergovernmental Relations
Human Resources
Finance
Non-Departmental
Information Technology
Housing and Community Services
Fire Department
Police Department

Day 2, May 7:

Planning and Economic Development
Recreation and Parks
Transportation and Public Works
Santa Rosa Water
Capital Improvement Program

City Manager Maraskeshia Smith provided opening comments on the study session, requested clear direction from Council on budget reductions that Council would like to implement, noting that some may require additional conversation with labor representatives, and thanked staff, labor representatives and all for their efforts in the budget reductions and preparation.

Council Member MacDonald announced, out of an abundance of caution, recusal from certain parts of the Recreation and Parks budget reduction and CIP discussion, and the entire Recreation and Parks budget discussion on Day 2 due to a personal relationship.

Veronica Conner, Budget and Financial Analyst Manager, presented an overview of the proposed FY 2025-26 General Fund budget and proposed budget reduction, and answered questions from Council.

Council Member Okrepkie left the meeting at approximately 1:25 p.m. (turned off camera) and rejoined at 1:47 p.m.

Council Member Rogers announced recusal from the Seasons of Sharing portion of the Homeless Services additional budget reduction considerations due to conflict of interest based on serving

as a board member of Community Action Network (C.A.N.), which runs the Seasons of Sharing program. **Council Member Rogers left the dais at approximately 1:33 p.m. and returned at the conclusion of that portion of the discussion at approximately 1:39 p.m.**

Council Member Okrepkie left the meeting at approximately 1:53 p.m. (turned off camera) and rejoined at 2:11 p.m.

Council Member MacDonald left the dais at 1:56 p.m.

Lindsey Daugherty, Administrative Support Supervisor, provided an overview on the City Council and City Manager's proposed FY 2025-26 budget and operational highlights, and Dina Manis, City Clerk provided a review of the City Clerk's Office operational highlights.

City Attorney Teresa Stricker presented the City Attorney's Office proposed FY 2025-26 budget, FY 2024-25 operational highlights.

Council Member Okrepkie left the dais at approximately 3:14 p.m. (turned off camera).

Jason Nutt, Assistant City Manager, presented the Communications & Intergovernmental Relations proposed FY 2025-26 budget and operational highlights.

Council Member Rogers left the dais at approximately 3:22 p.m.

Dominique Blanquie, Human Resources Director, and golbou ghassemieh, Deputy Director - Human Resources, presented the Human Resources Department proposed FY 2025-26 budget and operational highlights.

Alan Alton, Director of Finance, presented the Finance Department proposed FY 2025-26 budget and FY 2024-25 operational

highlights. Scott Wagner, Deputy Director of Finance, presented the Non-departmental proposed FY 2025-26 budget.

Council Member Rogers returned to the dais at approximately 3:40 p.m.

Brian Tickner, Chief Information Officer, presented the Information Technology Department proposed FY 2025-26 budget and operational highlights.

Mayor Stapp announced that the presentation from Housing and Community Services will be the final on the budget study session for Day 1. The Police and Fire Department presentations will be heard on Day 2 of the study session.

Megan Basinger, Director of Housing and Community Services, and Kate Goldfine, Administrative Services Officer, presented the Housing and Community Services Department proposed FY 2025-26 budget and operational highlights.

Mayor Stapp adjourned the study session at 4:24 p.m., with the remaining staff presentations to be heard on Day 2, May 7, 2025 at 9:00 a.m., recessed the meeting at 4:24 p.m. and reconvened at 4:45p.m.

5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

Present: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

City Attorney Stricker report that Council had just heard part one of the Budget study session and the item will continue on May 7, 2025 at 9:00 a.m.

7. PROCLAMATIONS/PRESENTATIONS

7.1 PROCLAMATION - AFFORDABLE HOUSING MONTH

Council Member Fleming read and presented the proclamation to Lauren Koenigshofer, Abode Services and Freebird Development Company. Lauren Koenigshofer, Abode Services and Freebird Development Company provided brief comments.

PUBLIC COMMENT:

Omar Lopez, Generation Housing, spoke in support of the item and thanked Santa Rosa for proclaiming May as Affordable Housing Month.

7.2 PROCLAMATION - BIKE TO WORK MONTH AND DAY

Council Member Bañuelos read and presented the proclamation to Eris Weaver, Executive Director, Sonoma County Bicycle Coalition.

Eris Weaver, Sonoma County Bicycle Coalition, spoke on the proclamation and on the importance of bicycling in the community.

PUBLIC COMMENT:

Calum Weeks spoke in support of the item.

Janine spoke in support of the item and the bicycle access throughout the city and county.

Mayor Stapp announced the reordering of the agenda and moved to Item 14.

14. PUBLIC COMMENT ON NON-AGENDA MATTERS

Janice Karmann spoke on the relocation of the marble sculpture in front of Santa Rosa Plaza.

Mayor Stapp recessed the meeting at 5:14 p.m. and reconvened at 5:21 p.m.

Adina Flores spoke on the Potter Valley Dam decommissioning.

15. REPORT ITEMS - NONE.

16. PUBLIC HEARINGS

16.1 PUBLIC HEARING - BENNETT VALLEY GOLF COURSE FEES

BACKGROUND: The purpose of this Public Hearing is to provide an update regarding the proposed two (2) year revised fees for the Bennett Valley Golf Course (BVGC) Enterprise and for Council approval by resolution of the revised fees, effective on July 1, 2025 - June 30, 2027. The Public Hearing provides citywide notification allowing members of the public to provide input as part of the City Council's consideration of the fees.

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council: 1) hold a Public Hearing to discuss increasing golf fees; and 2) by resolution, approve revised Bennett Valley Golf Course Fees to supersede and replace the Bennett Valley Golf Course Fees and requirements set forth in Resolution No. RES-2024-062, effective on July 1, 2025, for the Bennett Valley Golf Course.

Jen Santos, Deputy Director - Parks, and James Birchall and Greg Anderson, Touchstone Golf Management, presented and answered questions from Council.

Mayor Stapp opened the public hearing at 5:21 p.m.

Catherine Conrado spoke in support of the fee increases.

Janice Karrman spoke in support of the fee increases.

Mayor Stapp closed the public hearing at approximately 5:27 p.m.

A motion was made by Council Member Rogers, seconded by Vice Mayor Alvarez, to waive reading of the text and adopt

RESOLUTION NO. RES-2025-064 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING REVISED BENNETT

VALLEY GOLF COURSE FEES

The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

8. STAFF BRIEFINGS

8.1 COMMUNITY EMPOWERMENT PLAN UPDATE

This is a standing item on the agenda. No action will be taken except for possible direction to staff.

Ana Horta, Community Engagement Manager, presented on recent and upcoming community events as part of the Community Empowerment plan update.

No public comments were made.

9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

City Manager Smith acknowledges and spoke on the evolution of May as Bike to Work Month and upcoming community bike events.

City Attorney Stricker had no report.

No public comments were made.

10. STATEMENTS OF ABSTENTION/RECUSAL BY COUNCIL MEMBERS

There were no additional statements of abstention.

11. MAYOR'S/COUNCIL MEMBERS' REPORTS

Council Member Rogers provided a brief report on a recent event attended.

Council Member Bañuelos reported on recent community events attended.

Council Member Fleming provided a brief report on recent meetings attended related to transit connections.

Mayor Stapp provided a brief report on recent community events attended.

Vice Mayor Alvarez congratulated Council Member Bañuelos on the efforts put in to the Cinco De Mayo event in Roseland, and community events attended.

No public comments were made.

11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

11.1.1 Council Subcommittee Reports

11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

Council Member Rogers provided a brief report.

11.1.4 Association of Bay Area Governments (ABAG)

11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

11.1.6 Sonoma Clean Power Authority (SCPA)

11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

11.1.8 Groundwater Sustainability Agency (GSA)

11.1.9 Sonoma County Homeless Coalition

Council Member Bañuelos provided a brief report.

11.1.10 Renewal Enterprise District (RED)

11.1.11 Public Safety Subcommittee

11.1.12 Other

11.2 BOARD, COMMISSION & COMMITTEE APPOINTMENTS

11.2.1 CHAIRPERSON APPOINTMENTS FOR BOARDS, COMMISSIONS, AND COMMITTEES

Mayor will announce Chairperson for the Design Review and Preservation Board and recommends that the Council, by motion, approve selection.

No public comments were made.

After discussion, Mayor Stapp announced the selection of Melanie Jones-Carter to serve as Chair of the Design Review and Preservation Board and sought Council approval.

A motion was made by Council Member Rogers, seconded by Council Member Fleming, to approve Mayor Stapp's selection of Melanie Jones-Carter to serve as Chair of the Design Review and Preservation Board. The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

11.3 COUNCIL TO PROVIDE DIRECTION ON POSSIBLE LETTER OF SUPPORT ON HR 2269

11.3.1 LETTER OF SUPPORT FOR H.R. 2269

The City Council may provide direction to Mayor Stapp regarding signing the attached letter of support of recent initiatives set forth in H.R. 2269 WIPPES Act - Wastewater Infrastructure Pollution Prevention and Environmental Safety.

No public comments were made.

A motion was made by Council Member Rogers, seconded by Council Member Fleming, to authorize the Mayor to sign the letter of support for HR 2269. The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

12. APPROVAL OF MINUTES

No public comments were made.

12.1 April 1, 2025, Regular Meeting Minutes.

Approved as submitted.

12.2 April 15, 2025, Regular Meeting Minutes.

Approved as submitted.

13. CONSENT ITEMS

No public comments were made.

Approval of the Consent Agenda

A motion was made by Vice Mayor Alvarez, seconded by Council Member Rogers, to waive reading of the text and adopt Consent Items 13.1 through 13.6. The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

13.1 MOTION - CONTRACT AWARD - B STREET AND THIRD STREET
RIGHT HAND TURN POCKET IMPROVEMENTS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, award Contract Number C02408, B Street and Third Street Right Hand Turn Pocket Improvements ("Project"), in the amount of \$738,076 to the lowest responsible bidder, Argonaut Constructors, Inc. of Santa Rosa, California, approve a 15% contract contingency, and authorize a total contract amount of \$848,787.40.

This Consent - Motion was approved.

13.2 RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF TOYOTA TACOMA SR PICKUPS UTILIZING THE PRICING FROM CALIFORNIA STATEWIDE FLEET VEHICLE CONTRACT

RECOMMENDATION: It is recommended by the Fleet Maintenance Division of the Transportation and Public Works Department that the Council, by resolution, approve the use of the pricing from California Department of General Services Statewide Fleet Vehicle Contract 1-22-23-20C and issue a Purchase Order to purchase ten (10) Toyota Tacoma SR pickups for an amount not to exceed \$383,209.20 to Cappel Management XXXIV, Inc. dba Freeway Toyota of Hanford, California. This purchase will replace existing vehicles used in Santa Rosa Water that have met fleet replacement requirements.

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-065 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF TEN (10) TOYOTA TACOMA SR PICKUPS UTILIZING THE CALIFORNIA DEPARTMENT OF GENERAL SERVICES STATEWIDE FLEET VEHICLE CONTRACT 1-22-23-20C TO CAPPO MANAGEMENT XXXIV, INC. DBA FREEWAY TOYOTA

13.3 RESOLUTION - CALIFORNIA HYBRID AND ZERO-EMISSION TRUCK AND BUS VOUCHER INCENTIVE PROJECT APPLICATIONS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize the Director of Transportation and Public Works or designee to execute and file required assurances and any other documents necessary enabling bus manufacturers to submit funding voucher applications for the California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project for transit bus vouchers to be applied towards the City of Santa Rosa's battery electric transit bus purchases; and 2) authorize the Chief Financial Officer to increase appropriations equal to the portion of any issued vouchers.

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-066 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE DIRECTOR OF TRANSPORTATION AND PUBLIC WORKS OR DESIGNEE TO EXECUTE REQUIRED ASSURANCES AND DOCUMENTS NECESSARY ENABLING BUS MANUFACTURERS TO SUBMIT FUNDING VOUCHER APPLICATIONS FOR THE CALIFORNIA HYBRID AND ZERO-EMISSION TRUCK AND BUS VOUCHER INCENTIVE PROGRAM AND AUTHORIZE THE CHIEF FINANCIAL OFFICER TO INCREASE APPROPRIATIONS EQUAL TO THE PORTION OF ANY ISSUED VOUCHERS

13.4 RESOLUTION - DECLARATION OF 0 COFFEY LANE, APN 058-033-014 AS SURPLUS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) supersede and replace Resolution No. 2023-205 and declare, pursuant to Government Code Section 54221, certain City-owned parcel located at 0 Coffey Lane, APN 058-033-014 ("Property") as surplus; and 2) authorize the City Manager or their designee to take all necessary action to fully comply with the Surplus Land Act ("SLA"), as applicable.

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-067 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA SUPERSEDING AND REPLACING RESOLUTION NO. 2023-205 AND DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 REAL PROPERTY OWNED BY THE CITY LOCATED AT 0 COFFEY LANE, SANTA ROSA, CALIFORNIA AS SURPLUS LAND, AND AUTHORIZING THE CITY MANAGER TO COMPLY WITH THE SURPLUS LAND ACT

13.5 RESOLUTION - APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF SONOMA PROBATION DEPARTMENT FOR EXTENSION OF THE VIOLENCE PREVENTION PARTNERSHIP'S GUIDING PEOPLE SUCCESSFULLY PROGRAM

RECOMMENDATION: It is recommended by the Recreation and Parks Department, Violence Prevention Partnership, that the Council, by resolution: 1) approve the Memorandum of Understanding with the County of Sonoma Probation Department for extension of the Santa Rosa Violence Prevention Partnership's Guiding People Successfully Program through June 30, 2028; 2) authorize the City Manager or

designee to approve and execute any amendments thereto, subject to approval as to form by the City Attorney; 3) increase appropriations to the amount of \$160,000 per fiscal year, totaling \$480,000; and 4) approve a limited term 1.0 Community Outreach Specialist for the term of July 1, 2025 through June 30, 2028.

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-068 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE MEMORANDUM OF UNDERSTANDING WITH COUNTY OF SONOMA PROBATION DEPARTMENT FOR EXTENSION OF THE SANTA ROSA VIOLENCE PREVENTION PARTNERSHIP'S GUIDING PEOPLE SUCCESSFULLY PROGRAM; AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE ANY AMENDMENTS THERETO; INCREASING APPROPRIATIONS; AND APPROVING A LIMITED TERM 1.0 COMMUNITY OUTREACH SPECIALIST FOR THE TERM OF JULY 1, 2025 THROUGH JUNE 30, 2028

13.6 RESOLUTION - ACCEPT GRANT OF PUBLIC SANITARY SEWER EASEMENT OVER PUBLIC SEWER MAIN AT 5107 MIDDLEBROOK COURT AND APPROVE SUMMARY VACATION OF EXISTING PUBLIC SANITARY SEWER EASEMENT

RECOMMENDATION: It is recommended by the Water Department and Real Estate Services that the Council, by two separate resolutions: 1) accept the grant of a 2,216 square foot public sanitary sewer easement over the area of an existing sewer main; 2) approve the summary vacation of approximately 2,218 square feet of public sanitary sewer easement where no utilities exist; and 3) authorize the Assistant City Manager to execute necessary documents to effectuate same, in order to reflect the actual location of the sewer main on the property commonly known as 5107 Middlebrook Court.

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-069 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE ACCEPTANCE OF A SANITARY SEWER EASEMENT OVER A PORTION OF 5107 MIDDLEBROOK COURT (APN 181-080-002), AND AUTHORIZING THE ASSISTANT CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS TO COMPLETE THE ACCEPTANCE OF THE EASEMENT

RESOLUTION NO. RES-2025-070 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SUMMARY VACATION OF APPROXIMATELY 2,218 SQUARE FEET OF AN EXISTING PUBLIC SEWER EASEMENT AUTHORIZING THE ASSISTANT CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS TO COMPLETE THE VACATION OF THE EASEMENT

17. WRITTEN COMMUNICATIONS

17.1 LEGISLATIVE UPDATE

- State Bill - Support Letter for SB 454 (McNerney): Local government: State Water Resources Control Board: PFAS Mitigation Program. Provided for information.
- State Bill - Support Letter for AB 237 (Patel): An act to add Section 422.3 to the Penal Code, relating to crimes. Provided for information.
- State Bill - Support Letter for AB 60 (Papan): An act to amend Section 108980 of the Health and Safety Code, relating to public health. Provided for information.
- State Bill - Support Letter for AB 532 (Ransom): Water rate assistance program. Provided for information.
- State Bill - Opposition Letter for SB 601 (Allen): Water: waste discharge. Provided for information
- State Bill - Opposition Letter for AB 933 (Farías): Organized residential camps: organized day camps. Provided for information.

This item was received and filed.

18. PUBLIC COMMENT ON NON-AGENDA MATTERS

No public comments were made.

19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

20. ADJOURNMENT OF MEETING

Mayor Stapp adjourned the meeting at 6:21 p.m. The next regular meeting will be held on Wednesday, May 7, 2025 at 9:00 a.m.

21. UPCOMING MEETINGS

21.1 UPCOMING MEETINGS LIST

This item was received and filed.

Approved on:

Dina Manis
City Clerk