



## MEMORANDUM

Date: November 28, 2023  
To: Mayor N. Rogers and Members of the City Council  
From: Dina Manis, City Clerk  
Subject: Election of Vice Mayor

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Santa Rosa City Charter Section 15 requires the Council to select one of its members as Vice Mayor each November in odd-numbered year. Attached for the Council's information are the provisions of the City Council Manual of Procedures and Protocols that outline the process for election of the Vice Mayor.

Attachment - Section XII of the City Council Manual of Procedures and Protocols