



City of Santa Rosa

Hybrid Meeting - See Agenda
for Participation Information

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL JULY 7, 2022

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE
RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF
SONOMA, THE BOARD MEMBERS WILL BE PARTICIPATING IN THIS
MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY
DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA
ROSA AVENUE (SOCIAL DISTANCING AND MASK REQUIREMENTS WILL
BE OBSERVED), OR VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/84568596164](https://srcity-org.zoom.us/j/84568596164), OR BY
DIALING 877-853-5257 AND ENTER WEBINAR ID: 845 6859 6164**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may also be submitted via e-mail at
bpu-comment@srcity.org
or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Dina Manis at dmanis@srcity.org.**

1:30 PM - HYBRID VIA IN-PERSON AND ZOOM

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

3. PROCLAMATION

3.1 PROCLAMATION - ROBERTA ATHA

4. STUDY SESSION - NONE.

5. MINUTES APPROVAL

5.1 June 16, 2022 - Regular Meeting Minutes.

Attachments: [June 16, 2022 - Regular Meeting Minutes](#)

6. STAFF BRIEFINGS

6.1 WATER BILLING DIVISION OVERVIEW

The Water Billing Division provides billing, collection, and field services for Santa Rosa Water in addition to administration of the Help 2 Others Program (H2O Program). The division processes meter readings and billing for over 52,000 accounts per month. They provide account services to customers by phone and in-person at the City Hall Annex. During the COVID-19 pandemic, many additional tasks were required of staff to assist customers, including: securing funding from the California Water and Wastewater Arrearage Payment Program which provided financial assistance to eligible customers; keeping customers informed about other available programs; as well as developing the process to return to standard practices. The presentation will provide an overview of the work performed by this division. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 7-6-2022\)](#)

6.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 7-6-2022\)](#)

7. CONSENT ITEMS

7.1 RESOLUTION - APPROVAL OF SECOND AMENDMENT TO

BLANKET PURCHASE ORDER 164874 - ONE YEAR EXTENSION,
PRICE INCREASE, AND INCREASE COMPENSATION FOR SODIUM
HYPOCHLORITE SUPPLY

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, approve a second amendment to Blanket Purchase Order (BPO) 164874 for sodium hypochlorite supply with Olin Corporation dba Olin Chlor Alkali Products, Tracy, California, to extend for a one-year period with an increase in unit price, and increase in compensation in the amount of \$450,000, for a total amount not to exceed \$815,000.

Attachments: [Staff Report](#)
 [Attachment 1 Compensation Schedule](#)
 [Resolution](#)
 [BPU Resolution No. 1297](#)

7.2 RESOLUTION - BLANKET PURCHASE ORDER 160356 EXTENSION
APPROVAL- SENSUS REMOTE AND STANDARD-READ TYPE
WATER METERS, PARTS, AND ANTENNAS

RECOMMENDATION: It is recommended by the Finance and Water Departments, that the Board of Public Utilities, by resolution, approve an amendment to Blanket Purchase Order 160356 with Sensus USA, Inc., Raleigh, NC, to extend for an additional one-year period and add funds for remote and standard-read type water meters, parts, and antennas in the amount of \$160,000.

Attachments: [Staff Report](#)
 [Attachment 1 Estimated Usage and Pricing](#)
 [Resolution](#)
 [BPU Resolution No. 1298](#)

7.3 MOTION - CONTRACT AWARD - GEYSERS - DELTA CONNECTION
IMPROVEMENTS, CONTRACT NO. C02111

RECOMMENDATION: It is recommended by the Transportation and Public Works and Water Departments that the Board of Public Utilities, by motion, approve the project and award Construction Contract No. C02111 in the amount of \$1,952,775.75 to the lowest responsive

bidder, Piazza Construction, of Penngrove, California, for Geysers - Delta Connection Improvements, approve a 15% contingency, and authorize a total contract amount of \$2,245,692.11.

Attachments: [Staff Report](#)
 [Attachment 1 Summary of Bids](#)
 [Attachment 2 Location Map](#)

7.4 MOTION - CONTRACT AWARD - LAGUNA TREATMENT PLANT EMERGENCY GENERATOR FUEL TANK AND FLEET FUELING STATION REPLACEMENT PROJECT, CONTRACT NO. C02192

RECOMMENDATION: It is recommended by the Transportation and Public Works and Water Departments that the Board of Public Utilities, by motion, award Construction Contract No. C02192 in the amount of \$1,267,135.60 to the lowest responsive bidder, CIC of Cupertino, CA for Laguna Treatment Plant Emergency Generator Fuel Tank and Fleet Fueling Station Replacement, approve a 15% contingency, and authorize a total contract amount of \$1,457,205.94.

Attachments: [Staff Report](#)
 [Attachment 1 Location Map](#)
 [Attachment 2 Summary of Bids](#)

8. REPORT ITEMS

8.1 REPORT - APPROVAL OF AGREEMENT WITH GOLD RIDGE RESOURCE CONSERVATION DISTRICT FOR EXPANSION OF EXISTING RAINWATER HARVESTING REBATE PROGRAM

BACKGROUND: Gold Ridge Resource Conservation District (Gold Ridge RCD) has received grant funds to implement new and supplement existing rainwater harvesting rebate programs throughout their service area, including in Santa Rosa. The proposed co-operative agreement would provide up to \$20,000 to Santa Rosa Water to utilize for increasing the existing rainwater harvesting rebate offered to Santa Rosa Water customers.

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by motion, approve the agreement for Rainwater Catchment Rebate Program Support between Gold Ridge

Resource Conservation District and the City of Santa Rosa.

Attachments: [Staff Report](#)
[Attachment 1 Agreement](#)
[Presentation \(Uploaded 7-6-2022\)](#)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advance Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, July 6. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, July 6. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

10. REFERRALS - NONE.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3126 (TTY Relay at 711) or dmanis@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.