

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DAVID BOETTGER, LIEUTENANT, POLICE DEPARTMENT
ALAN ALTON, INTERIM CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: FIRST AMENDMENT TO GENERAL SERVICES AGREEMENT
F001842 WITH YARBROUGH BROS. TOWING, INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Police and Finance Departments that the Council, by resolution, approve the First Amendment to General Services Agreement Number F001842 with Yarbrough Bros. Towing, Inc., Santa Rosa, California for vehicle impound services for an additional one-year term and increase compensation by \$150,000 for a total amount not to exceed \$245,000.

EXECUTIVE SUMMARY

Vehicle impound services are required by the Police Department for impounded vehicles that are towed and stored as a result of an accident or crime.

BACKGROUND

On October 9, 2018, the City Manager approved General Services Agreement F001842 for vehicle impound services for a two-year term with three (3) one-year extension options in the amount of \$95,000 to Yarbrough Bros. Towing, Inc., Santa Rosa, California. The First Amendment is to extend the term of the Agreement and increase compensation.

The contract provides vehicle impound services to the City of Santa Rosa Police Department to store impounded vehicles that are towed as the result of an accident or crime. These vehicles are evidence and must be stored in a secure locked facility during the process of investigation.

The contractor provides to the City, all qualified labor, equipment, and transportation necessary for vehicle impound services and continues to provide satisfactory services.

PRIOR CITY COUNCIL REVIEW

Not Applicable

ANALYSIS

Yarbrough Bros. Towing, Inc., has agreed to extend the current agreement with no increase to contract pricing, for an additional one-year period.

With approval of the First Amendment, which increases the compensation under the Agreement by \$150,000, the cumulative amount of GSA F001842 will be \$245,000. Pursuant to City Code section 3-08.110(A), the First Amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense have been allocated in the Fiscal Year 2020-21 budget within the Police Department, and as a regular expenditure, will be included in subsequent years' budget requests when presented to Council.

ENVIRONMENTAL IMPACT

The Council finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable

NOTIFICATION

Not Applicable

ATTACHMENTS

- Resolution/Exhibit A - First Amendment

CONTACT

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