



**Subregional Wastewater Technical
Advisory Committee
Meeting Minutes - Final**

Thursday, October 13, 2022

8:00 AM

1. CALL TO ORDER AND ROLL CALL

Jennifer Burke, Chair, called the meeting to order at 8:06 a.m.

Present: Jennifer Burke, Craig Scott, Mary Grace Pawson, Ryan Crawford, and Michael Thompson (joined at 8:45 a.m.)

Absent (0)

City Staff Present:

Colin Close

Nick Harvey

Kimberly Zunino

Mike Prinz

Sean McNeil

Elise Miller

Lori Urbanek

Martin St. George

Robert Wilson

Tanya Mokvyts

Others:

Vanessa Garrett

2. ADOPT RESOLUTION FINDING PROCLAIMED STATE OF EMERGENCY AND THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AND AUTHORIZING MEETINGS BY TELECONFERENCE OF LEGISLATIVE BODIES

- 2.1** PRESENTATION - RESOLUTION OF THE SUBREGIONAL TECHNICAL ADVISORY COMMITTEE FINDING PROCLAIMED STATE OF EMERGENCY AND THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES, AND AUTHORIZING MEETINGS BY TELECONFERENCE OF LEGISLATIVE BODIES

Attachments: [Resolution](#)

Moved by City of Rohnert Park (Pawson), seconded by City of Sebastopol (Crawford). Approved by City of Santa Rosa, City of Cotati, City of Rohnert Park, and City of Sebastopol.

3. APPROVAL OF MINUTES

3.1 April 7, 2022 - Regular Meeting Minutes.

Attachments: [April 7, 2022 - Regular Meeting Minutes](#)

The minutes for April 7, 2022 were approved as submitted.

4. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

5. NEW BUSINESS

5.1 PRESENTATION - SANTA ROSA'S "OUR WATER FUTURE" - WATER SUPPLY ALTERNATIVES PLAN

Attachments: [Presentation \(Uploaded 10-13-2022\)](#)

Colin Close, Senior Water Resources Planner, presented and answered questions on Santa Rosa's "Our Water Future" - Water Supply Alternatives Plan related to: the purpose and approach of the plan; and requested that a representative of the Subregional Wastewater Technical Advisory Committee (SubTAC) be appointed to the Stakeholder Group to participate in plan development. Mary Grace Pawson, City of Rohnert Park, was appointed to be the representative in the Stakeholder Group from the recycled water users, and Craig Scott was appointed to be the representative from the SubTAC, with all agencies present agreeing with these appointments.

5.2 PRESENTATION - FISCAL YEAR 2021/22 FINANCIAL UPDATE

Attachments: [Presentation \(Uploaded 10-13-2022\)](#)

Nick Harvey, Administrative Analyst, presented and answered questions on the preliminary financial results for Fiscal Year 2021/22, including: a regional operations summary which showed that expenditures came in just below the budgeted amount; regional

CIP budget highlights; key takeaways from the 2021-22 budget; and future financial considerations.

5.3 PRESENTATION - REGIONAL OPERATIONS DIVISION UPDATE

Attachments: [Presentation \(Uploaded 10-13-2022\)](#)

Mike Prinz, Deputy Director - Water Reuse, presented and answered questions on the Regional Operations, including: recycled water storage; recycled water allotments; items of note; capital improvements; and biosolids topics.

5.4 PRESENTATION - ENVIRONMENTAL SERVICES DIVISION UPDATE

Attachments: [Presentation \(Uploaded 10-13-2022\)](#)

Sean McNeil, Deputy Director - Environmental Services, presented and answered questions on: the Enforcement Response Plan and Significant Industrial User policy updates; the Laguna environmental laboratory; and recent wastewater epidemiological testing and studies.

5.5 PRESENTATION - APPROVAL OF 2023 MEETING SCHEDULE

Attachments: [Attachment 1 - 2023 Meeting Schedule](#)

Jennifer Burke, Chair, presented and answered questions on the 2023 SubTAC meeting schedule.

6. ADJOURNMENT

There being no further business to come before the Santa Rosa Subregional Wastewater Technical Advisory Committee, the meeting adjourned at 9:37 a.m. The next meeting is scheduled for February 9, 2023 at 8:00 a.m.