



BID AWARD _ TEMPORARY HELP SERVICES

City Council Meeting
September 26, 2017

golbou ghassemieh
Human Resources Director

Background

On May 31, 2017, the City Solicited Requests for Proposals (RFP) for temporary help services for various City departments.

The temporary help services contracts would provide a diverse group of qualified employees with a diverse group of individuals with a variety of different technical skill levels. Examples include Accountants, Senior Administrative Assistants, Civil Engineering Technicians, and Maintenance Workers.

Background cont'd.

Funds for these contracts have been appropriated in the Fiscal Year 2017-2018 budget within various departments, and as a regular expenditure, will be included in subsequent years' budget requests when presented to Council

Current

- AppleOne and Nelson have current contracts with the City and have provided satisfactory services. Both contracts have reached their maximum cap amounts and expire on September 30, 2017 and September 30, 2018 respectively.

RECOMMENDATION

- Adopt a resolution approving a multiple bid award of RFP 17-03, and issue three-year contracts for temporary help services with up to three years of extension options in the amount of \$1,500,000, for a combined total amount not to exceed \$4,500,000 to:
 - Gary D. Nelson Associates, INC., DBA Nelson Staffing Solutions.
 - Howroyd -Wright Employment Agency, INC., DBA AppleOne Employment Services.
 - Artizen Staffing.

QUESTIONS?