



# Public Hearing New and Amended Fees

City Council Meeting  
June 6, 2017

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# BACKGROUND

- The new and amended fees are from the Fire, Planning and Economic Development, and Recreation and Parks departments
- Fees cover operational costs of the services provided
- City staff conducted fee comparisons
- Those fees not revised continue at their current rates

# Fire Department

# Proposed Fees - Fire

- Staff evaluated fees and proposed adjustments to the current fee schedule
- These proposed adjustments allow:
  - Continued administration of effective fire and environmental safety programs
  - Address new emerging industries
  - Address existing operations currently not recovering associated costs

# Proposed Fees - Fire

- New and Amended Fees proposed relate to:
  - Operational fees relative to the 2016 California Fire Code
  - Cannabis Industry
  - Administrative fees for late submissions
  - Construction Permit fees relative to the 2016 California Fire code

# Proposed Fees - Fire

Revised Fees: existing/proposed – NEW fees are noted

PERMIT NAME	FEE
<b>Local Amendments to the California Fire Code Operational Permit</b>	<b>Annual (New)</b>
Cannabis – Cultivation Up to 20,000 sq. ft. *Add 1hr at inspection rate per additional 10,000 sq. ft.	\$272*
Cannabis – Distribution	\$204
Cannabis – Manufacturing	\$408
Cannabis – Testing/Lab	\$272
<b>2016 California Fire Code – Operational Permits</b>	
Cutting and Welding	\$204
Hot Work Operations	\$204
Rooftop Heliport	\$340
Amusement Buildings	\$272
<b>Current Permits</b>	<b>Annual (Modified)</b>
Places of Assembly - Special Event *Add late submittal fee	\$136 \$272 Submitted less than 5 business days of event
Liquefied Petroleum Gases (Propane) Limited Use *Add late submittal fee	\$68 \$136 Submitted less than 2 business days of use
Tents, Air Supported Structures and Canopies *Add late submittal fee	\$204 \$408 Submitted less than 5 business days of use
<b><i>These annual fees are in addition to CUPA - Hazardous Materials program fees and or other permitted business activities.</i></b>	
<b>2016 California Fire Code – Construction Permits</b>	<b>New Plan Review &amp; Inspection</b>
Automatic Fire Extinguishing Systems Modifications to NFPA 13 – Less than <u>10</u> Heads	\$136
Generator with a Day Tank: 1) Interior or remote fill 2) Exterior	1) \$408/hr 2) \$306/hr
CO2 Dewar Installation	\$272/hr
Smoke Control or Smoke Exhaust Systems	\$408/hr
<b>Local Administrative Fees</b>	<b>New Fees</b>
Fire Marshal Consultation	1 Hour Minimum
Mailing / Processing	\$20

# Planning and Economic Development

# Proposed Fees - PED

- Staff has reviewed current fees and is proposing updates to existing fees, new fees and corrected language

## Revised Fees

- Encroachment Permit Processing and Inspection; Water Efficient Landscape Review; and, Public Improvement Plan Inspection Fees

## New Fees

- Cannabis Zoning Clearance



# Proposed Fees - PED

Revised Fees: existing/proposed – NEW fees are noted

<b>Encroachment Permit Processing Fee (Update to Existing Fee)</b>					
Position	Description of Activity	Hours	Hourly Rate	Fee Existing/proposed	
Administrative Technician	Processing encroachment permit applications, reviewing insurance submittals, issuing permits, filing completed permits, communicating with applicant regarding permit requirements	1.5	\$85.00	\$80/\$128	
<b>Encroachment Permit Inspection Fee (New Fee - Permits Not Involving Public Improvements)</b>					
Position	Description of Activity	Hours	Hourly Rate	Fee	
Quality Control Associate	Inspect traffic control and determine any damage to existing public infrastructure due to construction activities. Inspect and require restoration of public infrastructure.	1.5	\$98.00	\$147.00	
<b>Water Efficient Landscape Review (Update to Existing Fee – previously \$195 &amp; \$260 for Residential and Commercial Plan Review, respectively)</b>					
Position	Description of Activity	Percentage of Landscape Valuation	Hours	Hourly Rate	Total Fee
Building Plans Checker	Review landscape plans to ensure consistency with the City's Water Efficient Landscape Ordinance.	\$0 - \$19,999	4	\$110.00	\$440
		\$20,000 - \$99,999	7.5	\$110.00	\$825
		\$100,000 - \$499,999	15	\$110.00	\$1,650
		Over \$500,000			*Varies
<b>Public Improvement Plan Inspection Fees (Existing Fee - Change in Timing of Collection)</b>					
Position	Description of Activity	Fee Collection			
Multiple	Review public improvement plan submittals to ensure consistency with all applicable City codes, standards, policies and conditions of approval.	Prior to issuance of a grading or encroachment permit			
<b>Cannabis Zoning Clearance (New Fee)</b>					
Position	Description of Activity	Hours	Hourly Rate	Fee	
Multiple, including PED, Fire and CAO	An estimated 10 hours of staff time is needed for zoning clearance intake, analysis, referral and final preparation.	10	Various	\$1,200	

# Recreation and Parks

# PROPOSED – Revised Fees

- Youth league field rental/player fee
- Adult league field rental
- Tennis court rental – private use
- Public swim family passes
- Lap swim: daily admission and passes
- Coffee service – rental groups
- Golf course greens fees

# Athletic Fields

	<u>Current</u>	<u>Proposed</u>
Youth Leagues/ Player Fee	\$5 per person (last raised 2011)	\$7 per person
Adult Leagues/Soccer Field or Ball Diamond	\$10 per hour (last raised 2014)	\$12 per hour
Permit Amendment Fee	\$0	\$25
Sports Tournament concession permit	\$0	\$25

# Tennis Court Rental

	<u>Current</u>	<u>Proposed</u>
April 1 - October 31	\$7 per hour	\$9 per hour
November 1 - March 31	\$7 per hour	\$7 per hour

# Aquatics

	<u>Current</u>	<u>Proposed</u>
Public Swim All-Season Family Pass	\$250 (last raised 2010)	\$320
Public Swim Summer Family Pass	\$200 (last raised 2010)	\$240

# Aquatics

	<u>Current</u>	<u>Proposed</u>
Lap Swim – General	\$5 per person	\$6 per person
Lap Swim – Senior/Disabled	\$4 per person (last raised 2011)	\$5 per person
Lap Swim Flexi-Pass General	\$4.50 per visit	\$5 per visit
Lap Swim Flexi-Pass Senior/Disabled	\$3.50 per visit (last raised 2011)	\$4 per visit
Lap Swim Monthly Pass General	\$55 per person	\$60 per person
Lap Swim Monthly Pass Senior/Disabled	\$45 per person (last raised 2010)	\$50 per person

# Coffee Service for Rental Groups

<u>Attendance</u>	<u>Current</u>	<u>Proposed</u>
1-25 ppl	\$10	\$12.50
26-50 ppl	\$15	\$25
51-100 ppl	\$30	\$50
101-200 ppl	\$60	\$100
201-300 ppl	\$90	\$150



# PROPOSED – New Fees

- Alcohol fee at event venues (15 primary indoor locations)
- Non-resident surcharge; facility rentals, seasonal & monthly swim passes, senior center memberships
- Capital Improvement Fee: per golf round
- Permit amendment fee
- Sports Tournament concession permit

# Event Venues/Rooms-New Alcohol Fee

## \$100 Alcohol Fee

- Finley Community Center - Auditorium
- DeTurk Round Barn

## \$75 Alcohol Fee

- Finley Community Center - Oak Rms
- Person Senior Wing - Auditorium (Rm 5)
- Steele Lane Community Center - Auditorium (Dohn Rm)

## \$50 Alcohol Fee

- Church of One Tree
- Bennett Valley Senior Center – Rm 19
- Finley Community Center - Cypress Rm
- Person Senior Wing – Rm 4

## \$37.50 Alcohol Fee

- Finley Community Center – Live Oak Room or Valley Oak Rm

## \$25 Alcohol Fee

- Finley Community Center - Willow Rm
- Person Senior Wing – Rm 3
- Bennett Valley Senior Center – California Rm
- Steele Lane – De Meo Rm
- Franklin Clubhouse
- Doyle Clubhouse

# New Non-Resident Fee for Rentals

5% Non-Resident Fee/Surcharge Added to:

- All community centers/buildings/rooms
- Commissary kitchens
- Park permits
- Mobile stage
- Rosie the Trolley
- Pool rentals
- Picnic areas
- Athletic courts, fields, ball diamonds

# Non-Resident 5% Fee Examples

Example	Current Fee	Add 5%	Non-Res Fee
DeTurk Round Barn			
Reception 5 hrs	\$1,155.00	\$57.75	\$1,212.75
Wedding/Reception 11 hrs	\$3,095.00	\$154.75	\$3,249.75
Person Auditorium			
Quinceanera 11 hrs	\$1,140.70	\$57.04	\$1,197.74
Training 8 hrs NP	\$656.00	\$32.80	\$688.80
Cypress Room			
Business Meeting 4.5 hrs	\$210.00	\$10.50	\$220.50
PSW Room 5			
Celebration of Life 4.5 hrs	\$317.47	\$15.87	\$333.34
Mobile Stage			
Large set up - 8hrs	\$1,000.00	\$50.00	\$1,050.00
Rosie the Trolley			
Two hrs	\$400.00	\$20.00	\$420.00
Park Permit	\$350.00	\$17.00	\$367.00

# New Non-Resident Fee for Admissions (except single point of sale)

A \$10 flat fee added to:

- Swim Passes
- Senior Center Memberships

# Bennett Valley Golf Course

New Fee: Capital Improvements

9 holes = \$1 CI Fee

18 holes - \$2 CI Fee

CY 2016 rounds:

9 hole rounds:  $20,196 \times \$1 = \$20,196$

18 hole rounds:  $33,798 \times \$2 = \$67,596$

Annual Pass holders will also pay a CI fee at time of purchase

\$80 – single

\$130 - couple

# BVGC Fee Information

- Senior- age 60+
- Junior – in high school and younger
- Mid-Day, Twilight, Super Twilight is 18 holes
- Mid-Day rate 12-1:30pm during Daylight Savings and 11:30am-12:30pm during Standard Time
- Twilight rate begins 12pm year round Monday – Thursday
- Twilight rate begins 1pm during Daylight Savings and 12pm during Standard Time on Fridays
- Twilight rate begins 1:30pm during Daylight Savings and 12:30pm during Standard Time weekends and holidays
- Super Twilight rate begins 5:30pm during Daylight Savings and 3:45pm during Standard Time weekends and holidays
- League players pay/counted at Senior 9 hole weekday rate
- 10-Play Cards expire December 31<sup>st</sup>

# BVGC Proposed Fee Changes

	<b>Greens Fees</b> (effective January 1, 2018)	Current Rates	Proposed Rates
Weekend	Adult 18 Holes	\$43	\$45
Weekend	Adult 9 Holes	\$23	\$26
Weekend	Mid-Day	\$30	\$34
Weekend	Twilight	\$26	\$29
Weekend	Super Twilight	\$14	\$18
Weekend	Junior 18 Holes	\$11	\$15
Weekend	Junior 9 Holes	\$7	\$9
Weekday	Adult 18 Holes	\$30	\$31
Weekday	Adult 9 Holes	\$19	\$21
Weekday	Adult Twilight	\$22	\$24
Weekday	Super Twilight	\$13	\$13
Weekday	Senior 18 Holes	\$25	\$26
Weekday	Senior 9 Holes	\$14	\$16
Weekday	Senior Twilight	\$17	\$19
Weekday	Junior 18 Holes	\$10	\$12
Weekday	Junior 9 Holes	\$6	\$7
Seasonal	10-Play (Jan-Apr & Sep-Dec only)	\$370	\$380
Annual	Unlimited, Single	\$1,650	\$1,850
Annual	Unlimited, Couple	\$2,640	\$2,960
Annual	Senior (limited weekdays), Single	\$1,000	\$1,070
Annual	Senior (limited weekdays), Couple	\$1,600	\$1,710
	<b>Other Fees</b> (effective July 1, 2017)	Current Rates	Proposed Rates
	Player Card		\$145
	Capital Improvement Fee-9 hole round		\$1
	Capital Improvement Fee-18 hole round		\$2
	Capital Improvement Fee-annual pass-single		\$80
	Capital Improvement Fee-annual pass-couple		\$130



# Event Permits - Current Fees

Streets, Sidewalks, Alleys, Parking Lots,  
Civic Sites, Courthouse Square, Block  
Parties, Film Production

- One-size fits all
- Application Fee      \$75
- No additional permit fees for use of property

# Event Permits - Proposed Fees

Streets, Sidewalks, Alleys, Parking Areas (except block parties & seasonal street markets)

- Application Fee \$75
- Special Event Permit \$125 per day

## Block Party

- Application Fee \$25
- Block Party Permit No additional fee

## Seasonal Street Market

- Application Fee \$75
- Street Market Permit \$25 per date

Recurring, 1x per week, up to 52 weeks per application

# Event Permits - Proposed Fees

Civic Sites (Comstock Mall, Jeju Way, & similar, except Courthouse Square)

- Application Fee \$50
- Civic Site Permit \$50 per day

Courthouse Square

- Application Fee \$50
- Courthouse Square Permit/per day

	Basic/Non-Profit	Premium/Commercial (*)
1 – 250 ppl	\$50	\$100
251 – 750 ppl	\$100	\$200
751 – 1500 ppl	\$200	\$400
1501+ ppl	\$350	\$700
• Additional side streets (each)	\$25	\$25

(\*) Premium rates: ticketed events, paid admission for spectators, invitation-only events

# Event Permits - Proposed Fees

## Film Production

- Application Fee \$75
- Film Permit \$175 per day

## Other Fees/Services

- City Staff burdened hourly rate

# Event Permits – Proposed Fees

<b>STREETS, SIDEWALKS, ALLEYS, PARKING AREAS</b> (except Block Party & Seasonal Market)		
Application Fee		\$75/\$75
Special Event Permit (NEW)		\$125
<b>BLOCK PARTY</b>		
Application Fee		\$75/\$25
Block Party Permit (NEW)		N/C
<b>SEASONAL STREET MARKET (RECURRING)</b>		
Application Fee		\$75/\$75
Street Market Permit (NEW)		\$25
<b>CIVIC SITES (except Courthouse Square)</b>		
Application Fee		\$75/\$50
Civic Site Permit (NEW)		\$50
<b>COURTHOUSE SQUARE</b>		
Application Fee		\$75/\$50
Courthouse Square Permit (NEW)		
Basic/Non-Profit	1- 250 ppl (NEW)	\$50
Basic/Non-Profit	251- 750 ppl (NEW)	\$100
Basic/Non-Profit	751-1500 ppl (NEW)	\$200
Basic/Non-Profit	1501 + ppl (NEW)	\$350
Premium/Commercial(*)	1- 250 ppl (NEW)	\$100
Premium/Commercial(*)	251- 750 ppl (NEW)	\$200
Premium/Commercial(*)	751-1500 ppl (NEW)	\$400
Premium/Commercial(*)	1501 + ppl (NEW)	\$700
Additional Side Streets (each) (NEW)		\$25
<b>FILM PRODUCTION</b>		
Application Fee		\$75/\$75
Film Permit (NEW)		\$175
<b>OTHER FEES/SERVICES</b>		
City Staff		Burdened Rate

# RECOMMENDATION

It is recommended by the Finance Department that the City Council, by resolution, approve the proposed new and amended fees for various citywide departments.

QUESTIONS?