

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JILL SCOTT, REAL ESTATE MANAGER
REAL ESTATE SERVICES FOR SANTA ROSA FIRE
DEPARTMENT
SUBJECT: APPROVAL OF FIRST AMENDMENT TO THE AGREEMENT FOR
THE USE OF A MODULAR TEMPORARY FIRE STATION
BETWEEN THE MENLO PARK FIRE PROTECTION DISTRICT
AND THE CITY OF SANTA ROSA, APPROVAL OF AN
ADDITIONAL TWO-YEAR EXTENSION, AND AUTHORIZATION
FOR THE CITY MANAGER TO EXECUTE ALL DOCUMENTS

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Fire Department and Real Estate Services that Council, by resolution: 1) approve the First Amendment to the Agreement for the Use of a Modular Temporary Fire Station Trailer and Apparatus Tent Between the Menlo Park Fire Protection District (District) and the City of Santa Rosa, extending the term by three years in the amount of one dollar (\$1) per year; 2) authorize the City Manager to approve an up to an additional two-year extension to the Agreement if deemed necessary; and 3) authorize the City Manager to execute all amendments and any necessary documents, subject to approval as to form by the City Attorney.

EXECUTIVE SUMMARY

This Resolution will approve the First Amendment to the Agreement for the use of a Modular Temporary Fire Station Trailer and Apparatus Tent between the Menlo Park Fire Protection District and the City of Santa Rosa extending the term by three (3) years in the amount of one dollar (\$1.00) per year, authorize the City Manager to approve up to an additional two (2) year extension (Second Amendment) if deemed necessary and appropriate, and authorize the City Manager to execute the Amendments and any necessary documents.

BACKGROUND

After the Tubbs Fire in 2017, the City suffered the loss of Fire Station 5 located on Newgate Court in Fountaingrove. The Fire Department was in need of restoring fire and

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emergency services to the Fountaingrove area and entered into an agreement for the use of a modular temporary fire station trailer and apparatus tent owned by the Menlo Park Fire Protection District to be located on City property at Parker Hill Road.

PRIOR CITY COUNCIL REVIEW

On February 6, 2018, the City Council, by Resolution No. 2018-014, approved the Agreement between the Menlo Park Fire Protection District and the City of Santa Rosa for the use of a Temporary Fire Station Trailer and Apparatus Tent owned by the Menlo Park Fire Protection District in the amount of one-dollar (\$1.00) per year for a term of two (2) years.

ANALYSIS

The City is currently in the land acquisition and Environmental process for a permanent location of the new Fountaingrove Fire Station 5. Since the City is in the beginning stages of rebuilding, the proposed First Amendment to the Agreement will extend the use of the Modular Temporary Fire Station Trailer and Apparatus Tent located at Parker Hill Road for a term of (3) years. The City will pay the District one dollar (\$1.00) per year for the use of the temporary fire station.

Staff anticipates the proposed 3-year extension will be sufficient time to build the new fire station, but requests Council authorize the City Manager to approve up to an additional two (2) year term extension (Second Amendment) to the Agreement, if deemed necessary and appropriate.

Staff additionally requests that Council delegate authority to the City Manager to execute the First Amendment and any future Amendment(s) or documents that may be necessary.

FISCAL IMPACT

Approval of the agreement has no additional impact on the budget. Funding for this Agreement has been appropriated to Account No. 05096.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 in that the agreement pertains to existing facilities and involves negligible expansion of the use.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

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NOTIFICATION

Not applicable

ATTACHMENTS

- Attachment 1 – Current Use Agreement
- Resolution / Exhibit – First Amendment to Agreement

CONTACT

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