



**FISCAL YEAR 2017/2018 NOTICE OF FUNDING AVAILABILITY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
SANTA ROSA HOUSING TRUST  
Issue Date: August 1, 2017 – Due Date: September 14, 2017**

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The Santa Rosa Housing Trust is administering the award of \$1,161,162.00 of U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program funds for affordable housing. Applications will be considered for all or a portion of the funds.

**Use of Funds:** Funds may be used for all eligible affordable housing activities, such as land acquisition, rehabilitation (with or without acquisition), conversion, or preservation of affordable housing. The proposed project must demonstrate that it is a CDBG eligible activity and meets a CDBG national objective. Funds must be expended by March 30, 2018.

**Selection Criteria.** Selection Criteria include readiness, timeliness, financial feasibility, qualifications, capacity and experience of the development team, and any information requested in the Loan Application and Selection Guidelines as part of the Application (see below), Housing Authority policies and preferences, and CDBG regulations.

**Additional Information.**

The Housing Authority has requested that owners and property managers consider setting aside units for households experiencing homelessness, who are engaged through the Homeless Outreach Services Team (HOST) that is operated by Catholic Charities of the Diocese of Santa Rosa and funded by the City of Santa Rosa.

**Application Process.**

- ❖ **Application:** The [application](#) includes (1) a completed Housing Authority Loan Application Form, including its attachments; (2) Completed Selection Guidelines for Funding Affordable Housing Developments in MS Word form; and (3) an application fee in the amount of \$1,688 payable to the Housing Authority of the City of Santa Rosa.
- ❖ **Due Date:** Applications are due no later than September 14, 2017, at 5:00 pm PDT. Please deliver five (5) hard copies of the application and one (1) electronic version (please separate and name each document and exhibit) on a memory stick to:

Frank Kasimov, Program Specialist  
City of Santa Rosa Housing and Community Services Dept.  
90 Santa Rosa Avenue  
Santa Rosa, CA 95404

- ❖ **Housing Authority Selection:** All applications will be reviewed and evaluated. Interviews may be scheduled. One or more applications, which are determined to best meet or exceed the selection criteria, are anticipated to be considered by the Housing Authority on November 13 or December 18, 2017.
- ❖ **For additional information:** Please contact Frank Kasimov, (707) 543-3465 or [fkasimov@srcity.org](mailto:fkasimov@srcity.org).