



# City of Santa Rosa

Old Chamber Building  
Conference Room  
637 First Street  
Santa Rosa CA 95404

## BOARD OF BUILDING REGULATIONS APPEALS REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL OCTOBER 18, 2023

**EFFECTIVE IMMEDIATELY ALL PUBLIC COMMENTS WILL BE PROVIDED IN PERSON OR VIA EMAIL IN ADVANCE OF THE MEETINGS.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM THE OLD CHAMBER BUILDING LOCATED AT 637 FIRST STREET (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).**

**THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:**

**1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**

**2. 2. VIA ZOOM BY VISITING  
<https://srcity-org.zoom.us/j/83732726886>, OR BY DIALING  
877-853-5257 AND ENTERING Meeting ID: 837 3272 6886**

**3. VIA YOUTUBE AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa).**

**4:00 P.M. - REGULAR SESSION**

**1. CALL TO ORDER AND ROLL CALL**

**2. APPROVAL OF MINUTES**

Chair Cooper called for a move to approve the November 16, 2022 meeting minutes as submitted. Board member Coker moved to approve and Board member Colgrove moved as second to approve. Minutes were approved at 4:14 p.m.

Approval of meeting minutes November 16, 2022.

**Attachments:** [BOBRA Meeting Minutes 2022-16-NOVEMBER](#)

### **3. STAFF LIAISON REPORT**

Liaison report - Chief Building Official Jesse Oswald: Chief Building Official Jesse Oswald introduced the Assistant Chief Building Official Lou Kirk to the Board members. Chief Building Official Oswald advised the members of the Board of Building Regulation and Appeals purpose and spoke about the governing codes as well as Fire appeals.

### **4. BOARD BUSINESS**

#### **4.1 STATEMENT OF PURPOSE**

Chair Cooper asked the board to read the Statement of Purpose for BOBRA: The purpose of the Board of Building Regulation Appeals (BOBRA) is to provide the venue as stipulated in Section 18-04.050 of the Santa Rosa City Code to hear and decide appeals of orders, decisions or determinations made by the Building Official or Code Official relative to the application and interpretation of the building codes and ordinances and/or Code notices and orders as adopted by the City.

#### **4.2 Appointment of Chair and Vice Chair**

### **5. PUBLIC COMMENT**

None.

### **6. ADJOURNMENT**

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling the Recording Secretary at (707) 543-4703 (TTY Relay at 711). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Any writings or documents provided to the Board of Building Regulation and Appeals prior to this meeting regarding any item on this agenda are available for public review at <https://santarosa.legistar.com/Calendar.aspx> or in person at the Planning and Economic Development Department, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.