



# APPROVAL OF BLANKET PURCHASE ORDER FOR MULTI- SPACE METER PURCHASES AND ONGOING COMMUNICATION AND SUPPORT SERVICES

City Council Meeting  
November 5, 2019

Kim Nadeau, Parking Manager  
Finance Department

# CURRENT

- The City of Santa Rosa has a need to replace current existing multi-space pay stations at various locations that are at the end of their useful life.

# PROPOSED

- City staff completed a two step evaluation process under RFP 19-08 for the purchase of new multi-space meters.
- Step 1, technical review and scoring.
- Step 2, field testing process.
- Based on this process, IPS Group Inc. was identified as the best value for the purchase of multi-space meter and communication and support services.

# BENEFIT

- User friendly meter design with an easy to read display and credit card insertion.
- The keypad was more responsive and consistently registered a user's selection.
- Faster and more intuitive user-friendly back office system, which includes financial reporting, monitoring of the equipment, and programming and maintenance options.
- Extensive reporting options that are easy to read and import capability into Excel without additional formatting requirements.

# BENEFIT (CONTINUED)

- Parking meter design is more user friendly
- Easier to configure, program, and reset.
- The ability to use a phone application that allows parking maintenance staff to see individual meter alarms and status while in the field.
- The public survey for the 30-day test period resulted in a higher satisfaction rate to the IPS Group Inc. equipment.

# RECOMMENDATION

- It is recommended by the Finance Department that the Council, by resolution, approve award of a five-year Blanket Purchase Order with IPS Group Inc., San Diego, CA for the purchase of multi-space electronic parking meters, related communication fees, parts and services, in the amount not to exceed \$535,000.

Questions?