



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, December 7, 2017

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:33 p.m.

Chair Galvin announced that Vice Chair Kaun has resigned from the Board. He further announced that Board Member Arnone will continue as Vice Chair.

Present 4 - Chair Daniel Galvin III, Board Member William Arnone Jr., Board Member Christopher Grabill, and Board Member Lisa Badenfort

Absent 2 - Board Member Richard Dowd, and Board Member Mary Watts

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

No statements of abstention were made.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

4.1 November 16, 2017 Regular Meeting Minutes.

Chair Galvin received and filed the minutes of November 16, 2017 as submitted.

5. STAFF BRIEFINGS

5.1 LARGE COLLECTION SYSTEM OF THE YEAR AWARD
PRESENTATION

CWEA Redwood Empire Section, Julian Kayne will present The Large Collection System of the Year Award to Director Horenstein and the Board, recognizing Santa Rosa Water as a leader in the wastewater collections industry. Santa Rosa Water received this award in November at the 2017 Redwood Empire Annual Awards Banquet. The Collection System of the Year award is given in recognition of outstanding maintenance programs, regulatory compliance and safety & training procedures.

PRESENTER(S): Joe Schiavone, Deputy Director Local Operations and Julian Kayne, CWEA Redwood Empire Section.

5.2 FIRE RECOVERY ACTIVITIES

Staff will provide an update on the recovery efforts affecting operations, storm water containment and debris clean up, ongoing damage assessments, and financial implications.

PRESENTER(S): Joe Schiavone, Deputy Director Local Operations and Rita Miller, Deputy Director Environmental Services.

Brenda Adelman expressed concern about impacts to the Russian River.

6. CONSENT ITEMS

6.1 RESOLUTION - WAIVER OF COMPETITIVE BIDDING AND CONTRACT AWARD - DISPOSAL OF BIOSOLIDS TO THE LOCAL LANDFILL, REDWOOD LANDFILL, INC.

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Board of Public Utilities, by resolution, approve a waiver of competitive bidding and award a three-year General Services Agreement F001538 with two one year renewal options for the disposal of wastewater treatment biosolids to Redwood Landfill, Novato, California, in an amount not to exceed \$494,505.

A motion was made by Board Member Arnone, Jr., seconded by Board Member Grabill, to waive reading of the text and adopt Consent item 6.1:

RESOLUTION NO. 1151 ENTITLED: RESOLUTION OF THE BOARD OF PUBLIC UTILITIES WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE AWARD OF A GENERAL SERVICES AGREEMENT FOR BIOSOLIDS TIPPING FEES WITH REDWOOD LANDFILL, NOVATO, CA. The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Arnone Jr., Board Member Grabill and Board Member Badenfort

Absent: 2 - Board Member Dowd and Board Member Watts

6.2 RESOLUTION - BILLING ADJUSTMENT FOR WATER USED FOR FIRE PROTECTION POLICY

RECOMMENDATION: It is recommended by the Water Department that the Board of Public Utilities, by resolution, adopt a policy for adjusting customer usage charges for water used to protect properties during the October 2017 fires that would also allow adjustment to any associated sewer usage charges.

A motion was made by Board Member Arnone, Jr., seconded by Board Member Grabill, to waive reading of the text and adopt Consent Item 6.2:

RESOLUTION NO. 1152 ENTITLED: RESOLUTION OF THE BOARD OF PUBLIC UTILITIES ADOPTING THE BILLING ADJUSTMENT FOR FIRE PROTECTION WATER USE POLICY. The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Arnone Jr., Board Member Grabill and Board Member Badenfort

Absent: 2 - Board Member Dowd and Board Member Watts

7. REPORT ITEMS

7.1 REPORT - LETTERS OF INTENT TO NEGOTIATE FOR LOCATION OF AN ORGANICS PROCESSING FACILITY ON CITY OF SANTA ROSA PROPERTY

BACKGROUND: The Sonoma County Waste Management Agency ("Agency") is a joint powers authority whose mission is to implement waste diversion programs, a cornerstone of which is composting. The Agency, facing challenges regarding locating a green waste processing facility, issued a Request for Proposals ("RFP") soliciting responses from parties who may be interested in owning and operating a local compost facility. To help support the Agency's initiative, the City provided a letter that was included in the Agency's RFP offering, for potential lease, City owned-land near the Laguna Treatment Plant ("LTP") that could serve as a facility site for respondents to consider. The City then issued its own RFP soliciting responses from parties who may be interested in leasing City property for the implementation of a Compost Facility.

RECOMMENDATION: It is recommended by the Water Department that Board, by motion, approve issuing Letters of Intent to Negotiate to BioMRF Technologies, Inc., Sacyr Environment USA, LLC, StormFisher

Ltd and Hitachi Zosen Inova USA LLC, and Renewable Sonoma, LLC for use of City-owned property adjacent to the Laguna Treatment Plant for the implementation of an organics processing facility.

A motion was made by Board Member Arnone, Jr., seconded by Board Member Badenfort to approve issuing Letters of Intent to Negotiate to BioMRF Technologies, Inc., Sacyr Environment USA, LLC, StormFisher Ltd and Hitachi Zosen Inova USA LLC, and Renewable Sonoma, LLC for use of City-owned property adjacent to the Laguna Treatment Plant for the implementation of an organics processing facility. The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Arnone Jr., Board Member Grabill and Board Member Badenfort

Absent: 2 - Board Member Dowd and Board Member Watts

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

NONE.

9. REFERRALS

NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION / ACTION) - NONE.

11. SUBCOMMITTEE REPORTS

NONE.

12. BOARD MEMBER REPORTS

NONE.

13. DIRECTORS REPORTS

Ben Horenstein, Director provided an update on Department activities.

14. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:14 p.m.

The next regular scheduled meeting of the Board of Public Utilities will be held on Thursday, January 4, 2018, at 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Daniel J. Galvin III, Chairman

Gina Perez, Recording Secretary