



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA 95404

## Design Review Board Regular Meeting Minutes - Draft

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Thursday, December 20, 2018

4:30 PM

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Revised

### 1. 4:30 PM CALL TO ORDER AND ROLL CALL

**Present** 6 - Chair Michael Burch, Vice Chair Warren Hedgpeth, Board Member Sabra Briere, Board Member Eric Goldschlag, Board Member Scott Kincaid, and Board Member Robert Weigl

**Absent** 1 - Board Member Kevin Zucco

### 2. APPROVAL OF MINUTES

Chair Burch arrived.

**Present** 7 - Chair Michael Burch, Vice Chair Warren Hedgpeth, Board Member Sabra Briere, Board Member Eric Goldschlag, Board Member Scott Kincaid, Board Member Robert Weigl, and Board Member Kevin Zucco

#### 2.1 November 15, 2018 Draft Minutes

Attachments: [Draft Minutes](#)

Approved as amended.

#### 2.2 December 6, 2018 Draft Minutes

Attachments: [Draft Minutes](#)

Approved as submitted.

### 3. BOARD BUSINESS

Chair Burch read aloud the Design Review Board Statement of Purpose.

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**Statement of Purpose: Zoning Code Chapter 20-52.030 F. Project Review.**

The review authority shall consider the location, design, site plan configuration, and the overall effect of the proposed project upon surrounding properties and the City in general. Review shall be conducted by comparing the proposed project to the General Plan, any applicable specific plan, applicable Zoning Code standards and requirements, consistency of the project within the City's Design Guidelines, architectural criteria for special areas, and other applicable City requirements (e.g., City policy statements and development plans.)

**4. PUBLIC COMMENT**

There were no public comments.

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

**5. STATEMENTS OF ABSTENTION**

There were no statement of abstention.

**6. SCHEDULED ITEMS**

**6.1**      ~~CONTINUED PUBLIC HEARING - COMMUNITY BAPTIST CHURCH - FAUX STEEPLE AND BUILDING MOUNTED MINOR TELECOMMUNICATION FACILITY, - DESIGN REVIEW MINOR - 1620 SONOMA AVE - DR18-005~~

~~BACKGROUND: Minor Design Review application to construct a 54-foot tall steeple tower attached to the existing church structure and a screened 225 S.F. ground-mounted equipment area.~~

~~Project Planner: Trippel~~

~~THIS ITEM HAS BEEN PULLED FROM THE AGENDA AND WILL BE CONTINUED TO A FUTURE MEETING.~~

Attachments:    [Attachment 1 - Disclosure Form](#)

This Item has been continued to a date uncertain.

**6.2**      MODIFICATION TO FINAL DESIGN REVIEW - THE INN AT SANTA ROSA - 111 COMMERCIAL CT - FILE NO. DR16-053

BACKGROUND: On December 15, 2016, the Design Review Board

approved Final Design Review for the Inn at Santa Rosa, a 100-room hotel proposed for a 1.34-acre parcel in southeast Santa Rosa. The design team is proposing changes to the approved colors and materials for the hotel building, which is presently under construction.

Project Planner: Streeter

**Attachments:**    [Attachment 1 - Disclosure Form](#)  
[Attachment 2 - Location Map Aerial](#)  
[Attachment 3 - General Plan Map](#)  
[Attachment 4 - Zoning Map](#)  
[Attachment 5 - DRB-RES-16-939](#)  
[Attachment 6 - Response to Preliminary DR Conditions](#)  
[Attachment 7 - DRB-RES-16-943](#)  
[Attachment 8 - 2016-12-07 Approved Plan Set](#)  
[Attachment 9 - 2016-12-07 Approved Renderings](#)  
[Attachment 10 - Lighting cut sheets](#)  
[Attachment 11 - 2018-12-06 Proposed exteriors](#)  
[Staff Memo](#)  
[Draft Resolution](#)  
[Presentation](#)

The applicant team gave a presentation.

Senior Planner Patrick Streeter gave the staff report.

**A motion was made by Board Member Weigl, seconded by Board Member Briere, adopt as amended RESOLUTION NO. 18-987 - RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA AMENDING FINAL DESIGN REVIEW APPROVAL FOR THE INN AT SANTA ROSA, LOCATED AT 111 COMMERCIAL COURT, FILE NO. PRJ16-021 with the following condition: Pursuant to the plans submitted and presented on December 20, 2018, pilasters previously indicated on the east elevation are no longer included in the approved design. The motion carried by the following vote:**

**Yes:** 6 - Chair Burch, Vice Chair Hedgpeth, Board Member Briere, Board Member Goldschlag, Board Member Kincaid and Board Member Weigl

**Absent:** 1 - Board Member Zucco

## **7. BOARD MEMBER REPORTS**

none

## **8. DEPARTMENT REPORTS**

Executive Secretary Bill Rose - Gave overview on

Board/Commission Chair appointment procedure.

Chair Burch announced that he will not apply for reappointment.

Executive Secretary Bill Rose reminded the Board that board members can reapply to be considered for reappointment, and that board members serve until replaced.

**This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.**

## **9. ADJOURNMENT**

Chair Burch adjourned the meeting at 5:03 pm.

### **PREPARED BY:**

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**Patti Pacheco Gregg, Recording Secretary**

### **ATTEST:**

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**Bill Rose, Executive Secretary**

### **APPROVED:**

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**Michael Burch, Chair**