



City of Santa Rosa

Communications &
Intergovernmental
Relations Office
637 First Street
Santa Rosa, CA 95404

Community Advisory Board Regular Meeting Minutes - Draft

Wednesday, May 28, 2025

6:00 PM

1. CALL TO ORDER

Chair Rodriguez called the meeting to order at 6:00PM.

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

NONE

3. ROLL CALL

Present: 5 - Chair Andrea Rodriguez, Vice Chair Jude Frates, Board Member Ana M. Diaz, Board Member Derek Knowles, and Board Member Douglas Mondell

Absent: 1 - Board Member Joshua Hamzehee

4. PUBLIC COMMENTS

NONE

5. APPROVAL OF MINUTES

5.1 Draft Minutes - March 26, 2025

Public Comments:

None

Approved as submitted.

6. SCHEDULED ITEMS

A motion was made by Board Member Diaz, seconded by Vice Chair Frates, to approve reordering presented items with 6.3 heard by the board first.

The motion carried by the following vote:

Yes: 5 - Chair Rodriguez, Vice Chair Frates, Board Member Diaz, Board Member Knowles, and Board Member Mondell

Absent: 1 - Board Member Hamzehee

6.3 MOTION - COMMUNITY IMPROVEMENT GRANTS

The Community Advisory Board (CAB) reviews and approves the 2025 Community Improvement Grant Applications. The Board shall award grants to the applicants whose projects best meet the criteria. There are two grants that have been submitted for the April-May 2025 period, totaling \$4,600. The current balance is \$7,974.7; if all grants are awarded the remainder balance for the current fiscal year will be \$3,374.7.

Provided information. Attachments: April-May 2025 Applications Summary; April-May 2025 CIG Grant Applications

RECOMMENDATION:

- As per the City of Santa Rosa Public Art Policy, art projects, including murals, receiving City funding or are located in City Property, must be approved by the Arts in Public Places Committee. It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, approves the West Avenue Mural Project Grant Application, contingent on the Art in Public Places Committee Approval.
- It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersing of the Circus Jam Grant Application.

Ana Horta, Community Engagement Manager, provided information and answered Member questions.

Jason Nutt, Acting CIRO Director, assisted in answering Member questions.

Public Comments:

None

A motion was made by Board Member Knowles, seconded by Board Member Mondell, to approve the West Avenue Mural Project Grant Application (contingent on the Art in Public Places Committee approval), and the Circus Jam Grant Application.

The motion carried by the following vote:

Yes: 5 - Chair Rodriguez, Vice Chair Frates, Board Member Diaz, Board Member Knowles, and Board Member Mondell

Absent: 1 - Board Member Hamzehee

6.1 PRESENTATION - KEEP PEOPLE HOUSED - SONOMA

Housing and Community Services staff will provide an update on the current status of the homelessness prevention program.

Member Diaz exited the meeting at 6:25PM.

Sasha Brown, Program Specialist II, gave a presentation and answered Member questions.

Public Comments:

None

6.2 PRESENTATION - COMMUNITY IMPROVEMENT GRANTS SUMMARY FOR YEAR 2024

Staff will present a summary of the Community Improvement Grants (CIG) for the 2024 calendar year, including the number of applications received, projects funded, total amount awarded, and an overview of the types of initiatives supported.

Ana Horta, Community Engagement Manager, gave a presentation and answered Member questions.

Jason Nutt, Acting CIRO Director, assisted in answering Member questions.

Public Comments:

None

7. CAB ANNOUNCEMENTS AND ISSUES OF CONCERN TO CITY RESIDENTS

Member Mondell made comments regarding the success of the

Cinco de Mayo and Rose Parade events, providing more information to the community about CAB grants, and increased attendance of CAB Members at community events.

Vice Chair Frates made comments regarding increased visibility and utilization of social media for CAB activities.

Member Knowles made comments regarding more advocacy for sheltering during weather emergencies and a climate friendly community.

Chair Rodriguez made comments regarding the need to provide communities with more information relating to disaster preparation.

Public Comments:

None

8. STAFF UPDATES

Ana Horta, Community Engagement Manager, provided information regarding the cancellation of funding for AmeriCorps workers, the Community Engagement table at community events, and thanked CAB Members Frates, Mondell and Hamzehee for their assistance. Additionally, Manager Horta provided information regarding upcoming events including:

May 31: CIRO, Santa Rosa Fire Department, and other City Departments will be tabling at the Sonoma County Pride Festival, held at Old Courthouse Square, from 11 a.m. to 5 p.m.

June 1: CIRO and Santa Rosa Fire Department will be at the 5th annual Wildfire and Earthquake Expo, from 10am-3pm at the Sonoma County Fairgrounds. The event is free and open to all Sonoma County residents.

June 4: The City of Santa Rosa and United Soccer League (USL) will be hosting a Community Forum to discuss the future of sports and entertainment in our city. The forum will be held at Window Room at Epicenter, 3215 Coffey Lane, from 4 to 6 p.m.

June 14: CIRO, Santa Rosa Fire Department, and other City

Departments will be tabling at the 25th MLK/Juneteenth Festival, held at Old Courthouse Square, from 10 a.m. to 6 p.m.

June 18: The City will be hosting a Community Meeting for the West Ave neighborhood to address their current graffiti challenges and talk about abatement and prevention. The meeting will be held at Bayer Farm, 1550 West Ave, from 6 to 7:30 p.m. Spanish interpretation and free childcare will be available.

Public Comments:
None

9. FUTURE AGENDA ITEMS

Chair Rodriguez recommended exploring a change to the start time for CAB meetings.

Public Comments:
None

10. ADJOURNMENT

Seeing no further business, Chair Rodriguez adjourned the meeting at 7:07PM.

Approved on:

**Steven V. Brown,
Recording Secretary**