

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, ACTING CHIEF FINANCIAL OFFICER
FINANCE DEPARTMENT
ZAC BRAND, FLEET SUPERINTENDENT, TRANSPORTATION &
PUBLIC WORKS DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: BID AWARD - PURCHASE ORDER FOR 2018 GMC CANYON
RED 4WD MID-SIZE PICKUP TRUCKS

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance, Transportation & Public Works, and Fire Departments, that the Council, by resolution, approve bid award and issuance of a purchase order for four (4) 2018 GMC Canyon Red 4WD Mid-Size Pickup Trucks to Silveira Buick GMC, Healdsburg California, in the total amount not to exceed \$147,804.11.

EXECUTIVE SUMMARY

The Transportation and Public Works and Fire Departments are requesting the purchase of four (4) Red 4WD Mid-Size Pickup Trucks. Three of these vehicles have exceeded their useful life and are due for replacement from the Transportation and Public Works replacement fund. One vehicle was approved by Council on October 24, 2017 as part of the Roseland Annexation.

BACKGROUND

Under the City's guidelines for replacement of fleet vehicles, the Transportation and Public Works Department Fleet Maintenance Division selects a vehicle for replacement when it has reached the end of its cost-effective life cycle. Three vehicles have met the replacement criteria using a point system, which is an industry standard, to predict when best to sell a vehicle. Repair costs, age, and mileage are considered in the point calculation performed by our Faster Fleet software system.

One vehicle was approved by Council for the Roseland Annexation on October 24, 2017.

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This purchase will replace the following City vehicles below:

- 10922, Year 2009 – 105,073 miles, Fire Inspectors
- 10930, Year 2009 – 83,659 miles, Fire Inspectors
- 10931, Year 2009 – 54,086 miles, Fire Inspectors
- New Vehicle, approved for Fire Inspector for Roseland Annexation

PRIOR CITY COUNCIL REVIEW

Not Applicable

ANALYSIS

On February 7, 2018, Invitation for Bids (IFB) 18-27 was opened by Purchasing. Of the one hundred and forty-three vendors notified, eight prospective bidders downloaded the documents for this solicitation. Four responses were received, and three were considered responsive and responsible to the bid requirements. A tabulation of the responsive and responsible bids received is listed below:

Vendor	Bid Amount
Silveira Buick GMC Healdsburg, CA	\$147,804.11
Putnam Chevrolet Burlingame, CA	\$150,317.25
Platinum Chevrolet Santa Rosa, CA	\$152,999.96 1% Preference \$151,593.24

Silveira Buick GMC, Healdsburg, CA is the lowest responsive, responsible bid.

FISCAL IMPACT

Funds for three of these vehicles are funded in Fiscal Year 2017-18 Transportation and Public Works Fleet Vehicle Replacement in account 300601, and one is funded for the Roseland Annexation in account 060300, as approved by Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the

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environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

Resolution

CONTACT

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