

RESOLUTION NO. 28753

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE FISCAL YEAR 2015-2016 BUDGET AND AMENDING THE CLASSIFICATION AND SALARY PLAN

WHEREAS, in June 2015, the City Council did adopt a budget for the Fiscal Year 2015-16; and

WHEREAS, since the adoption of the 2015-16 budget, City staff has developed a list of necessary revenue, expenditure, and staffing amendments to the FY 2015-16 budget and the Classification and Salary Plan; and

WHEREAS, staff is proposing that General Fund revenue budgets be increased by \$540,000 and expenditure appropriations be increased by \$5,077,000 including a draw-down of unassigned reserves by \$4,537,000, as set forth in Exhibit A of this Resolution; and

WHEREAS, staff is proposing to amend the Classification and Salary Plan consistent with the proposed budgetary amendments as set forth in Exhibit A of this Resolution; and

WHEREAS, the Personnel Officer, on behalf of the City Manager, insures the orderly and consistent administration of the City's Council's adopted classification and salary plan; and

WHEREAS, the Personnel Officer recommends that various classifications be abolished, created or modified, and that salary ranges be assigned; and

WHEREAS, where appropriate, meet and confer requirements of the Meyers-Milias-Brown Act regarding salary and unit assignment matters occurred with affected employee groups.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa hereby approves amendments to the City's budget for Fiscal Year 2015-16, by adjusting certain revenue and expenditure estimates as set forth in Exhibit A of this Resolution, which are by this reference incorporated herein.

BE IT FURTHER RESOLVED that the Council amends the City classification and salary plan for permanent budgeted positions as follows:

- 1) Create the classification of Network Systems Analyst with annual salary steps of \$83,968 - \$88,161 - \$92,570 - \$97,209 - \$102,080, in Unit 7, Technical; reclassify three full time equivalent (3.0 FTE) Senior Information Technology Technician positions in the Information Technology Department to the new classification.
- 2) Modify the annual salary range of the Housing and Community Services Technician in the Housing and Community Services Department to increase by 1.5%.
- 3) Modify the salary range of Legal Assistant to annual steps of \$60,810 - \$63,864 - \$67,047 - \$70,421 - \$73,948 in Unit 7, Technical.

- 4) Establish the classification of Executive Management Assistant with a salary range of \$73,080 - \$96,918 annually, in Unit 11, Confidential Management; reclassify 1.0 FTE Executive Assistant to the City Manager to Executive Management Assistant in the City Manager's Office, key 020100.
- 5) Add 1.0 FTE Building Inspector position to the Planning and Economic Development department, key 080204.
- 6) Add 1.0 FTE CD Technician position to the Planning and Economic Development department, key 080201.
- 7) Add 1.0 FTE Limited Term Technical Application Specialist to the Information Technology department, key 140702, for a three (3) year term commencing upon date of hire, to support Planning Economic and Development.
- 8) Add 1.0 FTE Technical Application Specialist to the Information Technology department, key 140702, to support the IFAS payroll system in Finance.
- 9) Add 1.0 FTE Limited Term Administration Technician to the Finance department, key 050302, for a three (3) year term commencing upon date of hire, to support the H2O program and other water billing activities.

IN COUNCIL DULY PASSED this 15th day of March, 2016.

AYES: (5) Mayor Sawyer, Vice Mayor Schwedhelm, Council Members Carlstrom, Combs, Wysocky

NOES: (0)

ABSENT: (2) Council Members Coursey, Olivares

ABSTAIN: (0)

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Interim City Clerk Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Exhibit A – FY 2015-16 Budget Amendment