



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL APRIL 16, 2020

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS MAY BE PARTICIPATING BY TELECONFERENCE INTO THE BOARD OF PUBLIC UTILITIES MEETING FOR APRIL 16, 2020.

**THE MEETING WILL BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be submitted via e-mail at
bpu-comment@srcity.org or recorded voice message at 707-543-4224.**

Please see below for additional instruction on public comment. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Gina Perez at gperez@srcity.org.

1:30 PM

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSENTION BY BOARD MEMBERS**
- 3. STUDY SESSION**

- 3.1** **FY 2020/21 WATER AND LOCAL WASTEWATER FUNDS
OPERATION, MAINTENANCE AND CAPITAL EXPENDITURE
REQUESTS**

Santa Rosa Water manages the City of Santa Rosa's water and wastewater enterprise funds under the general policy authority and direction of the Board of Public Utilities (BPU) per the City Charter. The BPU annually recommends a proposed fiscal year water and wastewater budget to the City Council to be included in the annual City budget adoption.

The water and wastewater funds are primarily financed by Santa Rosa ratepayer user fees and charges. Water rates approved by the Santa Rosa City Council, including a fixed charge increase of 5% and a wholesale water rate pass-through increase of approximately 2.3% (for a combined water rate increase of approximately 2.9% for most customers), combined with the use of current fund balances, are considered sufficient to fund the prudent operation of the water system in 2020/21. The authorized 2.5% wastewater usage and fixed rate increase are considered sufficient to fund the prudent operation of the wastewater system and Santa Rosa's share of the Regional system and maintain appropriate debt service ratios through 2020/21. The Board may discuss this item and give direction to staff.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Presentation \(added 4/15/20\)](#)

4. MINUTES APPROVAL

4.1 February 20, 2020 - Regular Meeting Minutes.

Attachments: [February 20, 2020 - Regular Meeting Minutes \(added 4/15/20\)](#)

5. STAFF BRIEFINGS - NONE.

6. CONSENT ITEMS - NONE.

7. REPORT ITEMS

7.1 REPORT - FY 2020/21 REGIONAL WATER REUSE SYSTEM
 OPERATING AND MAINTENANCE, CAPITAL IMPROVEMENT
 PROGRAM, AND DEBT SERVICE BUDGET AND ALLOCATION OF
 COSTS

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, April 15. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, April 15. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

9. REFERRALS

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION

14.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: Potential Number of Cases: One.

14.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Government Code Section 54956.8)

Property: None, Sonoma CA 95476, APN's 128-491-013, 014 and 015
Agency Negotiator: Jill Scott, Real Property Negotiator
Negotiating Parties: William A & E Cecile Kiser Trust Et AL
Under Negotiations: Price and terms of payment.

**15. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION
ACTION, IF ANY.**

16. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4202 (TTY Relay at 711) or gperez@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.