

RESOLUTION NO. 28456

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING STAFF TO PROCEED WITH PHASE 1 OF A WORK PLAN FOR THE ROSELAND ANNEXATION, APPROPRIATING FUNDING IN THE AMOUNT OF \$1,171,355 INTO JL KEY 00630, AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO ADD 1.0 TWO YEAR LIMITED TERM FULL TIME EQUIVALENT SENIOR PLANNER IN DEVELOPMENT REVIEW 080300, AND RECLASSIFYING THE EXISTING COMMUNITY DEVELOPMENT DIRECTOR TO ASSISTANT CITY MANAGER TO ACT AS THE ROSELAND ANNEXATION PROJECT MANAGER – FILE NO. ST13-003

WHEREAS, on May 21, 2013 the City Council adopted Goals and Strategic Objectives for fiscal years 2013 through 2015; and

WHEREAS, City Council Goal 5 is to “improve the partnerships between neighborhoods, community organizations, schools, and the City to support and promote thriving, inclusive, and diverse neighborhoods”, and Strategic Objective 1 is to “develop a work plan and costs for Roseland Annexation”; and

WHEREAS, City staff prepared the Roseland Annexation Work Plan (herein referred to as Work Plan), which is a two-phased plan that includes nine specific tasks and outlines the City staff cost, total number of staff hours to complete each task, consultant cost and application cost for submitting the annexation to the Sonoma County Local Agency Formation Commission, for the annexation of the approximately 640 acre Roseland and Victoria Drive area, located in southwest Santa Rosa; and

WHEREAS, on February 11, 2014, the City Council reviewed the draft Work Plan, as well as the upcoming planning efforts in southwest Santa Rosa, and directed staff to return in 45 days with a plan to begin work on the cost estimates for the Work Plan prior to the start of fiscal year 2014/2015, and to prepare a cost estimate of providing police services to the Roseland area prior to annexation, as well as to all other unincorporated areas within the urban growth boundary; and

WHEREAS, on April 1, 2014, the Council considered three alternatives for funding the Work Plan prior to the start of fiscal year 2014/2015, including funding Phase 1 only, funding both Phase 1 and Phase 2, and funding both Phase 1 and Phase 2 with additional police services to the other unincorporated areas in southwest and southeast Santa Rosa; and

WHEREAS, the Council finds that proceeding with Phase 1 of the Work Plan, at this time, would reduce the amount of funds that need to be allocated prior to the start of fiscal year 2014/2015, and will allow the Council time to consider whether or not to proceed with annexation prior to encumbering additional funds; and

WHEREAS, the Council further finds that analysis of the Roseland annexation shall be completed as a first priority, and, upon completion of the analysis and a decision as to whether to proceed with annexation, further analysis of expansion of police services to the other unincorporated areas in southwest and southeast Santa Rosa will be considered; and

WHEREAS, Phase 1 of the Work Plan includes tasks one through six, which consist of hiring consultant resources, preparing revenue and cost estimates for services, preparing service plans and cost estimates for provision of City services, preparing an estimate of needed capital improvements, gauging support for annexation and presenting all findings to the City Council for consideration; and

WHEREAS, 1.0 Limited Term Full Time Equivalent (FTE) Senior Planner is required to provide additional support to the Community Development Department while an existing Senior Planner is working on Phase 1 of the Roseland annexation project and the Roseland Area/Sebastopol Road Specific Plan over a two year period; and

WHEREAS, the Work Plan includes direction that preparation of the cost estimates for the annexation and overall direction of the process be managed out of the City Manager's Office, and, due to the current workload of the existing Assistant City Manager, it is necessary to reclassify the existing Community Development Department Director to Assistant City Manager to manage both the Roseland Annexation project (50%) and the Department of Community Development (50%); and

WHEREAS, funding in the amount of \$1,171,355 has been identified to cover the cost of Phase 1 of the Work Plan, project management by an Assistant City Manager for a two year period (50%), 1.0 Limited Term FTE Senior Planner for a two year period, and a contingency fund of 25% of the Work Plan's consultant budget to address resource needs that arise as the Work Plan commences; and

WHEREAS, the Personnel Officer, on behalf of the City Manager, ensures the orderly and consistent administration of the City Council's adopted Classification and Salary Plan; and

WHEREAS, the Personnel Officer recommends that various classifications be abolished, created, or modified, and that some existing salary ranges be adjusted.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa authorizes staff to proceed with Phase 1 of the Work Plan for the Roseland Annexation.

BE IT FURTHER RESOLVED that the Council appropriates \$1,171,355 into JL Key 00630 to pay for the work leading to the Roseland annexation and the Roseland Area/Sebastopol Road Specific Plan, the source of funds to be the un-assigned fund balance of the General Fund.

BE IT FURTHER RESOLVED that the Council amends the City Classification and Salary Plan to add 1.0 two year Limited Term FTE Senior Planner to home org 080300.

BE IT FURTHER RESOLVED that the Council reclassifies the existing Community Development Director to Assistant City Manager to act as the project manager for the Roseland Annexation project (50%) and the Director of the Community Development Department (50%).

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to implement these changes consistent with the orderly and continual administration of the City's Classification and Salary Plan.

IN COUNCIL DULY PASSED this 1st day of April, 2014.

AYES: (7) Mayor Bartley, Vice Mayor Swinth, Council Members Carlstrom, Combs, Olivares, Ours, Wysocky

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM:

City Attorney