



**SANTA ROSA CITY COUNCIL
AGENDA AND SUMMARY REPORT
REGULAR MEETING
CITY HALL, 100 SANTA ROSA
AVENUE
JULY 30, 2013**

3:00 P.M. (MAYOR'S CONFERENCE ROOM, ROOM 10)

Agenda 

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - 2.1 PUBLIC COMMENT ON CLOSED SESSION ITEMS Prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

 - 2.2 RECESS TO CLOSED SESSION IN MAYOR'S CONFERENCE ROOM

 - 2.3 CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6) Agency Designated Representatives: Fran Elm, Human Resources Director, Chris Sliz, Employee Relations Manager, and Carol Stevens of Burke, Williams & Sorensen, LLP. Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

 - 2.4 CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6) Agency Designated Representatives: Kathleen Millison,

City Manager and Jennifer Phillips, Assistant City Manager. Unrepresented Executive Management, Middle Management, and Confidential Employees (Employee Units 10, 11 and 12).

2.5 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Subdivision (d)(1) of Government Code Section 54956.9) Name of case:Â United States, the States of California, Delaware, Florida, Illinois, Indiana, Nevada, New Mexico, Tennessee, and the Commonwealths of Massachusetts, Virginia and the District of Columbia, ex rel. John Hendrix v. J-M Manufacturing Company, Inc., d/b/a JM Eagle, a Delaware corporation, and Formosa Plastics Corporation U.S.A., a Delaware corporation; United States District Court for the Central District of California, Case No. ED CV06-0055-GW

2.6 CONFERENCE WITH LEGAL COUNSEL?EXISTING LITIGATION (Subdivision (d)(1) of Government Code Section 54956.9) Name of Case:Â Colleen Maguire v. City of Santa Rosa, U.S.D.C. Northern District Case No. C11-02352 JSW.

2.7 RECESS CLOSED SESSIONS AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER

3. STUDY SESSION - NONE Study Session items are items for in-depth discussion and possible direction to staff. No action may be taken.

4:00 P.M. (CITY COUNCIL CHAMBER)

PUBLIC COMMENTS ON AGENDA ITEMS: Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: Comments from the public on non-agenda items will be heard under Agenda Item 15.

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS

6.1 PRESENTATION - SISTER CITY UPDATE

7. STAFF BRIEFINGS - NONE This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8. APPROVAL OF MINUTES - NONE

9. MAYOR'S/COUNCILMEMBERS' REPORTS

9.1 STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

9.2 MAYOR /COUNCILMEMBERS' REPORTS

9.3 REPORTS BY MAYOR/COUNCILMEMBERS REGARDING VARIOUS AGENCY MEETINGS ATTENDED AND POSSIBLE COUNCIL DIRECTION TO ITS REPRESENTATIVES ON PENDING ISSUES BEFORE SUCH BOARDS (IF NEEDED)

a) Sonoma County Transportation Authority/Regional Climate Protection (SCTA/RCPA)

b) Sonoma County Water Agency (SCWA) - Water Advisory Committee

c) Association of Bay Area Governments (ABAG)

- d) Sonoma County Agricultural Preservation and Open Space District Advisory Committee
- e) Other

9.4 SELECTION OF COUNCIL REPRESENTATIVES TO THE SONOMA CLEAN POWER AUTHORITY Conditioned upon adoption of the ordinance regarding Sonoma Clean Power-Community Choice Aggregation, the Council will select two board members and an alternate to serve as the City's representatives on the board of directors of the Sonoma Clean Power Authority.

9.2 MAYOR /COUNCILMEMBERS' REPORTS


10. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

11. CONSENT ITEMS

11.1 RESOLUTION - AMENDMENT TO APPENDIX A TO THE CITY'S CONFLICT OF INTEREST CODE

RECOMMENDATION: It is recommended by the City Clerk that the Council, by resolution, adopt an amended Appendix A to the Conflict of Interest Code for the City of Santa Rosa.

Staff Report 

Resolution 

11.2 ORDINANCE ADOPTION - SONOMA CLEAN POWER - COMMUNITY CHOICE AGGREGATION

RECOMMENDATION: This ordinance, introduced at the July 16, 2013, Regular Meeting, by 6-0 vote, authorizes the implementation of a Community Choice Aggregation Program.

Ordinance 

12. REPORT ITEMS

12.1 REPORT - COUNCIL MANUAL OF PROCEDURES AND PROTOCOLS

BACKGROUND: At the Council's Goal Setting session held on February 14, 2013, the Council discussed the process for placement of agenda items on the agenda by Council members, the idea of consolidating the Council's Manual of Procedures and Council Norms into one document, and the possible adoption of Rosenberg's Rules of Order as the general guidelines for the conduct of the Council meetings. The Council directed the City Attorney and the City Clerk to bring forward for Council consideration a Council Manual of Procedures and Protocols, which consolidates the Council's Manual of Procedures and the Council Norms into one document, includes a process for Council members to place items for discussion on a future agenda, and adopts Rosenberg's Rules of Order as the general guidelines by which Council meetings will be conducted.

RECOMMENDATION: It is recommended by the City Attorney and the City Clerk that the Council, by resolution, (1) adopt a Manual of Procedures and Protocols consolidating and updating the Council Manual of Procedures and the Council Norms; and (2) adopt Rosenberg's Rules of Order as the Council's general guidelines for the conduct of its meetings.

Staff Report 

Resolution 

12.2 REPORT - CONTRACT AWARDS - ACCELA PERMITS PLUS LAND MANAGEMENT SYSTEM SOFTWARE AND SERVICES

BACKGROUND: In 1996, the City purchased the Accela Permits Plus software application primarily for managing building, planning, land use and other assorted permits and inspections. Permits Plus has been a reliable system that has met the City's original requirements with respect to tracking and reporting of permitting and inspection processes. Over the past 17 years, the Permits Plus software application has undergone many successful minor software updates at the City, and is now requiring a major update to the next version called "Accela Automation."

RECOMMENDATION: It is recommended by the Community Development, Transportation and Public Works, Utilities, Fire, Finance, and Information Technology Departments that the Council, by resolution, authorize contract awards and appropriate funds associated with upgrading the City's land management system, Permits Plus, including: * Waiver of competitive bids and contract award for software and implementation services to Accela, Inc., San Ramon, California, in the amount of \$241,031.92, plus \$24,103 project contingency, and issuance of a five year contract in the amount of \$429,266.92 for support and maintenance. * Contract award for project management, implementation and support services to IK Consulting, LLC, Tucson, Arizona, in the amount of \$228,857, plus \$22,886 project contingency, and an additional \$46,000 in support services costs over a three year period. * Waiver of competitive bids and contract award for integrated Interactive Voice Response (IVR) system upgrade services to Selectron Technologies, Inc., Portland, Oregon, in the amount of \$34,675, plus \$3,468 project contingency. * Contract award for software code escrow services with NCC Group Escrow Associates, LLC, San Francisco, California, in the amount of \$750 for the first year. * Authorize the Chief Financial Officer to increase appropriations in project number 02060 (Accela Automation Project) in the amount of \$28,912, the source of funds being Information Technology Fund Reserves for balance of project funding. Expenditures authorized by the contract awards total \$555,770.92 to be paid from Project Key 02060 (Accela Automation Project) and \$475,266.92 to be paid from Operational Key 350307 (Enterprise Software Support).

Staff Report 

Resolution 

Power Point Presentation 

5:00 P.M.

13. PUBLIC HEARINGS


13.1 PUBLIC HEARING - WHOLESAL RECYCLED WATER RATE FOR INTERRUPTIBLE SERVICE AND DECREASE IN THE WHOLESAL RECYCLED WATER RATE FOR NON-INTERRUPTIBLE SERVICE


BACKGROUND: In June 2008, the Santa Rosa City Council adopted a

wholesale recycled water rate, setting the rate at \$225 per acre-foot in 2008 dollars, adjusted annually consistent with changes in Sonoma County Water Agency's wholesale water rate applicable to the City of Santa Rosa. Discussions have begun with the City of Rohnert Park to evaluate a wholesale-retail relationship between the Subregional System and the City of Rohnert Park. During this evaluation, the Subregional System 2008 wholesale recycled water rate was reviewed and updates are recommended. The Board of Public Utilities recommends that the Council adopt a wholesale recycled water for interruptible service of \$130 per acre-foot in 2013 dollars, and decrease the existing wholesale recycled water rate for non-interruptible service to \$242 per acre-foot in 2013 dollars, with annual adjustments consistent with the percent changes in Consumer Price Index-Urban for the San Francisco-Oakland-San Jose, California area.

RECOMMENDATION: It is recommended by the Board of Public Utilities and the Utilities Department that the Council, by resolution, adopt a wholesale recycled water rate for interruptible service and decrease the existing wholesale recycled water rate for non-interruptible service.

Staff Report 

Resolution 

Power Point Presentation (uploaded 7/29/2013) 

14. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)

14.1 NOTICE OF SUBMITTAL OF FINAL MAP - MAYETTE VILLAGE SUBDIVISION

Notice of Submittal (Corrected document uploaded 7/29/2013) 

14.2 CHANATE ROAD PEDESTRIAN PATH MINOR CONTRACT AWARD

Contract Award Memo 

15. PUBLIC COMMENTS ON NON-AGENDA MATTERS This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Each speaker is allowed three minutes. To address the Council you are requested to complete the yellow Speaker's Card and give it to the City Clerk. If you are unable to or do not wish to wait for the public comment portion of the agenda, you are encouraged to contact the Council or City Clerk directly by emailing your information to cityclerk@srcity.org or by telephoning the Council and City Manager's Office at 707-543-3010.

16. [IF NEEDED] - ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEM(S), RECESS TO CLOSED SESSION(S) IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS, IF ANY

17. ADJOURNMENT OF MEETING

*Did not appear on the preliminary agenda. **Quasi-judicial or adjudicative action.

UPCOMING MEETINGS LIST

List 



Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, City Hall, Room 10, 100 Santa Rosa Avenue, during normal business hours.

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by contacting the City Clerk Office at 543-3015 or cityclerk@srcity.org one week prior to the meeting. TDD 543-3063
Meeting information can also be accessed via the internet at <http://srcity.org>