



**Board of Public Utilities  
Meeting Minutes - Draft**

---

Thursday, October 20, 2022

1:30 PM

---

**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:32 p.m.

**Present** 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Mark Walsh, Board Member Mary Watts, and Board Member Glen Wright

**Absent** 1 - Board Member Christopher Grabill

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

There were no Statements of Abstention from Board Members.

**3. STUDY SESSION**

**3.1 UPDATE ON PG&E'S POTTER VALLEY PROJECT**

In July 2022, the Federal Energy Regulatory Commission (FERC) accepted Pacific Gas and Electric Company's (PG&E) proposed 30-month schedule to prepare and submit a license surrender application and decommissioning plan for the Potter Valley Hydroelectric Project (Project), which is located along the Eel River and diverts water into the East Fork Russian River providing water supply to Sonoma Water. PG&E will continue operating the Project under annual FERC licenses in the interim, but it remains unclear whether diversions from the Eel River to Russian River will continue after decommissioning of the Project. Sonoma Water and a collection of regional partners are initiating a collaborative process - the Russian River Water Forum - that aims to preserve the flow of water from the Project into the Russian River while also fostering collaboration to support water supply resiliency in the Russian River watershed. Santa Rosa's Water Advisory Committee (WAC) member, Councilmember Rogers, and Technical Advisory Committee (TAC) member, Water Director Jennifer Burke, have been invited to provide input on Santa Rosa's perspective on the future of the Project. Santa Rosa Water staff will provide an update on the Project and next steps. The Board of Public Utilities may receive information, ask questions, discuss and provide direction regarding the future of the Potter Valley Project to inform Santa Rosa's WAC and TAC member for participation in the Russian River Water Forum.

Jennifer Burke, Director, and Morgan Biggerstaff, Assistant City Attorney presented and answered questions from the Board.

**4. MINUTES APPROVAL**

**4.1** October 6, 2022 - Regular Meeting Minutes.

The minutes for October 6, 2022 were received and accepted as submitted.

**5. STAFF BRIEFINGS**

**5.1** WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Claire Nordlie, Sustainability Coordinator, and Mike Prinz, Deputy Director - Regional Operations, presented and answered questions from the Board.

**5.2** IMAGINE A DAY WITHOUT WATER

Staff will share this year's plans for celebrating Imagine A Day Without Water, a national education campaign that highlights the value of public water systems and the need to continually invest in them. This year, the day of action is Thursday, Oct. 20, 2022. The mostly digital campaign will encourage residents to learn more about this essential and invaluable resource and to show their love for water by taking the I Heart Water pledge. The Board may discuss this item and give direction to staff.

Presenter: Elise Miller, Communications Coordinator

**6. CONSENT ITEMS**

**Approval of the Consent Agenda**

**A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Watts, to adopt Consent Items 6.1 through 6.3. The motion carried by the following vote:**

**Yes:** 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Walsh, Board Member Watts and Board Member Wright

**Absent:** 1 - Board Member Grabill

**6.1** MOTION - CONTINGENCY INCREASE - TERRA LINDA AND BUENA VISTA SEWER AND WATER REPLACEMENT - PHASE 1

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, approve a 10% contingency increase of \$177,141.00 for Terra Linda and Buena

Vista Sewer And Water Replacement - Phase 1, for a total contract amount of \$2,220,853.15.

**This Consent - Motion was approved.**

**6.2 MOTION - APPROVAL OF CHANGE OF SCOPE CONTRACT CHANGE ORDER TO DELTA POND DIFFUSER MAINTENANCE, CONTRACT NO. CO2200**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, pursuant to Council Policy No. 100-07, approve a change in scope change order with Dixon Marine Services of Inverness, CA to Construction Contract No. C02200 to modify the diffuser manifold installed in Santa Rosa Creek with a not-to-exceed amount of \$73,000.00, which does not exceed the current total authorized contract amount and 15% contingency of \$591,937.00.

**This Consent - Motion was approved.**

**6.3 RESOLUTION - BLANKET PURCHASE ORDER 165703 - INCREASE COMPENSATION, SNF POLYDYNE, INC.**

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, approve a one-year extension with a 10% increase to unit price and an increase in compensation of \$125,000 to Blanket Purchase Order (BPO) 165703 for the supply and delivery of Clarifloc NW-134 dewatering polymer for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the total amount not to exceed \$224,000.

**This Consent - Resolution was approved.**

**RESOLUTION NO. 1303, ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING THE APPROVAL OF A ONE-YEAR EXTENSION AND INCREASE IN COMPENSATION OF BLANKET PURCHASE ORDER 165703 FOR SUPPLY AND DELIVERY OF CLARIFLOC NW-134 DEWATERING POLYMER FOR THE LAGUNA TREATMENT PLANT TO SNF POLYDYNE, INC.**

**7. REPORT ITEMS - NONE.**

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

**9. REFERRALS - NONE.**

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.**

**11. SUBCOMMITTEE REPORTS**

Board Member Watts provided a brief report on the Water

Conservation Subcommittee meeting held on October 19, 2022.

## **12. BOARD MEMBER REPORTS**

None.

## **13. DIRECTORS REPORTS**

Director Burke provided a report on: the Sonoma Marin Saving Water Partnership for regional solutions on water use efficiency, of which Santa Rosa Water is a member, award of two EPA WaterSense Awards (Sustained Excellence and Promotional Partner of the Year) at a recent WaterSmart Innovations (WSI) Conference; and announced the UV Project groundbreaking ceremony will be held at the Laguna Treatment Plant (LTP) on October 26, 2022 from 12pm-1pm.

## **14. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 2:37 p.m. The next meeting of the Board of Public Utilities is scheduled for November 3, 2022.